

CITY OF WILLIAMSPORT, PA RESOLUTION

RESOLUTION # 8839

DATE 1-17-19

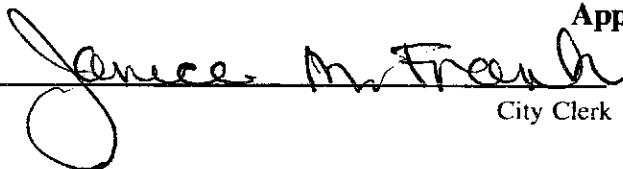
TITLE

Resolution to Approve the Letter of Agreement between the City of Williamsport and Lock Haven University for a Spring 2019 Intern in the Recreation Department

WHEREAS, the City and Lock Haven University propose an agreement for the Spring 2019 semester for the use of a full-time recreation management student intern in the Recreation Department; and

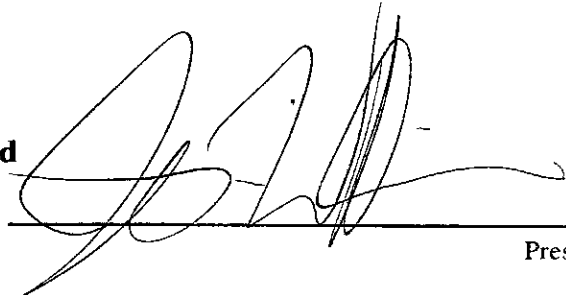
WHEREAS, the City would like to begin this partnership for the Spring 2019 semester for the use of a full-time student intern in the Recreation Department.

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the City Council of the City of Williamsport that the Mayor and City Controller are authorized to execute the attached letter of agreement with Lock Haven University.



City Clerk

Approved



President



M E M O R A N D U M

DATE: January 11, 2019

TO: City Council Members (7); Mayor Campana

FROM: Jess Novinger

SUBJECT: Lock Haven University Internship Agreement Resolution

Attached for Council action Thursday, January 17, 2019 is a resolution authorizing the City to proceed with an internship agreement with Lock Haven University for an intern (Coleman Hamilton) to complete a minimum of 10 consecutive weeks with 400 full-time supervised work experience hours in the spring 2019 semester serving in the Recreation Department.

The Recreation Department can benefit tremendously from an intern through Lock Haven University's Recreation Management Program. The intent is to have Mr. Hamilton focus on recreation programming for 2019.

Attached is the Letter of Agreement; to be signed by the appropriate City Officials and Coleman Hamilton's resume. There is no monetary contribution to Lock Haven University for hosting this intern. Additional information about the internship, supervision, expectations, etc. can be made available upon request.

If you have any additional questions please feel free to contact me at your convenience.