

City Hall for All Joint Committee Meeting #3 April 19, 2021 at 1:15 pm (Virtual Meeting)

Attending: John Sander, Mayor Derick Slaughter, Brian Patchett, Misty Dion, Jay Harner, Karen Koch. Council President Randy Allison was not in attendance due to a personal matter. Minutes taken by Karen Koch.

1. Work Plan Template- John provided a templet for the work plan.
2. Ramp: Bids opened on 4/16/21. Currently five bids have been submitted to Penn Bids. Bids will be reviewed on 4/27/21 by Admin and forwarded to Full Council on 4/29/21. Bid totals are accessible on the website but no details are disclosed. Misty Dion requested to see all information submitted on bid. John Sander and Mayor Slaughter questioned why this was needed. Misty Dion explained to see what materials are being used and other specs for the construction. Mayor Slaughter will reach out to solicitor for approval to share all details of bids for ramp. John indicates this project is on target for completion by the designated 11/10/21 deadline.
3. Elevator- Bids are currently advertised until 5/4/21. Conversations occurred re: need to assure that the elevator upgrades meet the needs of the public, to assure that it is accessible for people that have low vision/blind, not just meeting the minimum ADAAG standards. Brian Patchett and other individuals with disabilities will schedule a time to visit City Hall to provide input for the elevator upgrades. Jay Harner will coordinate the scheduling for this trip to City Hall. John Sander agreed that if this group identified additional features to assure access that this can be added to the bids and extend the bid deadline for up to two weeks. Currently bids are advertised until 5/4/21.

4. Other Modifications to Comply with ADA- Items such as access for bathrooms, emergency evacuation, signage, and parking in addition to all other specs for compliance are on target for completion by 03/10/22 deadline. The City will complete some of these upgrades inhouse while contracting for items that are not able to be addressed by City employees. There was conversation about accessible parking. The City intends to offer accessible parking on West 4<sup>th</sup> St. or on the east side of the building. The City is open to input from RTF/NC PA ADAPT on the proposed location of accessible parking stalls. Discussion that on street parking will not replace accessible parking at City Hall. City Hall provides a parking lot for employees and visitors at City Hall. City Hall will need to assure accessible parking compliant with the ADA.
5. ADA Coordinator- The City has identified their ADA Coordinator as City employee Joe Girardi. Conversation around the need for entities with >50 employees to identify the ADA Coordinator did occur. Mr. Girardi does not currently hold the certification for the roll of ADA Coordinator. Mayor Slaughter has requested information for the certification. This info will be provided to the City by RTF.
6. Joint Committee-Correction to the membership of the JC. The voting members are Mayor Slaughter, Council Pres. Randy Allison, John Sander, Misty Dion, and Jay Harner. Karen Koch is not a voting member of the JC.
7. Consent Decree Coordinator-Mayor Derek Slaughter. Mayor Slaughter volunteered to fill this roll.
8. Disability Sensitivity Training- Conversations occurred re: schedule, staff identified to participate in training, location, cost and other specifics for Disability Sensitivity and Awareness training. This training will be provided by RTF and NC PA

ADAPT members. During the first meeting of the JC on 3/22/21 Mayor Slaughter indicated that he would provide to RTF/NCPA ADAPT, by 04/05/21, the information needed to schedule the training. RTF has not received this information. Consent Decree designates training to be completed by 06/10/21. Departments to participate in these trainings will include members of the Fire, Police, RVT, Codes and Department Heads/Admin.

9. Website Updates-The City is currently working with North Central Sight Services to assure that the new website will be accessible. Anticipated that the site will be launched this "summer". During the 04/5/21 meeting of the JC it was agreed that the JC meetings would be viewable by the public on the City Website as is the Finance, Public Works, Disability Advisory Committee, and City Council. The JC meetings will be streamed live for viewing. The 4/19/21 meeting minutes will be shared to IT staff Chris C. at the City for sharing on the website. Misty Dion offered to record the meetings for sharing after the meeting. Going forward the meetings will be streamed. Mayor Slaughter indicated that the Decree would be available online. Please note the correction to the decree title. Decree is titled "Consent Decree between RTFCIL/NC PA ADAPT and City of Williamsport". It was incorrectly titled at the 04/05/21 meeting as "Citizens of Williamsport". Please note this correction.
10. Draft Comments-Please provide by 5/3/21 for FU at the next meeting, 05/07/21.
11. City Council Accessibility Commission-Misty requested that the Accessibility Commission be invited to attend the next meeting of the JC. Councilman Mackey works with this group and he will invite them to the 05/03/21 meeting.

