

# CITY OF WILLIAMSPORT, PA RESOLUTION

RESOLUTION # 9133

DATE 4-15-21

TITLE

## RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT BETWEEN THE CITY OF WILLIAMSPORT AND ECONSULT SOLUTIONS, INC.

**WHEREAS**, the City of Williamsport desires to and will be undertaking a project under the Strategic Management Planning Program which provides matching grant funds to assist municipalities experiencing fiscal difficulties to develop comprehensive multi-year financial plans and establish short- and long-term financial objectives, and,

**WHEREAS**, the Pennsylvania Department of Community & Economic Development makes available grants-in-aid to such projects through the Strategic Management Planning Program, and,

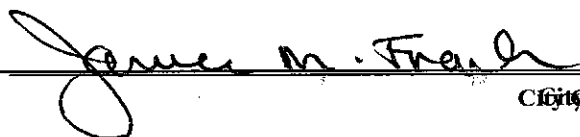
**WHEREAS**, EConsult Solutions, Inc. has offered to provide to the City the financial services to complete said comprehensive multi-year fiscal plans and establish short- and long-term financial objectives, in accordance with the attached Agreement, and,


**WHEREAS**, the total amount of the contract is \$64,625 of which the City of Williamsport is responsible for thirty (30) percent which is \$19,387.50, and,

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Williamsport, Lycoming County, Pennsylvania, hereby authorizes the City of Williamsport to enter into said agreement with EConsult Solutions, Inc., and,

**BE IT FURTHER RESOLVED**, the Mayor and City Controller are authorized to execute any documents necessary to effectuate the intent of this Resolution, and the City Clerk be authorized and directed to attest and seal same.

APPROVED

  
\_\_\_\_\_  
City Clerk

  
\_\_\_\_\_  
President

April 9, 2021

Derek Slaughter, Mayor  
City of Williamsport, PA  
245 West 4<sup>th</sup> Street  
Williamsport, PA 17701  
Via email: [dslaughter@cityofwilliamsport.org](mailto:dslaughter@cityofwilliamsport.org)

**Contract Agreement for Williamsport Strategic Management Planning and Five-Year Financial Plan**

Dear Mayor Slaughter,

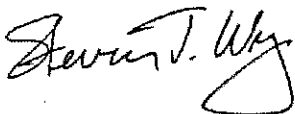
Econsult Solutions, Inc. (ESI) appreciates having been selected, and is excited to begin work with you and the City of Williamsport, PA to undertake strategic financial, management and economic development analyses via Pennsylvania DCED's Strategic Management Planning Program including the development of a five-year strategic financial plan. Our project scope, tasks deliverables and terms are detailed in the attached proposal (which is identical to the one submitted to and reviewed by your team), and which can be called "Exhibit A".

Based on the price proposal we submitted, we have proposed a total fixed fee of \$64,625, which is inclusive of all labor costs and expenses. Based on the timeline we shared during our meeting, ESI would suggest a payment schedule based on deliverables as follows:

- Payment 1: 25% (\$16,000) upon acceptance of this agreement
- Payment 2: 25% (\$16,000) upon submission of trends analysis
- Payment 3: 25% (\$16,000) upon completion of management audit and draft recommendations
- Payment 4: 25% (\$16,625) upon acceptance of final report

If the terms we have drafted are acceptable to you, please return one copy of this letter with the appropriate signature and retainer, and the signed letter will constitute our contract. If you wish to discuss any aspect of this proposed contract, please contact me at [wray@econsultsolutions.com](mailto:wray@econsultsolutions.com).

Best regards,



Steven T. Wray, Senior Vice President and Principal

Accepted

Accepted

Signature

Signature

Steven T. Wray

Name

Name

Senior Vice President & Principal

Title

Title

Econsult Solutions, Inc.

Organization

Organization

4/8/2021

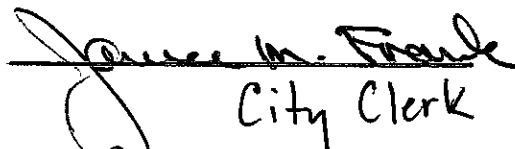
Date

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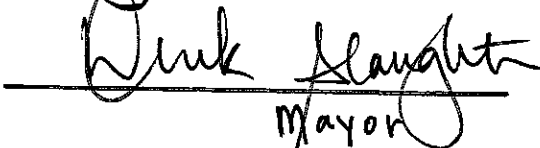
Email address for bills

Signature of the party responsible for paying the invoices, if different from above:

Signature


  
City Clerk

Name

  
Mayor

Title

Organization

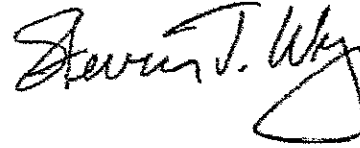
  
Controller

Date

Email address for bills

Accepted

Accepted



Signature

Signature

Steven T. Wray

Name

Name

Senior Vice President & Principal

Title

Title

Econsult Solutions, Inc.

Organization

Organization

4/8/2021

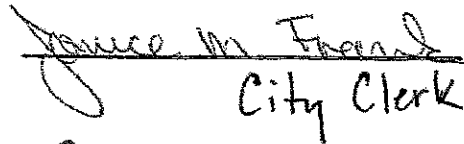
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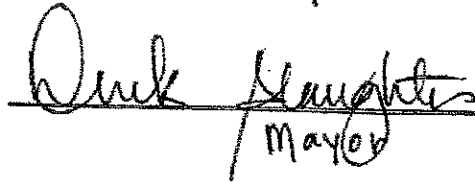
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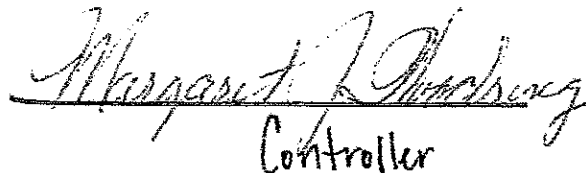
Signature

  
City Clerk

Name

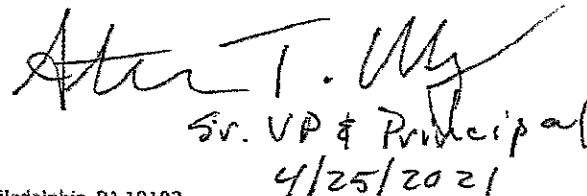
  
Mayor

Title

  
Controller

Organization

Date

  
Sr. VP & Principal  
4/25/2021

Email address for bills