

**Thursday, February 6, 2020
Williamsport, PA**

Council President Randy Allison brought the Williamsport City Council meeting to order on Thursday February 6, 2020 at 7:30 PM in City Hall Council Chambers. Chris Cooley did televise the meeting. The invocation was given by Councilman Vince Pulizzi and was immediately followed by the "Pledge of Allegiance".

Council members present:

Randy Allison, President
Elizabeth Miele, Vice President
Bonnie Katz, Councilwoman
Adam Yoder, Councilman
Vince Pulizzi, Councilman
Jon Mackey, Councilman
David Banks, Councilman absent

Absent:

David Banks

Also, Present:

Derek Slaughter, Mayor
Mr. Joe Gerardi
Mr. Joe Pawlak
Mr. Gary Knarr
Damon Hagan, Police Chief
Sol. Austin White, Solicitor
Janice Frank, City Clerk
Todd Heckman, Fire Chief,
Adam Winder S&P
Mark Maroney – Press
Members of the Center for Independent Living

Approval of the Williamsport City Council minutes for the 01/23/20 were approved upon a motion **Mrs. Katz and a second from Mr. Yoder. All were in favor. The vote was 6 to 0. Mr. Banks was absent.**

Limited courtesy of the floor

Bruce Huffman, 1000 Cherry St, Williamsport, PA

Good evening members of Council. My comments were originally going to pertain to what was Item 17 (now 18) Announcements, but will now also include Item 7 Resolution to Temporarily Relocate Public Meetings.

On Tuesday, January 28, 2020, a Press Release, printed on City Council letterhead, was issued by Williamsport City Council stating in part:

"... effective Thursday, February 20th, 2020, with the regularly scheduled City Council meeting, the City of Williamsport will hold all public meetings at Trade and Transit II Centre, 144 West 3rd Street in Williamsport."

I would like to take issue with the manner in which City Council "acted" to move all City Council and Council Committee meetings from City Hall, to the Trade & Transit Center II building. Let me make clear that this is not a commentary on whether or not relocating meetings is appropriate. My concerns focus on how, when, and where the actual decision to move them was made, and whether that process conformed to the City's Administrative Code, the State's Optional Third Class City Charter Law, and the Sunshine Act.

Article IV, Section 408 of the Optional Charter Law states:

"On the first Monday of January following the regular municipal election, the members of council shall assemble at the "usual place of meeting" and organize and elect a president of the council from among its members..."

While the above section deals specifically with the first "organizational" meeting of Council it is actually Article VI, Section 606 of the Optional Charter Law that pertains to the majority of the "regular" meetings of Council:

"The council shall, by ordinance or resolution, designate the time of holding regular meetings which shall be at least monthly."

Section 607 continues:

(b) Each ordinance or resolution shall be introduced in written or typewritten form, and shall be read and considered as provided by general law. The vote upon every motion, resolution or ordinance shall be taken by roll call and the yeas and nays shall be entered on the minutes."

The Codified Ordinances of the City of Williamsport contains further references to the above mentioned sections:

Title Three: Legislative, Article 111 Council, Section 111.01 COMPOSITION, MEETINGS AND PROCEEDINGS states in part under C. Meetings of Council:

"(1) Regular meetings of Council shall be held every other Thursday throughout the year and shall begin at 7:30 p.m. prevailing time unless otherwise noted. All meetings will be held in City Council Chambers in City Hall. Meetings may occasionally be held at other locations with the approval of the majority of Council. As with all meetings, they must be properly advertised..."

(2) All regular and special meetings of Council shall be open to the public..."

(3) The proceedings of Council shall be governed by rules and regulations as fixed by resolution of Council."

At the City Council meeting of January 23, 2020, there was to my knowledge no public discussion by Council of moving the regular City Council meetings from City Hall to the Trade & Transit Center II building. While it was announced that an Executive Session would follow for the purpose of personnel matters and litigation, a discussion of moving the location of meetings seems to fall outside of the five specifically listed reasons for having an Executive Session.

Further, Section 111.01 of the Administrative Code continues:

" (5) In an executive session, under no circumstances should the deliberations ever lead to a vote by the members.

(7) Closed work sessions by City Council or any of its committees may be held to gather information **only** and shall conform strictly to the Sunshine Act. There should never be any deliberations on any issue that may or may not lead to a decision, either at that meeting or in the future."

There were no public meetings of Council between January 24 and January 28, 2020.

Since no roll call vote was taken in public, how do the taxpayers and citizens of Williamsport know for certain that a majority of City Council members supported the move or if there was any opposition?

CITY COUNCIL MEETING MINUTES OF FEBRUARY 6, 2020

The Item 7 Resolution listed on tonight's Agenda, was not on the original Agenda that was posted on the City's website last Friday, January 31st. It appears to be an afterthought, but one with a foregone conclusion.

Unlike every other Ordinance and Resolution on tonight's agenda, this Resolution was not on any Council Committee agenda, nor was it reviewed or discussed, by any Committee of Council that met in public session on Tuesday, February 4, the normal setting in which such items are reviewed and formally recommended to the full body of Council.

I would like to remind Council of the following short statement taken from Council's Procedural Rules and Regulations:

"(m) Rule 10. Introduction and Passage of Ordinances and Resolutions.

(1) Every legislative act of Council shall be by resolution or ordinance"

Was Council not "acting" when it changed the location of its meetings? But how, when, and where was this action done. It certainly was not done in a public setting.

I sincerely hope, that after Item 7 is moved, seconded, and opened up to discussion, that every council member will state how, when, and where the action that led to the press release occurred.

The late addition to tonight's agenda of the Item 7 Resolution, at the very least, gives the appearance of trying to legitimize a process that was improperly undertaken.

Mr. Allison changed the order of the agenda.

Lot Consolidation – Young Men's Republican Club

Mr. Knarr stated this is a lot consolidation located on Washington Boulevard. They are proposing to consolidate more parcels that they currently own which houses the building that they utilize as well as the parking. There is no plan for development this is just a zoning and cleaning. They are requesting to consolidate them as one tax parcel. So this is a requirement to consolidate this and we are losing some parcels, but this is just for zoning housekeeping. It was reviewed by the County and the city planning commission's and recommended for a positive recommendation.

Mr. Allison asked for a motion and a second on the consolidation.

Mrs. Katz made the motion and it was second by Mr. Yoder.

Mr. Allison asked for a vote on the lot consolidation.

The lot consolidation was carried with six yes roll call votes. The vote was 6 to 0.

Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Ms. Miele voted yes and Mr. Allison voted yes. Mr. Banks was absent.

Resolution #8977

Resolution Authorizing the Williamsport Bureau of Police to Hire One Police Officer

The City Clerk read the resolution.

Mr. Allison asked for a motion and a second on the resolution.

Mrs. Katz made the motion and it was seconded by Mr. Pulizzi.

Chief Hagan introduced the resolution by saying as you know last year with the problems with our civil service list, we asked for your help and guidance on changing our hiring practices to include sending cadets to the police academy. That changed with your help. Charles Swabb is 31, originally from Ohio and he is a veteran of the U.S. Army from Germany and Afghanistan. He has an Associate's Degree and a Bachelor's degree. He wants to come and work here and he is in need of the Academy. We did a full scale background and he passed the background investigation with flying colors. We plan to send him to the police academy, and his first day of employment would be March 23. He is first of the civil service list with the 10 point military preference.

Mrs. Katz stated when we looked at his background, we were really impressed and excited to have him on our force. His score was incredible and he is also familiar with the city because he is a sheriff and he is familiar with the workings of the city. We sent this to the full body of Council with a positive recommendation.

Mr. Allison said a few words and also said he is probably the most qualified candidate we've had and we are thankful that he's come to serve the city of Williamsport. He asked for a vote on the resolution.

The resolution was carried with six yes roll call votes. The vote was 6 to 0.

Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Ms. Miele voted yes and Mr. Allison voted yes. Mr. Banks was absent

Appointments/Re-Appointments

Brandon Park Commission & Shade Tree Commission

Debbie Allison, Elmira St, Williamsport is reappointed to a 5-year term commencing 2/06/20 & ending 1/1/25.

Laura Kriger, Walnut St., Williamsport is appointed to a 5 year term commencing 02/06/20 & ending 1/6/25

Mayor Slaughter said starting with the Brandon Park and Shade tree commission, we have two appointments, Debbie Allison and Laura Kriger is very energetic and wants to get back to the community.

Mrs. Katz stated we all know Debbie Allison, and she has done a remarkable job on the Brandon Park commission and she loves what she's doing and we are very happy that she's agree to come back. It was a joy to meet Laura Kriger and she is really excited about giving us new ideas.

Mr. Allison asked for a motion and second for Debbie Allison.

Mr. Mackey motion and it was seconded by Mr. Yoder.

The reappointment was carried with five yes roll call votes. The vote was 5 to 0. There was one vote that was abstained.

Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Ms. Miele voted yes. Mr. Allison abstained and Mr. Banks was absent.

Mr. Allison asked for motion on Laura Kriger.

Mr. Pulizzi made the motion and it was seconded by Mr. Yoder.

The reappointment was carried with six yes roll call votes. The vote was 6 to 0.

Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Ms. Miele voted yes and Mr. Allison voted yes. Mr. Banks was absent

Williamsport Water Authority and Sanitary Authority

CITY COUNCIL MEETING MINUTES OF FEBRUARY 6, 2020

William Ertel, Oakridge Place is re-appointed to a 5-year term commencing 2/6/20 & ending 1/7/24.

Greg Zeitler, Rural Avenue is reappointed to a 5 year term commencing 2/6/20 & ending 1/7/24.

Mr. Allison asked for a motion.

Ms. Miele made a motion to reappoint William Ertel and Greg Zeitler to the Williamsport Water & Sanitary Authority. Mr. Mackey seconded it.

Mayor Slaughter stated they are both long-standing members and obviously they both bring significant and experience to the table.

Ms. Miele stated we were fortunate enough to speak to both of them in an ad hoc meeting and we are fortunate that these gentlemen are interested in being reappointed. Both men have a very strong knowledge about what's been happening in our water authority for the past 10 years.

Mr. Allison asked for a vote on the appointments.

The reappointments were carried with four yes roll call votes. The vote was 4 to 0. Two members abstained.

Mr. Yoder abstained, Mr. Mackey voted yes, Mr. Pulizzi abstained. Mrs. Katz voted yes, Ms. Miele voted yes, Mr. Allison voted yes, Mr. Banks was absent.

Redevelopment Authority

Philip Preziosi, Popular St is reappointed to a 5-year term commencing 6/6/18 & ending 1/7/23

Jennifer Matz, Woodmont Ave is reappointed to a 5-year term commencing 2/06/20 & ending 1/7/25

James Graham, Belmont Ave is reappointed to a 5- year term commencing 6/6/18 & ending 1/7/23

Mr. Allison asked for a motion and a second.

Mrs. Katz made the motion and it was seconded by Mr. Yoder.

Ms. Miele stated these are three of five appointments and all of these are serving expired terms. They have all been serving over 10 years. We did have a nice discussion about some of the work that happened under the redevelopment Authority. There is so much more that this committee can do and we look forward in the future.

Mr. White stated the best we can do is appoint on what the terms are as now. It makes sense to have her appointed to 2025.

Ms. Miele made an amendment to change Ms. Matz appointment to say 2025 term ending.

Mr. Yoder seconded.

Mr. Allison asked for a vote on the amendment.

The amendment was carried with six yes roll call votes. The vote was 6 to 0.

Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Ms. Miele voted yes and Mr. Allison voted yes. Mr. Banks was absent

Mr. Allison asked for a vote on the reappointments.

The reappointments were carried with six yes roll call votes. The vote was 6 to 0.

Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Ms. Miele voted yes and Mr. Allison voted yes. Mr. Banks was absent

Mr. Allison made reference to all the appointments that need to be reappointed and appointed..

Ms. Miele stated the city does have needs for boards and commissions, so if anybody out the public would like to apply, please do so.

Mr. Allison mentioned the HARB in particular needs someone.

Bill#1749-20

Ordinance Amending Article 117 General Fee Schedule(first reading)

The City Clerk read the ordinance.

Mr. Allison asked for a motion on the ordinance.

Mrs. Katz made the motion and it was seconded by Mr. Mackey.

Mr. Gerardi said every time around this time a year we go and change the fee schedule because it offsets the cost of the codes department. He went through the changes with Council and announced them all.

There was some discussion about some of the costs that were increased.

Ms. Miele wanted to underline the fee for printing the zoning map and zoning book, because you can print it yourself because it is on line. She also talked about stormwater review. There was a discussion about a fire pit and what is permitted.

Ms. Miele stated Finance did forward this to the full body of Council with a positive recommendation.

Mr. Allison asked for a vote on the ordinance in first reading.

The ordinance was carried in first reading with six yes roll call votes. The vote was 6 to 0.

Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Ms. Miele voted yes and Mr. Allison voted yes. Mr. Banks was absent

Resolution #8984

Resolution to Temporality Relocate all Public Meetings

The City Clerk read the resolution.

Mr. Allison asked for a motion and a second on the resolution.

Mrs. Katz made the motion and it was seconded by Mr. Mackey.

Mr. Allison addressed the resolution there are legal associations right now between our solicitor and other legal counsel for CIL & ADAPT, we are also in in negotiations with the Department of Justice, that is moving along and that process is underway. There is a level of constraint about what any of us can or cannot say. I understand in the public and social media there are a lot of comments made, and thoughts and points of view, we will never comment or engage on any of them. We are in a position where our solicitors are engaging with other legal counsel. There are things we can and cannot say about decisions and thoughts. There have been various public discussions about where we are going to have our Council meetings and everybody is aware what's going on and what the options and ramifications are. We anticipated as councilmembers that an item would be brought forth and the discussion with our solicitor and we notified the public so they would have time to react to the change and the move. Which in itself is a lot, there are many logistical things that are being taken care of and in need to be taking care of. That was we wanted to give notice to the public that this was happening, and we are taking a vote tonight. I really think the spirit of the law that talks about City Council meetings and in making them public and the dates public is really the issue here. I believe that we are going by the spirit of the law. The letter of the law addresses the

CITY COUNCIL MEETING MINUTES OF FEBRUARY 6, 2020

need to make the decision public. I think everyone understands the ramifications behind that decision and we felt it was good and with advice from our solicitor we release notification to the public ahead of time. Mr. Allison stated this will temporarily and with live TV broadcasts, it is not economically feasible, and maybe not even possible to ship all the equipment. There is a lot of backup technology that supports all this. We will have access to live streaming of the Council meetings so people can still watch city Council. There won't be two different camera angles, it will be a fixed Broadview. Everything's going to be public and everyone can access the third floor of Trade and Transit II. 144 W. Third St. we are ready to go and we will make it a smooth transition as possible.

The resolution was carried with six yes roll call votes. The vote was 6 to 0.

Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Ms. Miele voted yes and Mr. Allison voted yes. Mr. Banks was absent

Ms. Miele asked how it will be directed, there will be a link from our website to watch city Council meetings so anyone who is looking to replace their biweekly viewing can do so by the city's website.

Mr. Allison asked what is the cost of live streaming? The answer was \$100.

Resolution #8978

Resolution Authorizing the Extension of Legal Services Agreement on a Month-to-Month Basis

The City Clerk read the resolution.

Mr. Allison asked for a motion and a second on the resolution.

Mr. Pulizzi made the motion and it was seconded by Mrs. Katz.

Mr. Pawlak stated this is to approve a month-to-month extension with the legal firms of Casale & Bonner & McCormick Law Firms. With the extension of both their agreements, with the expiration of both their agreements and the current administration's desire to award all professional service agreements in an open and competitive selection process, the administration believes that this is in the best interest of the city until the selection process is complete. This will extend the agreements approved in January 2019 on a month-to-month cost basis. Mayor Slaughter has contacted the current solicitors in both solicitors agreed to the extension process.

Ms. Miele stated Finance did review this and forwarded it to the full body of Council with a positive recommendation. The approximate time we are looking for is by sometime around the middle of March or April. Most of our discussion revolved around the multiple variables, she has not personally seen the RFP and would like to see it. Her concerns were that you might end up with two or three law firms, the city has been the beneficiary of pretty inexpensive services, and if the RFP comes in more than we have budgeted, then we will have to take another look at things. She stated that the accommodation made by our solicitors was a very generous accommodation. There will be a team put together to help make the selection. She wanted to make sure that we were not just advertised in the paper but also with the municipal league, to get the largest variety.

Mr. Allison asked if there were any comments or questions.

The resolution was carried with six yes roll call votes. The vote was 6 to 0.

Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Ms. Miele voted yes and Mr. Allison voted yes. Mr. Banks was absent

Resolution #8979

Resolution Authorizing the Extension of Professional Contract Agreements on a Month-to-Month Basis

The City Clerk read the resolution.

Mr. Allison asked for a motion and a second on the resolution.

Mrs. Katz made the motion and it was seconded by Mr. Pulizzi.

Mr. Pawlak stated the resolution before you now is to approve month-to-month extensions for professional service agreements with Delta Development group and Penn Strategies, these agreements expired in January and November. The administration believes that this is the best option again until proposals can be brought to Council for proposal. These agreements will not exceed the monthly agreement and the mayor has contacted both of these companies and they are both in cooperation with this until the RFP is completed. We hope to have something back to Council by April and May.

Ms. Miele stated this item was brought forward with a 2 to 1 positive recommendation. Our discussion centered around the RFP process, and as to what these would look like to the administration. Mr. Yoder commented that Council should be involved in the RFP process as to what we are looking to obtain through consulting services and the process that allows us to evaluate the proposals for consulting services. There was discussion about the most appropriate methods and we talked about the ones that we use a couple years ago with the insurances. We are continuing at the same monthly fee and that works out to \$8,300 for Penn strategies and 17,500 for Delta Development, however we are doing it at an hourly rate. One of the items of concern for her is that we do require some services particularly when it comes to grand administration and she was a little concerned that the hourly strategy might leave us pushing back grant applications because there wouldn't be enough money in one month services to accommodate everything that needs to be done. There is absolutely no way to know if that will happen. These agreements are essentially different from the agreements that we've had with these firms last year. We will have to evaluate that and see how it works out moving forward. The secondary point she made was, whether or not you voted on it last year, Mayor Campana removed some money from the budget for Council, and counsel acted to reinstate the tax increase and utilize to fund some of that proportion for consulting. However we put \$75,000 in, therefore the ongoing contract with Penn strategies budgets out to amount that would equal hundred thousand dollars for this year and whatever portion we use this contract under, we are depleting our consultant budget in the amount of more than we had budgeted for this year. That leaves us less for consultant.

Mr. Pawlak answered the amount was reduced in the budget but the mayor and the administration feel that under his watch, the hourly rate would be to save money until this process is reviewed, put out for RFP and brought to counsel for future agreements.

Ms. Miele stated they were still her points of concern and we did have some talk about ongoing work that the city is ongoing. It is difficult anytime you look at changing out services but with our consultants to a certain extent, it will take some real skill if we do wind up changing consultants.

Mrs. Katz stated we have to make it clear that we have two different consultants here, Delta works good on local, and Penn Strategies works with the State. Both of these consultants are in the middle of grant

CITY COUNCIL MEETING MINUTES OF FEBRUARY 6, 2020

process for us, and this could be very frightening because we don't want to lose any of these grants. I don't want to see the hands tied by either one of these consultants. I don't want to see if we go over the 33 hours, and there is still more to do that they don't stop doing what they're doing. Again we don't want hands tied with an hourly rate. We have to keep that in mind that both of these have worked very hard to keep going with the city and they each have done a good job with the city. She stated she hopes the RFPs come really good and strong.

Mr. Allison asked for a vote on the resolution.

The resolution was carried with five yes roll call votes. The vote was 5 to 1.

Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Ms. Miele voted no and Mr. Allison voted yes. Mr. Banks was absent

Resolution #8980

Resolution to Approve the Review of a PHARE Application for Property – 1646-1648 Memorial Ave.

The City Clerk read the resolution.

Mr. Allison asked for a motion and a second on the resolution.

Mrs. Katz made the motion and it was seconded by Ms. Miele.

Mrs. Young stated this is for the review of this application, these normally are not reviewed by City Council but this particular PHARE was submitted by a current member of City Council, so in the interest of transparency we receive approval and take the next steps to start the process. The application was submitted prior to the November 2019 election. The applicant is BECCA BODE, LLC and the project is for two unit rental property on Memorial Avenue. It is in the designated boat our neighborhood. They project meets all of the requirements and they have provided all the necessary documentation for the project. The total Cost is \$24,852, and they will be responsible for \$3728, which is 15% of the cost of the project and the remainder the project will be funded by State PHARE funds. BECCA BODE, previously received funds in the amount of \$21,242 for the rental rehab at 1451 and 1453 Memorial Ave. All of the work for this location was successfully completed in January 2019. We have no other pending applications for this in the Bro-Dart neighborhood. The city's loan review committee will review this application on February 14, and then it will be reviewed by the Redevelopment Authority on February 26. This was reviewed by the finance committee.

Ms. Miele stated Finance did review this and send it to the full-bodied counsel with a positive recommendation. The majority of our discussion did not center around this particular applicant, and we believe that it was a wise strategy to be open and transparent. Most of our discussion revolved around the fact in the Bro-Dart we are doing a lot. We have recently got some PHARE that will be used in the Park Avenue project. Our next round will be in Park Avenue.

Ms. Young stated we have received \$200,000 for Park Ave, and we will be sending out letters for that. We also \$200,000 for historic properties that are not located in the historic district. There are income requirements, 30% of the funds have to go to households that are at 50% are lower of the area median income and that changes depends on which year the grant comes in. This is strictly for Reynolds, so the applicant would be a landlord, and that landlord would have to provide 15% of the total costs, and projects cannot exceed \$25,000. And 50% of the median income is around \$33,000. It is the tenants that have to meet those requirements also. Once you meet that 30% then you can go up to 200% of the area median income.

Ms. Miele stated so the city does have a fair amount of PHARE funds for the City.

Mr. Pulizzi stated it is a great program, and to him it is exciting to see that there are more people that wanted take advantage of this program because it really does make a difference and help develop those areas.

Ms. Young states we have to apply through the act 13, they are act 13 money from the gas and they are specifically for affordable housing. It was a result that came about when Marcella Shell was here.

Mr. Allison stated we want the public to know that it's money is designated for specific needs. And it cannot be applied for just anything it's for housing in those kinds of areas designated.

Mr. Allison asked for a vote on the resolution.

The resolution was carried with four yes roll call votes. The vote was 4 to 0. Two extensions.

Mr. Yoder voted abstained, Mr. Mackey voted yes, Mr. Pulizzi voted abstained, Mrs. Katz voted yes, Ms. Miele voted yes and Mr. Allison voted yes. Mr. Banks was absent

Resolution #8981

Resolution Authorizing Submission of a Green Light Go Application

The City Clerk read the resolution.

Mr. Allison asked for a motion and a second on the resolution.

Mrs. Katz made the motion and it was seconded by Mr. Yoder.

Mr. Winder stated this resolution authorizes the submission of a Green light go application to be used for the upgrades to the intersections of Mulberry Street and Fourth Street, Third Street and Market Street pending the two way traffic conversion upgrades along with crosswalks, curbing ADA compliance, preemption for fire department, pedestrian pushbuttons LED countdown. This grant would provide the city with \$792,937.44. It would require a 20% match of \$198,234.36. There was a lot of discussion about the matching source, we were looking at liquid fuels as well as general funds, Mr. Pawlak has made the determination there are other funding sources. This was reviewed by finance.

Ms. Miele Finance did review this and sent it to the full body of Council with a positive recommendation. There are a lot of projects of a lot of meeting parts on third Street, and we are seeing how much of that matching funding remains with this grant and where we can find the matching fund money for it. Regardless it is a 25% match which will bring us to new signals and intersections.

Mrs. Katz stated we did learn how antiquated some of our stoplights are, and some of them are from the 70s and 80s, and it was interesting to learn how everything connects, and you cannot just replace one stoplight it has to connect with all the others.

Mr. Yoder asked for clarification where that math is going to come from?

Mr. Pawlak answered what we have done in the prior years, after closing the act 13 funds, we do have enough money to cover \$200,000 in matching funds, and enough to complete that 2019 Street project what was advertised.

Mr. Yoder asked who was going to be administrating this from our end?

Mr. Winder answered at this point it is myself and Delta, pending a new engineer.

CITY COUNCIL MEETING MINUTES OF FEBRUARY 6, 2020

Mr. Yoder asked him if he was going to have the bend to do it?

Mr. Winder answered yes.

Mr. Allison asked for a vote on the resolution.

The resolution was carried with six yes roll call votes. The vote was 6 to 0.

Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Ms. Miele voted yes and Mr. Allison voted yes. Mr. Banks was absent

Resolution #8982

Resolution Authorizing the Purchase of a 2020 John Deere 4066R Compact Utility Tractor

The City Clerk read the resolution.

Mr. Allison asked for a motion and a second on the resolution.

Mrs. Katz made the motion and it was seconded by Mr. Pulizzi.

Mr. Winder stated as everyone is aware were in the trend were streets and parks equipment is getting very antiquated. This resolution is for 2020 John Deere utility tractor. This tractor is replacing a 2002 John Deere 5320, and also includes a front bucket and a set of wing mowers. This is used for mowing roughly 200 acres of municipal parks, we also use it for hazardous tree program when it comes to writing strums and cleanup the debris. We use it for snow removal. We have had issues with that in the past couple years. The funding for this was put in the budget, the purchase price is \$48,553.48. This was reviewed by finance and public works.

Mrs. Katz stated we all knew this was coming to us for quite a while, this does have a three year warranty and for some people that don't realize it is also used to mow 200 acres of grass throughout the city. We did send this to the full-bodied counsel with a positive recommendation.

Ms. Miele stated finance also passed will body of Council with a positive recommendation. The only question moving forward is it is exceptionally helpful if we maintain a fleet that's predominantly John Deere, the John Deere that we have that is older than this functions better, and we did say there must be something worthy, because we did get a good trade in for this.

Mr. Allison asked if there were any questions or comments

The resolution was carried with six yes roll call votes. The vote was 6 to 0.

Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Ms. Miele voted yes and Mr. Allison voted yes. Mr. Banks was absent

Resolution #8983

Resolution 2019 State Fire Grant

The City Clerk read the resolution.

Mr. Allison asked for a motion and a second on the resolution.

Mrs. Katz made the motion and it was seconded by Mr. Yoder.

Chief Heckman stated this is a resolution to accept the 2019 State fire Grant, it is an annual grant that we've had every year. It is a competitive grant, and the city competes with every organization in the state. We were rewarded the grant this year and the maximum amount that we could receive is up to \$15,000. The grant we did receive was \$14,248.03. The funding coming through the state grant is to make the lease payment on a new command vehicle that was purchased last year.

Mrs. Katz stated we have to be proud of our fire department to go after this grant and get almost the full \$15,000, and it is for everybody in the state. We did forward this to the full-bodied counsel with a positive recommendation

Mr. Allison asked for a vote on the resolution.

The resolution was carried with six yes roll call votes. The vote was 6 to 0.

Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Ms. Miele voted yes and Mr. Allison voted yes. Mr. Banks was absent

HARB – Certificates of Appropriateness

All Items recommended for approval

Item 3. D & J Realty

326-328 Locust Street

- A. Install new, turned porch posts and ½ posts (against walls) that are similar to the originals. Include replacing removed post trims and brackets with those similar to the originals in size and design.
- B. Construct a replacement wood porch balustrade with hand railing down both front steps. Replicate the large top and bottom sub rail railings and lath spindles of a similar style and size as those exhibited in "Photo A" below. Balustrade to be the same height as the original that was removed. Spindles to be closely spaced.
- C. Construct 2 sets of pressure treated wood exit steps. Closed risers. Enclose exposed sides with wood privacy lattice, tight weave, properly framed.
- D. As previously approved, install wood tight weave privacy lattice, framed with sufficient size trim, secured to the front porch apron area.
- E. Repair porch support structure as needed to meet code and safety standards.
- F. Install new tongue and groove porch deck.
- G. Paint-colors: Same as existing green and light gray. White is not to be used.

Item 3. Maria Maiorano

(Joe's Pizza)

963-65-67 West Third Street

- A. Remove existing double-sided ground level wood sign.
- B. Install a new, two-sided metal/Plexiglas sign at the same location, front ground level, north to south.
- C. Size 36" x 86" using the same art and colors. Brown boarder, beige background, green, black & red lettering, with an address number block of brown and beige at the bottom. The address block will hide the sign support post.
- D. The new sign has two polycarbonate panels, encased with an aluminum frame and has translucent vinyl graphics. The sign cabinet is designed for internal lighting but will not be lit.

Mr. Allison asked for a motion and a second.

Mrs. Katz made the motion and it was seconded by Ms. Miele.

CITY COUNCIL MEETING MINUTES OF FEBRUARY 6, 2020

The certificates of HARB were carried with six yes roll call votes. The vote was 6 to 0.

Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Ms. Miele voted yes and Mr. Allison voted yes. Mr. Banks was absent

Accept for Filing:

Finance Committee Minutes 9/24/19
Controller's Report Dec 2019
WMWA & WMSA Minutes 12/18/19

Mr. Allison asked for a motion to accept the minutes for filing.

Mr. Yoder made the motion and it was second by Mrs. Katz.

The minutes were carried with six yes roll call votes. The vote was 6 to 0.

Mr. Yoder voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Ms. Miele voted yes and Mr. Allison voted yes. Mr. Banks was absent

Announcements

The next regularly scheduled City Council meeting will be held on Thursday February 20, 2020 at 7:30 PM, at the Trade & Transit Centre, 144 W. Third St, 3rd Floor, in Williamsport, PA. There will be an executive session after this meeting in the matter of litigation.

Upcoming Meetings:

Monday, February 10	12:00	PM	Planning Commission
	4:00	PM	Recreation Commission
Wednesday, Feb 12	3:30	PM	O & E Pension Board
Friday, Feb. 14	11:00	AM	ERC Meeting
Tuesday, February 18	11:30	AM	Public Safety Meeting
	1:00	PM	Finance Meeting
	2:30	PM	Public Works Meeting
	6:30	PM	HARB
Thursday, February 20	10:30	AM	Zoning Hearing – Trade & Transit II
	4:00	PM	Board of Health
	7:30	PM	City Council meeting – Trade & Transit II

[Meetings Held in Council Chambers, Unless Otherwise Noted – [scr] = William Sechler Community

Room]

Mr. Allison asked if there were any comments from members of City Council.

Mr. Yoder stated we were talking about our appointments, and he stated he was fortunate tonight to go to Penn College extension, and he felt they are underutilized for the city as he felt that there was under development, and we should utilize this leverage, and we should support them.

Mr. Allison asked if there were any comments from members of the administration.

Mayor Slaughter stated the K-9 Officer is back and he is starting to get acclimated with the dog tomorrow night. He thanked Councilwoman Katz and others forgetting that process started.

Mr. Allison asked if there were any comments from the general public.

Ms. Koch from CIL got up and was speaking but voice was inaudible, and she passed out policies.

Mr. Chris B.... 29 Ross St. in Williamsport. I'm a volunteer with fair districts in Pennsylvania a nonpartisan organization. They endorse the creation of an independent citizens commission to redraw the congressional and legislative districts following the 2020 census. In trying to improve public awareness and politicians awareness, we have approached local governments and asked them to pass a resolution that would endorse the creation of an independent citizens commission. The resolution is nonbinding and does not support anything legislation. Currently 355 governing bodies in Pennsylvania have signed this resolution, including the cities of Wilkes-Barre, Scranton, Altoona, Harrisburg, Philadelphia and Pittsburgh. By endorsing this resolution, local leaders show their support for impartial fair and transparent..... Tonight I will give this to the members of the Williamsport city Council a copy and hopefully you will endorse this resolution.

Mr. Mike Burger, Census Bureau, it is been four months since I've been through with the resolution and I want to bring you up-to-date on a couple things. My apology for the extensive lack of communication in that time period. He explained how he has been away because someone resigned in a different county and he had to cover it. In the month of February, we are beginning the group quarters process. What is being asked by title 13 code is permanently secured, I am sworn for life not to divulge any such information. Back in September he was very unsure of the actions of Lycoming College and Penn College, he is now pleased to say they are both on board. The Deans of the colleges have taken the initiative to make sure they will be counted. And another point we are up to is recruiting for the city, in Lycoming County the goal is 1400 individuals. Right now we have about 660 folks that have made application and have been accepted and brought on to the beginning of the enumeration process. It is 17.50 an hour with a 20 hour work week. Mileage is \$0.58 a mile. There is a three day training. And they are also pay days. So you can go to this census website and the application takes about 15 minutes. It is about a 2 to 3 week lead time when the information gets process and someone actually calls back to verify it. That leaves over 600 people to be recruited yet. He spoke about the grant process applications that are available and both applications are due in the next week. Each one carries about a \$50,000 max allocation. He continued to explain that there were only nine questions on the census and it can be done in five minutes. It can be done in the privacy of their own home. He continued to explain more about the senses

CITY COUNCIL MEETING MINUTES OF FEBRUARY 6, 2020

and there was a brief question and answer session. He will be meeting with the Mayor bi-weekly. Census mailing will begin March 16. There will be inside one of the three modes to complete the census.

Adjournment

Mr. Allison asked for a motion to adjourn.

Meeting adjourned upon motion by **Mr. Yoder and a second by Mr. Pulizzi. Meeting adjourned at 9:29 PM with unanimous ayes.**

Submitted by:

**Janice M. Frank
City Clerk**