

Council President Randy Allison brought the meeting of the Williamsport City Council meeting to order on Wednesday, March 31, 2021 at 7:00 PM per remote. Chris Cooley did livestream the meeting.

Council members present:

Randy Allison, President
Elizabeth Miele, Vice President
Bonnie Katz, Councilwoman
Adam Yoder, Councilman
Vince Pulizzi, Councilman absent
Jon Mackey, Councilman, absent
David Banks, Councilman

Absent:

Also, Present:

Derek Slaughter, Mayor
Mr. Joe Gerardi
Mr. Joe Pawlak
Chris Cooley
Mark Killian, Fire Chief,
Damon Hagan, Police Chief
Solicitor Norm Lubin
Janice Frank, City Clerk
Adam Winder, RVT

Approval of the Williamsport City Council minutes for the 03/18/21 were approved upon a motion **Mr. Yoder and a second from Mrs. Katz. All were in favor. The vote was 5 to 0.**

Limited Courtesy of the Floor.

There were no requests.

Bill # 1769-21

An Ordinance Amending Part One, Title Three, Article 117 General Fee Schedule (first reading)

The City Clerk read the ordinance.

Mr. Allison asked for a motion and second to adopt this ordinance in first reading.

Mrs. Katz made the motion and it was seconded by Mr. Yoder.

Mr. Cooley Good evening. As Mrs. Frank read, this is a ordinance to amend the general fee schedule for the city. This would be adding a subsection I for a collection access fee, these fees would be related to the issuance of key cards for members of the community to enter the breast recycling collection area. I will just quickly go through the fee schedule, so for residents, it will be a \$10 registration fee the first year and five dollars renewal annually thereafter. It is the same for residential rental property owners. The same for commercial property owners, with less than 20 combined acres. A commercial or institutional property owner with greater than 20 combined acres would pay a \$1000 fee annually, a landscape contractor with a business address located within the city would pay a \$2000 annual fee and a landscape contractor with a business address outside the City of Williamsport would pay a \$5000 annual fee. One thing I noticed after - actually in reading this yesterday in public works, was that I will ask for a motion to just amend the commercial property owner, it should say less than 20 combined acres, I forgot to put combined in there. And everywhere else I used that term of combined. I can go through the rest of it if you would like, we had a pretty good discussion about this and it was passed on with a positive recommendation.

Mr. Allison Thank you Mr. Cooley. Public Works, Mrs. Katz?

Mrs. Katz: This was passed on with positive recommendation, and we did have a really good discussion about this. I know people are probably wondering why we are doing this so, close to spring cleanup and everything, but we did have a glitch with getting parts for the computer program and everything to do the gate, though this is what held up the process, we do have it in place at this point. One of the things that we did discuss is that for residents, you can go online and download the forms. And if you get your forms in and Chris, back me up on this if I remember quickly, you said the end of June if they have their forms and by the end of June? Residents and rental - people with rental properties will not have to pay the \$10 fee this year. But, they will be paying the five dollars renewal fee next year. That is one thing we discussed. We also want to reiterate that for the brush pile, there will be rules and regulations as far as what is committed to go through and one of the things that we have to keep in mind is grass clippings, this will all be online, people will be able to see what we are bringing in right Chris?

Mr. Cooley Absolutely. Once this goes through the first reading tonight, if it passes with a positive vote, I will put all of this online so people can review and download the forms and begin the process.

Mrs. Katz The cards themselves, you will need to - they will also tell you what to bring as far as identification to get the cards. Which is not a lot. It is what anybody would expect to get a card to go through for the reading. The interesting thing is that the forms themselves are very basic, but this will keep track so we can keep our brush pile clean and that we can also start using the mulch. One of the things that was not brought up in discussion was that we would like to get people to start using the mulch. It would help tremendously. But, I do know for our bigger brush pile and things, the county used to do the grinding, we do not have the county doing the grinding anymore do we Chris?

Mr. Cooley No, Wayne County does the grinding up.

Mrs. Katz How many times a year do they do that?

Mr. Cooley: It is at least two or three times I believe.

Mrs. Katz: And that costs money, they charge us to do that. The fees that are imposed on us as evidenced helps -- on our acidity: citizens gets dispersed. You will be able to use the brush pile at your convenience, whereas before we had to use city employees to open the gate and everything for you. So, this will be a convenience. There are also cameras around, they will be stock checking as far as these cards are not transferable. You cannot loan them out to your friend next door, if they do not have one. Because, what will be on record is your license plates and we will keep track of this. And we will see how this program goes. We all realize that coming up with a new ordinance in a new way of doing

things, there may be glitches to work out here, but within a year, we will find out what needs to be cleaned up and what needs to be done maybe to improve it, if need be. So, other than that, if there are any questions from anybody else, I think this is going to be great when we start this and hopefully this will be done by the second reading and people can start using the gates. But, we do want the public to be informed, please start to go online to fill out the forms or you can go to RVT and get the forms, right Chris.

Mr. Cooley: That is correct, they will have a packet up there. And I will mention on the transferable part, just so it is clear to everyone. Residents, residential rental property owners, and even the commercial property owners, those three categories will be allowed to list one other person, the residence - it needs to be somebody within the household and then the commercial property owners and the residential rental property owners can list one other person that works for them that may need to use the pile. But, we ask that you do not list a business that you are hiring. That business plan - if they are a landscape contractor or something of that nature, they need to register as an actual contractor to pay the fees. If that makes sense.

Mr. Yoder Just a thought, as we get businesses registered, maybe it is a good idea to share that anybody looking to get landscaping done knows who is already registered, it may make their lives a little easier. Oh, just a thought.

Mr. Cooley: Sure. And we will put this online and the mayor will put out a press release with some of the general information and certainly to direct everybody online to the correct forms etc.

Mr. Cooley We just need to insert combined in there. The five I am happy to make that motion, I can wait till other people's questions are answered though.

Mr. Allison Is there any comments from public works or anybody else? This is no surprise, it has been a long time coming, but it has taken a long time to get it worked out, so thank you. Oh, I did have a question. How much do we spend on the Wayne town ship contract?

Mr. Winder: Annually, it is about \$18,000 per year.

Mr. Allison: Okay, that is why we need to charge these fees, especially for commercial. Okay. With no other questions, we can have that motion to amend.

Mr. Yoder: I make a motion to amend the ordinance and the fee schedule line item 3, to read commercial property owner less than 20 combined acres.

Ms. Miele seconded it.

Mr. Allison asked for a vote on the motion.

The amendment was approved with five yes roll call votes. The vote was 5 to 0.

Mr. Yoder voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes, and Mr. Allison voted yes.

Mr. Allison asked for a vote on the ordinance in first reading.

The Ordinance was approved in first reading with five yes roll call votes. The vote was 5 to 0.

Mr. Yoder voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes, and Mr. Allison voted yes

Bill #1770-21

An Ordinance Transfer Ordinance (first reading)

The City Clerk read the ordinance.

Mr. Allison asked for a motion and second to adopt this ordinance in first reading

Mr. Banks made the motion and it was seconded by Mr. Yoder.

Mr. Pawlak Good evening. As a city clerk indicated, this is a transfer from police uniforms initial issue to contract services. Earlier this month, Chief Hagan brought a resolution approving crime watch software and I believe in his presentation he indicated that the cost of that software would be transferred out of the uniform initial account into the contract service account. The transfer represents half of the cost, the balance being covered by the DAs office I believe. This was reviewed by finance yesterday and brought to counsel with a positive recommendation.

Mr. Allison: Thank you Mr. Pawlak. This was reviewed?

Ms. Miele: Yes it was, briefly. We were all aware when we reviewed the crime watch presentation by Chief Hagan, it showed that it was not in the 2021 budget as we originally had approved it at the end of 2020, so we knew it would require a transfer and here it is. From one light item with the Police Department to another one which is what we had asked chief Hagan about, so finance gives the full body of council with a positive recommendation.

Mr. Allison: Thank you Mrs. Miele. Is there any other comments from the finance committee? We have discussed this, this is like tying up the loose ends. Okay then. Hearing no other comments, Mrs. Frank a motion please.

The Ordinance was approved in first reading with five yes roll call votes. The vote was 5 to 0.

Mr. Yoder voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes, and Mr. Allison voted yes

Bill #1771-21

An Ordinance Amending Part Fifteen Fire Prevention Code, Article 1501 International Fire Code(first reading)

The City Clerk read the ordinance.

Mr. Allison asked for a motion and second to adopt this ordinance in first reading

Mr. Yoder made the motion and it was seconded by Mrs. Katz.

Mr. Allison Our next seven ordinances are all related to the code, the international fire code - parts of different codes. So, we are going to go down them one at a time, but do a blanket motion and second on them as a package and then vote on it as a package. So, we will start with item 5. Mrs. Frank, will you read that in short form please?

Chief Killian: Good evening. As I mentioned, Mr. Gerardi and I are bringing several ordinances to you tonight to bring our city code series up-to-date with the 2015 additions. Mr. Gerardi will go into much more detail regarding the ordinances that he is covering, but essentially, the codes that we use are updated by the state, they generally are updated every three years, we previously have been using the 2009 coded additions and in 2019, and 2020, the state adopted many of the 2015 coded additions. So, in late 2019, the state adopted the 2015 version of the international fire code, since then, we have been operating under that 2015 version of the fire code. However, we wanted to memorialize that with adopting an ordinance specifying that the 2015 addition to the IFC. So, the ordinance you see before you adopts the 2015 version of the international fire code including chapters C, D and I, those three appendix chapters are chapters on fire hydrant locations, access, fire department road access and excuse me - I am just looking at my notes here - these are the specifics for requirements on a sprinkle systems. Otherwise, the rest is essentially verbatim from previous codes. The previous 2009 adoption. -- It adds the inserts in section 101.1 to state the city Williamsport 109.44 summary offense, thousand dollars in 90 days and 111.4 \$250-\$1000 on actual revisions to the

coast. Other than those specific revisions, those codes are adopted verbatim as they come straight out of the version of the IFC. So, with that I - unless there are specific questions on that, I can hand it off to Mr. Girardi for the remainder. Mr. Allison: Thank you Chief Killian. Mr. Gerardi, welcome.

Bill #1772-21 (tabled)

An Ordinance Amending Article 1727 International Plumbing Code (first reading)

The City Clerk read the ordinance.

Mr. Allison asked for a motion and second to adopt this ordinance in first reading

Mr. Gerardi : Welcome, I believe the first one of my ordinances on the table will be the and are not code. At this point, I did talk to Chief Killian a little earlier today, this is the only ordinance that I was requesting that counsel would table until the next meeting. And I can ask plenty of my rationale for it. When they originally did this code when it was adopted from previous administration and code, they adopted this particular code, but they also adopted with it rules of plumbers of board of examiners, so I really have two ordinances in one. And what I would prefer to do is adopt the international plumbing code by itself and then also adopted the rules of plumbers boards and examiners in another ordinance in the same section which is part 617 in building and housing. Which would make a lot more sense, because if I do it now what I am doing is eliminating everything else in this ordinance and I will come back in a week with a new ordinance, so there will be a timeframe where we do not have a Plumbers exam board, which I do not like, I do not think that is a proper way. So, if we table this, then we can come back through in two weeks on the first reading for this particular ordinance and to go along with that, Chief Killian and I have been talking about this for a while. The actual part 17 of the codified ordinance is three titles, one title I, title III and title V. One deals with technical, one is local provisions and one deals with housing. And somehow or another, when these were adopted, the international plumbing codes in title III, -- they all actually should be in title I, and in title I, when you look at article 1711 it is called the uniform instructor code which is adopted by these date of Pennsylvania, so what we have been trying to do, I like to claim this whole -- clean this whole section up so it reads properly. Okay and that is what you will see the next I'm coming through, you will see plumbing codes, plumbers exam board ordinance and also revisions of parts 17, the title of the entire article, that is the reason why I would like to table this particular ordinance.

Mr. Yoder made a motion to table this ordinance. Mrs. Katz seconded it.

Mr. Allison asked for a vote to table.

The Ordinance was tabled in first reading with five yes roll call votes. The vote was 5 to 0.

Mr. Yoder voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes, and Mr. Allison voted yes

Bill# 1773-21

An Ordinance Amending Article 1709 International Residential Code (first reading)

The City Clerk read the ordinance.

Mr. Allison asked for a motion and second to adopt this ordinance in first reading

Mr. Gerardi: Yes, international residential code. What you have before you is a request to adopt a new article 1709 which is the international residential code. In short form, this code deals with all residential construction. Whether it is single-family, duplex, a double, and additions, alterations and remodeling for all new construction. Again, without like Chief Killian was saying, there are certain things that we have to put in, it is standard ordinance, down below, you will see which is included in chapters -- there are certain appendix is that you can choose to adopt or not adopt. Some deal with typhoons and tsunamis, we do not have those. I would be more than happy to go through every one of them if you wish, it is up to the board, it is up to City Council, I can at least tell you what they are. Like appendix B is pipe systems for gas lines, appendix C is external determinations of mechanical drafts, E is safety inspections on appliances, typing standards, patio coverings, sound transmissions and so forth. Home daycare's, and that is what the appendix is for, basically what we adopted before, it is just that if we do not adopt it, we cannot apply certain things.

And there are also inserts that we have. And the inserts are real quick, they are basically design stamps for this area. Section R30 1.2, the inserts deal with your wind loads, your snow loads, your termite on shields, how severe your area is for termites, degree day, flood hazard maps, depth of sewer lines and so forth, so that is what all of those inserts are for. And I would be more than happy to answer any questions on that particular ordinance. What.

Mr. Allison stated this was reviewed in Public Works.

Mr. Allison And I assume a lot of those discussions were had in public works, so if we go through these, Mrs. Katz, if you would care to make any comment -

Mrs. Katz: I do not think that I can add anything to what Joe has said. He has covered this thoroughly.

Mr. Gerardi There were two recommendations and I will get them from Council and Mr. Banks that we approve each decision upon these two things, but at that point I will get into those when we get there.

Mr. Allison: You mean in another.

Bill# 1774-21

An Ordinance Amending Article 1707 International Mechanical Code (first reading)

The City Clerk read the ordinance.

Mr. Allison asked for a motion and second to adopt this ordinance in first reading

Mr. Gerardi What you have before you is a request to adopt the ordinance 1707, the International mechanical code. This is the standard code for the state of Pennsylvania required by asked by you CC to adopt these things. Then on this one, what you have is the intersection which is probably the biggest one and the inserts that we have our city of Williamsport, article 17 -- 117 general fee schedule, in the book it tells you how you do your permitting and you either adopt the appendix in the back, we have our own fee schedule that we go by. The next one down is 10653, that is to inserts in there. Basically, if somebody comes in and applies for a permit and they decided they are not doing the work, but we have already reviewed and issued a permit, they get back 80 percent of that fee, we keep 20. Same thing on number three, basically if we do a total review of a project and we do a preliminary review of the project, and decide not to do it, then we relocate 50 percent and we get back 50 percent and as Mark said, it talks about -- maximum of \$2000 or 30 days in jail or both. And the other one is we go to court and you can find minimum \$200 and maximum of \$2000, and if you have any more questions, I will be happy to answer those.

Mr. Allison: Are there any comments from the public works or any questions from any councilman?

Mrs. Katz: No again, Joe has thoroughly discussed this with us.

Mr. Allison: Okay. Thank you. Mr. Gerardi. Let's go to the next one. Item 9 on our agenda is 1704, the International energy conservation code

Bill# 1775-21

An Ordinance Adding Article 1704 International Energy Conservation Code [\(first reading\)](#)

The City Clerk read the ordinance.

Mr. Allison asked for a motion and second to adopt this ordinance in first reading.

Mr. Gerardi Yes, what you have before you is the international energy conservation code. This is used for both residential and commercial - this code basically represents your values in the law, how much insulation you need. A lot of times what commercial or residential contracts will do is give us a red check form and help your house has to meet a certain value of insulation. If your windows are over .35 I believe that is what it is without looking at the book, then you can supplement that by adding an extra half inch of insulation under walls, and they do a red check form to say that this is the number that you did, you met the requirements and that is basically what this code is about. There are only two inserts and they both are the same, City of Williamsport and I would be more than happy to answer any questions on this particular code.

Bill# 1776-21

An Ordinance Adding Article 1702 International Existing Building Code [\(first reading\)](#)

The City Clerk read the ordinance.

Mr. Allison asked for a motion and second to adopt this ordinance in first reading.

Mr. Allison: I will just make a notation here - okay, we will move down to agenda item 10. - Agenda item 11, article 1701 international building code.

Mr. Gerardi: Yes, this is the adoption of the IBC, the international building code, this is what I called the big book. This is one that covers all commercial buildings. Typically it covers the way they are constructed, the fire areas and fire separations, how many egress doors you have to have, distance between one exit and another exit, it covers basically all aspects of the building except for the mechanical and plumbing. Because, that is covered under both of those individual articles. That we just discussed. And again, there are inserts and there are appendages that we added, I can go through those appendages, those would be B, C, K E letter H letter I, J and I can give you a quick rundown on those if you would like. Okay, appendix A, is employee qualification but you already have that set up in the way that you hire and fire. Appendix B is the board of appeals, that indicates if somebody decides they have a disagreement on a decision on a firewall, I say it has to be a two hour wall and they say one, and they can appeal that decision to the Boyd -- Board of appeals. But I have to adopt the appendix in order for us to have that. Fire districts, road proofing, signs, patio coverings, grading, those would be some of the ones that we are adopting, and again, those are the ones that apply to us. And again, some of them are appendix M, are -- there is no reason for us to adopt That. And these are conditionally approved, section 16 one 3.3, that deals with our - and the last time they were adopted was in 1980. Since then, the math has changed. There is a certain date that I have to put in here and that day I am getting from Mr. (NAME) and again, he was trying to get it today, but he was in a land development meeting, so he did not get the opportunity to get that to me, but prior to our second reading, there will be a second reading here. That means that we have to monitor that. Whatever that date is with the new maps, we will be enforcing new rules and regulations. And again, all of this was brought in front of public works for their recommendation and they did give us a positive recommendation.

Mr. Allison: Thank you Mr. Girardi. You cover that pretty exhaustively. I think all comments have been made and we have discussed anything unless there is anything lingering and I see none, so, we will entertain a motion on agenda items five, seven, eight, nine, 10 and 11. In our blanket motion.

Mr. Yoder made a motion to move with items five through 11 with the conditions and dates as mentioned by Mr Gerardi. Mr. Banks seconded it.

Mr. Allison asked for the vote on the ordinances.

The conditions and dates were approved with five yes roll call votes. The vote was 5 to 0.

Mr. Yoder voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.

Bill# 1777-21

An Ordinance Amending Article 1701 International Building Code [\(first reading\)](#)

The City Clerk read the ordinance.

Mr. Allison asked for a motion and second to adopt this ordinance in first reading

Mr. Gerardi: Yes, this is article - a new article and I will expand what I mean by that. In the original adoption of the code, they adopt certain codes and for some reason they adopted international building codes and several codes within international building codes which does not make a lot of sense to me. So, we broke all of these out individually. So, let's say 2021, they decide that they will adopt a new IEP, well we are required to adopt that same code, that way I can just turn around and fix that ordinance, and not have to go through and fix all of the ordinances. So, that is why you have two new ones, this is one that is basically adopted before, but through the IBC, if that makes any sense, I just want to extend that to. Okay, this basic code covers - excuse me - this is being built to -- prior to a certain date. The reason they give out this code, the purpose is - I use this as an example, the pajama factory. You have a rather large structure that if you had to go under the international building code, you would have to imply the entire building which is not basically possible. So, they say in this code, we are going to let you use the (NAME), because we are going to renovate certain areas. So, the factory has five areas - they have 10 fire areas in the billing, which means Mr. Winkleman wants to work in building 10, as long as building 10 meets the code, he does not have to do the same thing for building nine or building 11 echo, it helps the developer. So, that is what we have in front of you. On this one here, this is one of the one that I talked about with Mr. Banks, this is where you would approve it condition upon, because what I have to do is talk to Norm and discuss when the first edition of the code was published in Williamsport, because any building prior to that would follow under the IE BC and set of the IEC and that is the insert that UC which would be section 16 13.3, so I requested that counsel approves this by the next date that I have in there. If you have any other questions, I am more than happy to answer.

Mr. Allison: Are there any questions from counsel?

Mrs. Katz: Are we doing article 1702 or 1701 first?

Mr. Allison answered : 1702.

Mrs. Katz: Then, the insert is not - it is 1401.

Mr. Gerardi: No, the insert would be - maybe I am in the wrong one, but it should be 16 13.3.

Mrs. Katz: On 1702?

Mr. Gerardi: No, you are correct, I have the wrong one in front of me. Let me get it out, I am sorry Bonnie. Yes, you are correct, it is 1401.2. My apologies. You have all of these in front of you and they all look the same - and I got messed up (CHUCKLE), you are correct. So, that would be the condition.

Mr. Allison: You say this is conditional, though?

Mr. Gerardi: I would say it would be approved condition upon me providing that they in there. So, at the next city Council meeting, I will have a date for you.

Mr. Allison Okay, there is a motion in a second. Thank you. Any final comments or questions?

Mr. Gerardi: If I can just add one thing.

Mr. Allison: Yes sir?

Mr. Gerardi: Just so that the Council knows and of course Mayor knows, chief Killian and I have been working on this with the help of Robin Adams, like we have been trying to revise ordinances throughout the city. By we have revised a lot of these articles, park signs, fair housing, rental expense -- rental inspections, so forth. So, when we come back to this particular section, you will basically have an updated section of the ordinance that has been completely revised which I think is very good. We are trying to do that within other committees, so I want to give kudos to chief Killian and Robin Adams who is my office manager for putting this altogether.

Mr. Allison: Good job gentlemen. These are not the kind of things that get the big attention and the Big Bang, but this is the meat and potatoes of safety and public safety in our structures and our cities. So, we thank you for your support and work that you are doing. And getting us up to speed.

Mrs. Katz: Randy, I think we have seen Joe walk in in a couple times with the big books. So, we know how complicated and how expensive this is. And the work that was put into this is incredible.

Mr. Gerardi: Thank you, and like I said thank you to Chief Killian and also to Robin.

Chief Killian: I had one ordinance and Mr. Gerardi had multiple, with something like this, it is not fun work, but we are still making sure to get it done and we keep the city maintained with safety.

Mr. Allison: Yes. Exactly. Okay, we have a motion and a second Mrs. Frank, on the motion please.

The ordinances were approved in first reading with five yes roll call votes. The vote was 5 to 0.

Mr. Yoder voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.

Resoluton # 9122
Resolution Real Estate Reduction

The City Clerk read the resolution.

Mr. Allison asked for a motion and a second.

Mrs. Katz made the motion and it was seconded by Mr. Yoder.

Mr. Grimes In front of you is a real estate reduction for nine properties, these are all related to LERTA and we have to change those so we can collect the total amount in real estate taxes. Many of these properties will be completed under LERTA this year. So, some of them are minimal reductions compared to when they started this is something that you guys see every year, I do not believe there are any new things added to this list and I certainly am happy to answer any questions that you have on it.

Mr. Allison Thank you Mr. Grimes. Are there any questions tonight from councilmembers? Hearing and seeing none,

The resolution was approved with five yes roll call votes. The vote was 5 to 0.

Mr. Yoder voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.

Resolution #9123
Resolution Real Estate Exoneration

The City Clerk read the resolution.

Mr. Allison asked for a motion and a second.

Mrs. Katz made the motion and it was seconded by Mr. Yoder.

Mr. Grimes This are two real estate exoneration, you guys see these each year, too. These are 100 percent disabled veterans who own a home and a property in the city of Williamsport. They have been approved by both the County and the Department of Veterans Affairs for these exoneration and this would remove their tax - their real estate tax liability in the city of Williamsport.

Mr. Allison: Thank you Mr. Grimes, comments from Council members? We definitely think our service people for sacrifices that they make for us, so this is something we can do in return. Mrs. Frank, a motion please.

The resolution was approved with five yes roll call votes. The vote was 5 to 0.

Mr. Yoder voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.

Resolution #9124
Resolution Authorizing Design Services Between the City of Williamsport & Larson Design – Lose Park

The City Clerk read the resolution.

Mr. Allison asked for a motion and a second.

Mr. Banks made the motion and it was seconded by Mrs. Katz

Mr. Memmi: Good evening, bringing forward tonight the resolution to enter into a contract with Larson design group for the Lose Park movement project. This project, the total project costs are about \$395,000, this contract is for \$31,000. The funding sources are the department community and natural resources grant that was awarded earlier this year of \$145,000 in the grant -- and the grant was made in a prior year of \$250,000, we discussed the issue both within finance and in public works yesterday and I will answer any questions that you may have.

Mr. Allison: Thank you Mr. Memmi. Was it discussed by both committees? Mrs. Katz, will you go first with public works?

Mrs. Katz: Yes, we discussed this and as Mr. Memmi stated, this has been a \$395,000 project, this has been in the works for a couple years at this point and Larson design is the one that started the project and that is why we are going forward with Larson design, when we look at the plant from what Mr. Memmi said, because I don't think we could really remember the last time we saw them - and we are looking at what will be accomplished with the park. It will be made accessible in a couple different areas, from the front of Memorial Avenue, the entrance of the park, they will redo - not redo, but work on the basketball courts, there will be more trees added and there will be benches added. And under

the pavilion, they will be seeding, also, which we will find out eventually, this is just a rendition, right now. And when we get the other - of the way things that will be done, we will see that her drawings and what will be accomplished. But, this is so far what has been discussed. This was passed with a positive recommendation by public works.

Ms. Miele It also came out of finance with a positive recommendation. We did have discussion on the plans regulations -- renovations to the bar, but this has been a project in the works since I guess last year. And we had some further work to do on the part and Larson design will clearly provide a capable management of the project. So, we are excited to move forward and improve Lose Park.

Mr. Allison: Thank you Councilwoman Miele, are there any comments from other counsel people? Yes, we are all familiar with this and it is nice to have it coming to fruition, so this is Frank, a motion please?

The resolution was approved with five yes roll call votes. The vote was 5 to 0.

Mr. Yoder voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.

Resolution #9125

Resolution Awarding the Aggregate Bids for the City of Williamsport

The City Clerk read the resolution.

Mr. Allison asked for a motion and a second.

Mrs. Katz made the motion and it was seconded by Mr. Yoder.

Mr. Winder: This is for the aggregate bids, this is - the entire process is done through the West branch. They put out to bid and got us the best possible pricing, it is overseen by PennDOT during the process. The purchase of the aggregates will be using the liquid fuels line item as well as the street materials and general funds, it is an annual resolution that comes forward and I will answer any questions you have.

Mr. Allison: Thank you. Mr. Winder, was this reviewed in finance?

Ms. Miele stted this was reviewed in finance and as Adam said, it passed with positive reccommendation there was nothing too exciting about this, at best the estimates that I got were off by a couple pennies over the course of the year. So, at least we are looking at our costing relatively similar. And that is every thing.

Mr. Allison asked for a vote on the resolution.

The resolution was approved with five yes roll call votes. The vote was 5 to 0.

Mr. Yoder voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.

Resolution #9127

Resolution Authorizing Purchase of Two 29' Low Floor CNG BRT Plus Buses

The City Clerk read the resolution.

Mr. Allison asked for a motion and a second.

Mr. Yoder made the motion and it was seconded by Mr. Banks.

Mr. Winder: This authorization -- of 135 foot and 140 foot buses this was something that was in this year's CCA that Council approved a few months ago. The funding is through the State, 15 and 17.1 CCA grant at 2,290,000 dollars. That is 100 percent funded there. Discretionary CCA 2020 and 2021, that is 46,001 74 and the RVT local share at 1538 for a grand total of 2,000,337 - 2 million \$337,000. This was reviewed and passed by finance and I also have Chris Clark, the fleet manager with me to answer any questions, he is the individual that does all of the specifications on the buses.

Mr. Allison said Great, thank you Mr. Winder. Councilwoman Miele, with the review of finance?

Ms. Miele: Yes, this item was reviewed and forwarded with a positive recommendation. Most of our discussion centered around the buses and fleet during and post pandemic, as well as social distancing measures. I believe Mrs. Katz asked about the 40 foot buses and asked why they are necessary and the response was that some of our most popular lines to allow for proper social distancing and in some cases just to accommodate all writers, we need all of those larger buses. And we had some discussions about what other communities were doing to allow for social distancing, as well. But, with that said, we forwarded this in the full body of counsel with a positive recognition.

Mr. Allison Thank you Ms. Miele, any other comments or questions from councilmember tonight? It is pretty familiar on all of the buses. So, hearing and seeing none, then Mrs. Frank, a motion please?

The resolution was approved with five yes roll call votes. The vote was 5 to 0.

Mr. Yoder voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.

Resolution #9128

Resolution Authorizing the Purchase of Computer Servers & related Software

The City Clerk read the resolution.

Mr. Allison asked for a motion and a second.

Mr. Yoder made the motion and it was seconded by Mr. Banks.

Mr. Winder: This authorization -- the current servers were purchased in 2010, this would include the servers as well as the software packet. This was also in our CCA which was approved by Council a few months ago. Through this process, we are cleaning up prior years CCA which pertains to IT, we are using state 1514 discretionary CCA funds from 1718 in the amount of \$7540, State 1514 and 1819 48,003 86, 1920, \$22,058, 1518 discretionary CCA 2021, \$12,190, RVT capital local share, \$3011 for a grand total of \$93,000 and Mr. Warful is here to answer any questions you have because I am not the greatest IT person.

Ms. Miele: Yes, we had somewhat of a long discussion with Mr. Warful about this upgrade to RVT servers, mainly trying to understand a little better exactly what would be going on and I think discovered in the source of it that RVT has been getting 8 to 12 years out of servers, but these servers - now the state has just updated their recommendations, Mr. Warful may have to correct me on all of my wording - and we expect to replace the servers within the next 5 to 8 years. That being the way technology is going now (CHUCKLE) that said, the servers themselves are coming in at just over \$25,000 apiece, and the software to utilize them is the remainder of that cost. The software is purchased outright, so there would not be an ongoing fee. And as you can see, the majority of the cost of these items is funded from state funding. Mr. Warfel was confident that the state would incorporate funding for a new server at the time. In that five-year window, basically. And at that point, we can make a decision about whether or not we want to upgrade our servers then or a year or two further on, depending on what is in the pipeline in terms of technological development. And innovation. I will yield to other members of the finance committee and Mr. Warfel to correct all of my errors adequately expressing the technical jargon here. But, the finance committee did forward this to the full body of

Council with a positive recommendation..

Mrs. Katz I think Josh can handle this fantastically. He explained a lot to us and trust me I think there are some things that are still over our heads. But, I leave it up to Josh to incorporate anything that was .

Mr. Warful: Everything was as she stated, one thing changed was that the guidelines were not changed, but the type of equipment was changed, so basically it was part of a building project and now it is part of IT equipment

Other than that, everything was pretty much the part two what Mrs. Miele said.

Mr. Allison Okay, thank you Mr. Warful for that. Thank you for giving us an understanding of some of the basics, which is basically what most of us can handle.

Mr. Warful: So, if you guys want to, I can go into a little bit what we discussed in the finance committee and that what RVT is doing is that we are taking the technology what used to be multiple servers and combining them into one server which is then going to be mirrored to a second server for sequences. So, it can last us to have some cost savings as well as on the hardware side of things.

Mr. Allison: Great. That is nice. Economies of scale - plus many other questions or comments from counsel people tonight? Okay. I think we are good to go on that one. Mrs. Frank a motion please?

The resolution was approved with five yes roll call votes. The vote was 5 to 0.

Mr. Yoder voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.

Resolution #9126

Resolution Authorizing the Amendment to the Lease Agreement with Bridgestone Americas Tire Operations

The City Clerk read the resolution.

Mr. Allison asked for a motion and a second.

Mrs. Katz made the motion and it was seconded by Mr. Yoder.

Mr. Winder: This resolution is to authorize the amendment to the lease or Bridgestone operations. We currently have a tire lease with Bridgestone and what this would do is amend the lease agreement with them to allow us to as we just discussed acknowledging moving forward and new things coming out, to add additional features to the tires and buses which should be similar to the ones that you have in your cars where as if the tire pressure starts to get low, it would let you know, the difference would be that for the bus, it would be traveling around this facility here and it would get real-time tire pressures constantly, it would all be uploaded live and at that point, if we had a low tire on a bus or possibly a flat tire, unfortunately with dual wheels in the rear, sometimes you do not realize that you have a low tire on the inner wheel, or a flat, it would instantly notify us that the tire pressure is getting below the threshold or a flat tire - the maintenance department, they could efficiently repair the bus and get back on the road. Currently, when all buses come in at night, the maintenance department goes out and physically checked the tire pressure of every single bus, very time-consuming with 44 buses, roughly 44 buses, so this would essentially free up man-hours that then we could focus more on maintenance of the fleet roster here. And not hope that our maintenance department catches every tire, the cost for this would be \$882. Per month and at the end of the 32 months we would only own the equipment and then we will go down to just a monthly fee for the service that it provides which comes out to roughly \$1.50 per tire which is a significant decrease from \$882. At the time of this lease is up, if we chose to not extend it, we can certainly use that equipment with another company that would lease the tires from that point, this was reviewed by finance and passed forward with a positive recognition.

Ms. Miele Yes, this was reviewed by finance and forwarded with a positive recommendation. By Mr. Winder testimony, while that \$800 a month sounds like a lot, but when you add up the employee time to monitor the tire pressure on a nightly basis as well as the safety enhancements are forwarded by monitoring multiple times a day, this is well worth the cost, especially since the cost will decrease once we own the equipment. And finance forwarded it with a positive recommendation.

Mr. Allison asked for a vote of the resolution.

The resolution was approved with five yes roll call votes. The vote was 5 to 0.

Mr. Yoder voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.

Certificates of Appropriateness - HARB

Item 2. YWCA Northcentral PA

815 West 4th Street

- A. At rear parking area construct an open, gable roofed pavilion on a concrete pad. Structure to be approximately 10' in height, 20' x 16' in width & length.
- B. Construct with 6" x 6" posts, Fabral, Grand Rib 3, ribbed metal roofing. Color 898 brick red. Wood to be finished with a semi-transparent stain- SW 3518 – Hawthorne

Item 3. Fish Consulting LLC

414 West Fourth Street

- A. Re-use wood posts. Build wood frame around sign. Install double sided vinyl sign, with content as provided. Benjamin Moore HC-156 Van Deusen blue background, to match the existing front door color, and white lettering. Paint wood posts and wood sign frame white.

Item 4. Weightman Block Associates

770 West Fourth Street

- A. Prepare and paint previously painted windows, doors, T-111 siding, fascia, soffit and trims the same colors as existing. Colors: Essex Green-634 - Burgundy Red - Beige accents

Item 5. Shelley Irrevocable Trust

C/O BCS Property Solutions

621 Grace Street

- A. Re-point the main house chimneys as needed to stabilize. Retain shape. Follow NPS Preservation Brief #2. Mortar should match the original in color and have high lime content. Power tools to be properly sized diamond tip, and not over cut or enlarge joints. Match the existing joint profile and mortar color.

Item 6. Shelley Irrevocable Trust

C/O BCS Property Solutions

629 West Fourth Street

- A. Remove any damaged shakes from the main building. Install new wood shakes matching the original, as needed to repair these areas. Repair all building posts, fascia, moldings, trims, soffit to original appearance. Paint or stain.
- B. Paint main house same colors as approved for 619 W 4th but reversed. Colors: Old Sandpiper 59 and Country red 23-trim or Valspar Old Brass and Henna Red

Item 7. Shelley Irrevocable Trust
C/O BCS Property Solutions
619 West Fourth Street

- A. Remove existing asphalt carriage house/barn roofing. Install architectural shingles, Tamko Heritage, Virginia Slate, same as main building.
- B. Work includes salvage, repair and reinstallation of two roof cupolas, and repairing all building fascia, moldings, trims, soffit to original appearance. Paint colors similar to existing.
- C. Remove any badly damaged shakes. Install new wood shakes matching the original as needed to repair these areas on the barn. Paint or stain same as existing (brown)
- D. Remove any badly damaged shakes from the main building. Install new wood shakes matching the original as needed to repair these areas. Paint or stain same as existing.
- E. Repair, re-point the main house chimneys as needed to stabilize. Follow NPS Preservation Brief #2. Mortar should match the original in color and have high lime content. Power tools to be properly sized diamond tip, and not over cut or enlarge joints. Match existing joint profile and mortar color.
- F. Paint main house same colors as existing

Item 8. Shelley Irrevocable Trust
C/O BCS Property Solutions
637 W 4th Street

- A. Repair chimneys with similar brick. Re-point as needed to stabilize. Follow NPS Preservation Brief #2. Mortar should match the original in color and have high lime content with little Portland. Power tools to be properly sized diamond tip, and not over cut or enlarge joints. Match the existing joint profile and mortar color

Item 9. Shelley Irrevocable Trust
C/O BCS Property Solutions
327 Locust Street

- A. Tear down remaining chimney. Repair roof as needed. Same material as existing

Item 10. James & Lisa Dabney
405-407 Trinity Place

City of Williamsport PHARE Historical Rehabilitation Program

1. BRICK REPOINTING—2nd FLOOR REAR NORTHWEST CORNER, MAIN BLDG. At above location; below third floor wrought iron landing & above 2nd floor entrance door: Brace up and support metal landing as needed for brick repointing. Chisel out by hand (no power tools unless they are properly sized diamond tipped blades) all loose, cracked or missing mortar joints. DO not over cut or enlarge joints. Clean out and repoint, matching new mortar style and color to old as closely as possible, High lime. Very little Portland. Use Acryl-60 bonding agent, match existing mortar joints in color & style as close as possible. NOTE: where existing brick being repointed adjoins flashing, roof areas seal & Make weatherproof, repair flashing and caulking where needed.
2. BRICK REPAIR/REPOINT—2ND FLOOR REAR SOUTHWEST CORNER main building. At exterior brickwork Below third floor pressure-treated next to K Gutter; Brace up and support landing as needed for brick removal and repair. Remove uneven, not structurally sound & loose brickwork at this area. Remove to where existing is solid. Lay up new brick plumb & level to fill in area. "Tooth" into existing adjoining brick and follow same stagger pattern. Strike all mortar joints, match to existing brick shape, bond pattern finish and exterior dimensions as close as possible. High lime. Very little Portland
NOTE: where new brick meets existing brick, repoint existing brick areas as needed. Make weatherproof, repair flashing and caulking.
3. BRICK REPAIR/REPOINT—first FLOOR REAR SOUTHWEST CORNER main building. At exterior brickwork above entrance door to rear unit; Remove uneven, un-structurally sound, loose brickwork at this area. Remove to where existing is solid. Lay up new brick plumb & level to fill in area. "Tooth" into existing adjoining brick and follow same stagger pattern. Strike all mortar joints, match to existing brick shape, bond pattern finish and exterior dimensions as close as possible. High lime. Very little Portland.
NOTE: where new brick meets existing brick, repoint existing brick areas as needed. Make weatherproof, repair flashing and caulking.
4. ROOF REPAIR -FRONT (EAST) NORTHEAST CORNER Remove existing roof materials at above referenced location. Area is above northeast corner round downspout. Repair all decking so the entire surface is in the same plane and free of holes. All spongy and deteriorated deck is to be removed and replaced with same thickness exterior grade same size thickness board sheathing and or roof rafters. Cover deteriorated roof deck with 15 lb. semi saturated felt paper. Install with proper overlap. Furnish & install, ½" fiber insulation board, exterior rated adhesives, membrane material, and 045-gauge rubber roof system. Include ALL necessary metal, flashing work, sealants and rust resistant fasteners.
NOTE: roof area to be inspected then repaired can be accessed by climbing up north metal fire escape to lower roof than set up ladder to 3rd floor main roof.
5. FRONT EAST SIDE OF HOUSE – CARPENTRY REPAIRS AT THE FOLLOWING AREAS:
 - A. 3RD floor at far right north, first two wood Cornice trim pieces, replace deteriorated wood and or missing sections with new. New wood to be same size, shape, thickness and to match profile of original piece missing or replaced. Secure with exterior rust resistant nailing, adhesives and caulking.
 - B. AT east (front) wood WINDOW SILLS, approximately 6 sills, remove deteriorated window sills. Check existing wood supports of sills, replace any deteriorated wood with same size wood to secure new window sills. Furnish & install new same size and shape wood window sills to deteriorated sills removed. Secure with exterior rust resistant nailing, adhesives and caulking. LOCATIONS: 1 at first floor, 2 at 2nd floor, 3 at 3rd floor
NOTE: Solid piece of PVC OR COMPOSITE SILL can be used as an alternative. Either WOOD OR PVC SILL to match profile and thickness of the original sills on this house.
 - C. AT two front entrance doors, remove deteriorated wood at arches above those doors. Furnish and install new woodwork with same size and shape as the woodwork removed. Secure with exterior rust resistant nailing,

adhesives and caulking. NEW exterior woodwork to match profile and thickness of the original removed at this area of this house.

- D. For the remaining exterior woodwork: Secure any loose wood members, replace rotted wood with approved material prior to painting. Include exterior painters caulking needed for proper paint preparation.

NOTE; @ 2nd floor, 2nd row, first & second window from south(left) metal installed at arch, remove & prepare for painting.

6. EXTERIOR THIRD FLOOR SOFFIT & FASCIA REPAIR Upper 3rd floor soffit area where 4" pipe (downspout)meets soffit, furnish and install to replace these missing panels with new panels. Replace any deteriorated wood supports that are needed to secure new panels. Use exterior rust resistant fasteners adhesives and caulking. New soffit panels to match existing panels in thickness, profile, size shape as were the original panels replaced
7. FRONT BASEMENT WINDOW – TOTAL OF 4 First three basement windows from south & left, fir existing sash into frame stabilize existing wood painted surfaces of frame, sash, sill and exterior trims. Last boarded up window far right & north, remove plywood. Furnish and install new sash into existing frame and match other basement window sash in thickness, profile, size as original basement windows.
8. EXTERIOR BRICK REPOINTING – FRONT (EAST) MAIN AREA NORTHEAST CORNER
 - A. Furnish and install materials and labor to repoint brickwork. Chisel out by hand (no power tools unless they are properly sized diamond tipped blades) all loose, cracked or missing mortar joints. Clean out and repoint, matching new mortar style and color to old as closely as possible, High lime. Very little Portland in mix. Use Acryl-60 bonding agent, match to existing mortar joints in color & style as close as possible.
NOTE: prior to repointing at northeast corner replace missing brick (total of 3) that are missing where foundation meets brick. Repoint area approximate 2' width (from building northeast corner into window frame), & full height from where parged foundation ends up to 3rde floor soffit area.
 - B. OTHER AREA TO REPOINT FRONT & EAST OF BUILDING; From 407 entrance door, 2 windows to the right; brick area between top of first floor window arch & bottom of 2nd floor window sill. Follow masonry guidelines as listed in "A." above.
 - C. OTHER AREA TO REPOINT FRONT & EAST; From 407 entrance door, LAST VERTICAL row of windows between the arch of the 2nd floor window and the bottom of the 3rd floor window brick area. Follow masonry guidelines as listed in "A." above.
 - D. OTHER AREA TO REPOINT FRONT & EAST OF BUILDING; 3RD FLOOR upper left corner below where 4" pipe enters soffit; top 3-4 rows of brick & 2' in width. Follow masonry guidelines as listed in "A" above.
- 9 EAST SIDE EXTERIOR PAINTING - After carpentry & masonry repairs at the front/east side of the building are completed – for the following existing exterior previously painted surfaces; Fascia, Soffit, Frieze Board, Cove Molding - 16 window-casings, sills, jambs, all exterior window trims, Basement window sash & frames - Doors (2)- door, door jamb, door casings, door trims, thresholds All brickwork – masonry foundation, - 4" pipe/downspouts. Stabilize existing painted surfaces. Scrape and sand, remove loose materials, all surfaces sound, clean, dry free of oils, wax, grease, dust, and any other impediments to paint bonding. Paint all of the above listed wood and brick surfaces with two coats, VALSPAR Top Quality Acrylic, Latex or oil, per owner's selection, or equal. Allow proper dry time between coats. Paint Runs, brush marks and other surface imperfections are not acceptable. Use suitable exterior paint over all masonry surfaces Use suitable exterior paint over 4" pipe surfaces
Color: Same as existing - white – black trim-
Alternate Color: Change Color – limited to two colors
Option – Remove non-historic shutters. Do not replace.

Mr. Allison asked for a motion and a second to accept these Certificates.

Mrs. Katz made a motion and it was seconded by Mr. Yoder.

The certificates were approved with five yes roll call votes. The vote was 5 to 0.

Mr. Yoder voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.

Accept for filing:

Controller's Report 01/31/21
Housing Needs Committee 06/19/20
Veterans Memorial Park Commission 11/02/20
Finance Committee 12/18/20
Public Safety Committee 06/23/20
Public Works Committee 03/16/21
AD HOC Water Authority 03/15/21
ERC minutes 02/08/21

Mr. Allison asked for a motion and second to accept these for filing.

Mr. Yoder made a motion and it was seconded by Mr. Banks.

The minutes were approved with five yes roll call votes. The vote was 5 to 0.

Mr. Yoder voted yes, Mrs. Katz voted yes, Mr. Banks voted yes, Ms. Miele voted yes and Mr. Allison voted yes.

Announcements

The next regularly scheduled City Council meeting will be held on Thursday, April 15, 2021 at 7:00 PM, Remote.

Upcoming Meetings:

Friday, April 2	City Hall closed, Good Friday
Monday, April 5	12:00 PM Planning Commission
Thursday, April 8	3:00 PM Accessibility Commission Meeting
Tuesday, April 13	11:30 AM Public Safety
	1:00 PM Finance Meeting
	2:30 PM Public Works Meeting
Wednesday, April 14	3:30 PM O&E Pension
Thursday, April 15	10:30 AM Zoning Hearing*
	7:00 PM City Council meeting

All meetings are held remotely unless indicated with an * asterisk, whereas will be held at Trade & Transit, II, 144 West Third St, 3rd Floor, Williamsport, PA.

Adjournment

Mr. Allison asked if there were comments from members of Council.

Mr. Allison said I just want to thank everyone that participated in the Easter egg hunt last Saturday in the city, a lot of work went into the and demonstration did a good job with bringing in volunteers and getting all of the eggs filled and the fire department was there to sound the siren, to launch the kids to the eggs and prizes, so it was beautiful weather and everything turned out well really well. The only one I wish was here tonight was Councilman Pulizzi who volunteered to be the Easter Bunny!

Mr. Gerardi stated maybe Mr. Pulizzi decided not to come because of that!

Mr. Allison said I did get a video of that, and I threatened it, that I would show that side, it was not really a threat, he really put his heart and soul into it.

And took care of the kids, it was very good. I think everybody had a good time there. And that is all we can ask for. Everything came out well. Are there any comments from administration tonight?

Mr. Allison asked if there were questions or comments from members of the administration.

Mr. Gerardi: I do Mr. Allison. I just wanted to say and hopefully I am not speaking out of turn, but right now we provide a service for brush removal, and I do brush pickups in front of people's houses, everybody is putting their brush out now, but it is still a little too early, I think it should be in about two or three weeks, Adam? I do not know if Adam is still on, but it is usually about two or three weeks from now, you are allowed to the brush in Street. So it may sound stupid, but we will request you to move it back onto your property and the reason being that this is the time of year that we get a lot of rain, short fast downfalls, they block the inlet, they cause like mud. It is a service that we provide for everybody and Adam is actually going through two or three times in addition to the timeframe that we say normally we are going to do, so if the residence good, please do not put it out in the street until probably about two or two and half weeks now. And if you want to know exact times, call streets or products or call my department in the morning.

Mr. Allison stated Thank you. The 15th I wasn't sure if we had an exact date, but we had a conversation with our staff today concerning this, but I figured this to be the perfect time to do it.

Mr. Allison: Thank you Mr. Gerardi, Chief Killian?

Chief Killian: The Bureau of Fire is currently accepting applications for the position of firefighter. We will be accepting applications until June 18. You can get there in person at fire headquarters or on the city's webpage under human resources. And it is kind of a neat process for us, we are actually giving an online exam. July 17, due to just being aware that the pandemic situation and social distancing and such, we chose to go with an online exam, so all applicants that start their initial phase of the testing process will take the online exam and because of that, there is no application fee. So, no application fee for this process. The out it will be out over the next couple months, I am doing as much outreach as we can to try and get as many applicants as we can and we are excited about this process and everything that is going on across the city and with our department and public safety in general, we are looking for some good men and women that are willing to join our team and go through the hiring process. Get on the eligibility list. So, thank you.

Mr. Allison Thank you Chief Killian. I appreciate that, I hope good fortune.

Mr. Allison asked if there were questions or comments from the general public.
There were none.

Adjournment

Mr. Allison asked for a motion to adjourn

Meeting adjourned upon motion by **Mrs. Katz and a second by Mr. Yoder. Meeting adjourned at 8:19 PM with unanimous ayes.**

Submitted by:

**Janice M. Frank
City Clerk**