



HARB
Historic Architectural Review Board



TO: Historic Architectural Review Board

Date: September 20, 2022

CC: August Memmi, Codes Administrator-Vacant

Time: 6:30 PM

From: Community & Economic Development
Department

Subject: September HARB Meeting

Location: Trade & Transit II, 3rd Floor

MEETING MINUTES

Minutes prepared based off recording

- I. Call to Order – 6:33 pm
- II. Roll Call (Sign-In Sheet) – Recorded on sign in sheet. Tony welcomed attendees, including students from Penn College Historic Preservation Class and Ellyn Lester, Assistant Dean of Architectural and Construction Technologies.
- III. Approval of July & August Minutes – a motion was made by Rob Wozniak to approve the minutes, seconded by Shirley Abernathy - motion approved and carried.
- IV. Projects
 - NEW
 1. 427 W 4th St — Stephan Matz & Karl Matz
 - i. The owners requested approval to repair/replace mansard roof sections between dormers with new flashing, Yankee gutter system, downspouts, repair and paint damaged soffit (paint to match existing) and slate removal. Materials used for proposed work are Landmark/Certain Teed GAF, Camelot II, Antique Slate, new downspouts-round corrugate and new gutter-half round and round corrugated. Shirley made a motion to approve, Mary seconded-motion approved and carried.
 2. 730-732 W 3rd St — Mirabito Properties, Inc
 - i. Mirabito properties requests to replace asphalt shingles with architectural shingles (Landmark-Colonial Slate), remove and replace sheathing on mansard roof, and coat metal roof with elastomeric roof coating. Additional requests include replacing front wood porch with





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tongue & groove flooring, repairing masonry in prep for painting (building colors to be presented at a later time), demolishing garage for off-street parking and replacing 1st & 2nd floor windows with vinyl windows. There was mention that the garage was not seen as something that contributes to the historic district.

Tony made a motion to remove window proposal from the list of repairs needed, to be reviewed at a later date, Nan seconded, motion approved and carried.

Rob made a motion to approve all other items on the list, Nan seconded-motion approved and carried.

- V. Adjourn -Tony motioned to adjourn the meeting at 6:49pm – motion approved.

Discussion of posters

There was discussion and review of the student posters from Penn College. The members of the committee found them interesting and provided comments on the sites selected for the posters/calendars time significant history of the properties. Assistant Dean, Ellyn Lester stayed and was engaged in the discussion.

