

CITY OF WILLIAMSPORT, PA RESOLUTION

RESOLUTION # 9261

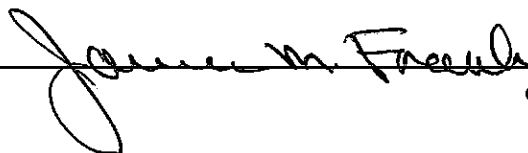
DATE 2-17-22

TITLE

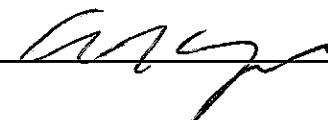
**RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE
WILLIAMSPORT BUREAU OF POLICE AND THE U.S. PROBATION OFFICE, MIDDLE DISTRICT PA**

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF WILLIAMSPORT that the Memorandum of Understanding (MOU) attached hereto between the Williamsport Bureau of Police and the U.S. Probation Office, Middle District of Pennsylvania, 240 W Third St, Williamsport PA 17701 pertaining to a collaborative working relationship in regards to the utilization of the U.S. Probation's Defensive Tactics Training Room. The appropriate City officials are hereby authorized and directed to endorse said MOU.

Approved



City Clerk



President

**Memorandum of Understanding
For the Use of the Defensive Tactics Training Room
Herman T. Schneebeli Federal Bldg. & U.S. Courthouse, Williamsport, PA**

PURPOSE:

Federal law enforcement agencies, including the U.S. Probation Office, regularly engage in teaching and practicing defensive tactics. The U.S. Probation Office for the Middle District of Pennsylvania has control of a designated room (room 216) on the second floor of the Herman T. Schneebeli Federal Bldg. & U.S. Courthouse in Williamsport, Pennsylvania, that is outfitted with equipment intended to be used for defensive tactics training and practice by U.S. Probation Officers. The purpose of this Memorandum of Understanding (MOU) is to define and establish the duties and responsibilities of the parties regarding the use and care of the room and the defensive tactics equipment owned by the U.S. Probation Office. The establishment of this MOU will benefit the law enforcement agencies by providing a centrally located well-equipped facility to teach and practice defensive tactics. By signing this agreement, each agency agrees to abide by and enforce all aspects of this agreement and acknowledges that participating in defensive tactics training and practice is strenuous and can be inherently dangerous.

DUTIES AND RESPONSIBILITIES:

The U.S. Probation Office, Middle District of Pennsylvania

- 1) The U.S. Probation Office will ensure that the mats and defensive tactics equipment are properly maintained.
- 2) The U.S. Probation Office will maintain a schedule for use of the room. It is anticipated that training will occur during normal business hours.
- 3) The U.S. Probation Office will retain the keys to the room and will unlock the door to the room as scheduled.

The Agencies Utilizing the Room and the Equipment

- 1) Each agency will ensure that the room and equipment are used solely for defensive tactics training and practice. Live weapons, including firearms, edged weapons, and pepper spray, are not to be possessed in the room.
- 2) Each agency shall permit only properly trained instructors to conduct training and shall ensure that instructors provide adequate supervision of participants.
- 3) Each agency shall permit only federal law enforcement agents or employees attached to the agency (i.e. task force officers) to participate in training.

Memorandum of Understanding Page 2

- 4) An agency representative shall contact the U.S. Probation Office to request the use of the room and shall advise the U.S. Probation Office at the conclusion of the training so the U.S. Probation Office can lock the door.
- 5) An agency representative will promptly notify the U.S. Probation Office of damaged or poorly maintained property.
- 6) Each agency shall ensure that participants are physically able to participate in training.
- 7) Each agency shall ensure that participants are appropriately attired to safely participate in training.
- 8) Each agency shall ensure that participants take reasonable care of the room and equipment and will use the room and equipment only for the intended purpose.
- 9) Each agency is responsible for sanitizing any equipment used for training with cleaning products located in the training room and returning all equipment to the storage area from which it was removed.
- 10) Each agency shall make a copy of this Memorandum of Understanding available to the appropriate personnel within the agency to ensure that they are aware of this agreement.

ADMINISTRATION:

- 1. This Memorandum of Understanding may be amended by written agreement of the parties.
- 2. The parties agree to meet annually or as needed to discuss modifications to the Memorandum of Understanding resulting from changes in intra-office policies and procedures, changes in inter-office relationships, changes in federal statutory authority, or other reasons.
- 3. Additional parties to the agreement may be added by an Addendum to the Memorandum of Understanding.
- 4. This Memorandum of Understanding may be terminated at any time by providing written notification to the other signatories.

AUTHORIZING SIGNATURES

Douglas S. Moyle
Chief U.S. Probation Officer
Middle District of Pennsylvania

Date

Quik Slaughter 02/17/22

James Frank

City Clerk Date



MEMORANDUM

Date: 02/11/2022

To: Mayor Derek Slaughter and Williamsport City Council Members

From: Justin D Snyder, Chief of Police Operations

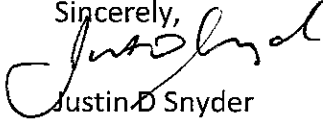
Re: New Memorandum of Understanding for use of US Probations Defensive Tactics Room

Attached for your review and approval is a resolution authorizing a new Memorandum of Understanding between the Williamsport Bureau of Police and Douglas S Moyle, Chief U.S. Probation Officer, Middle District of PA, located at the Herman Schneebli Federal Building, 240 W Third St, Williamsport PA 17701.

As of 2022, the Municipal Police Officer's Education and Training Commission (MPOETC) has made it mandatory for all Municipal Police Departments to provide Defensive Tactics instruction to all ACT 120 certified police officers within each respective department.

The Williamsport Bureau of Police does NOT have a designated area for such training and has requested use of the Defensive Tactics Room as provided by the US Probation Office located at the said address.

This Memorandum of Understanding (MOU) has been reviewed and approved by Solicitor Austin White.

Sincerely,

Justin D Snyder
Chief of Police Operations