



CITY OF WILLIAMSPORT

RE: WILLIAMSPORT RENTAL ORDINANCE – DISRUPTIVE CONDUCT REPORT

NOTICE # _____

DEAR _____

This is to inform you that the City of Williamsport enacted Ordinance No. 1749 on _____, 20__ referred to as the City of Williamsport Rental Ordinance.

Under this Ordinance you are accountable for monitoring the conduct and activities of your tenants. Failure of your tenants to act in accordance with this Ordinance as well as the Pennsylvania Crimes Code could ultimately result in you being forced to evict the occupants in violation. On _____, 20__ your tenant was the source of disruptive conduct which disturbed the neighborhood and required the police to respond.

“Description of incident”

We highly recommend that you meet with your tenants and discuss the severity of the consequences of their actions. This is a clear violation of the City of Williamsport Rental Ordinance, Section 2-1749.05(D) “Disruptive Conduct.”

If the tenant continues to cause disruptive conduct you may be forced to evict the tenant per the Ordinance. Please advise the tenant that if these actions continue it may result in them being evicted. Please find an enclosed Corrective Action Report, please fill this out and return it to City of Williamsport City Hall (Codes Office). If you have any questions, please feel free to contact our office at (570) 327-7517.

Respectfully,

Joe Gerardi

Codes Administrator

CITY HALL ~ 245 WEST FOURTH STREET ~ WILLIAMSPORT, PA 17701

PHONE (570) 327-7517 ~ FAX (570) 327-7572
