

CITY OF WILLIAMSPORT, PA RESOLUTION

RESOLUTION # 9575

DATE 10-27-22

TITLE

RESOLUTION AUTHORIZING AN AGREEMENT
FOR LEGAL SERVICES WITH THE CITY SOLICITOR

BE IT HEREBY RESOLVED by the City Council of the City of Williamsport that the Agreement attached hereto between the City of Williamsport and the City Zoning Hearing Board Solicitor, McNerney, Page, Vanderlin & Hall, is hereby approved in an amount not to exceed the compensation set forth in Section 4; and the Mayor and City Controller are hereby authorized to execute the Agreement.

Approved

James M. Frank
City Clerk

[Signature]
President



**ZONING ADMINISTRATOR
BUREAU OF CODES
CITY OF WILLIAMSPORT**

Memorandum

To: Adam Yoder, Council President and members of City Council

CC: Derek Slaughter, Mayor,

From: Gary Knarr, Zoning Administrator

Date: October 17, 2022

Re: RESOLUTION Authorizing an agreement for Professional Services

Attached for your review is a resolution authorizing an agreement for professional services between the City of Williamsport and McNerney, Page, Vanderlin & Hall for solicitor services for the City's Zoning Hearing Board.

See attached documents.

Please review for City Council meeting on October 27, 2022.

AGREEMENT FOR LEGAL SERVICES

This Professional Services Agreement made this _____ day of _____ 2022, between the City of Williamsport, a municipal corporation organized under the laws of the Commonwealth of Pennsylvania (hereinafter referred to as "City"), and McNerney, Page, Vanderlin & Hall, 443 Market Street, Williamsport, Pennsylvania, a professional corporation organized under the laws of the Commonwealth of Pennsylvania, employing attorneys duly licensed to practice law in the Commonwealth of Pennsylvania (hereinafter referred to as "Law Firm").

1. Term of Professional Services Agreement. The City shall contract the Law Firm to act as Solicitor for the City's Zoning Hearing Board, effective upon the execution of this agreement for a period of five (5) years, for the purpose of rendering to the City professional legal services. This agreement shall automatically renew for successive one (1) year periods unless either party to this agreement provides notice to the other party of intent not to renew on or before ninety (90) days prior to the expiration of the original or any extended term.

2. Scope of Work. The Law Firm shall devote whatever time and attention is required to the rendering of legal services on behalf of the City's Zoning Hearing Board. Legal service shall include but not be limited to the following:

General Legal Services

- i. Act as general legal counsel for the City's Zoning Hearing Board.
- ii. Attend regularly scheduled and special meetings and executive sessions, as requested.
- iii. Advise the Zoning Hearing Board on legal matters and other procedural matters pertaining to the Zoning Hearing Board.
- iv. Represent the City and its officials, officers, and employees in litigation and administrative proceedings as directed by the Zoning Hearing Board.
- v. The Law Firm shall advise the City's Zoning Hearing Board, who within the Firm is assigned to tasks and provide a timeframe for completion.
- vi. The Law Firm shall provide the City's Zoning Hearing Board quarterly reports indicating actual time spent on specific legal services. Report will include the person assigned to the task and completion/estimated completion date.