

# CITY OF WILLIAMSPORT, PA RESOLUTION

RESOLUTION # 9585

DATE 12-8-22

TITLE

**RESOLUTION ACCEPTING A CONTRACT WITH PAYTIME FOR ONLINE HUMAN  
RESOURCES AND PAYROLL SERVICES**

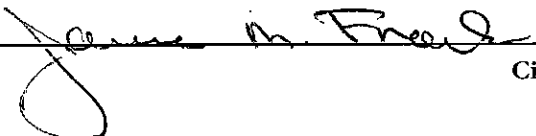
**WHEREAS**, the City of Williamsport's employee & retiree database and payroll software was installed in the 1990s and is no longer supported by the vendor, and, therefore, the City faces the potential to lose historical data and the ability to run payroll, run year-end reports required by the Affordable Care Act, and to file payroll taxes if the system were to fail.

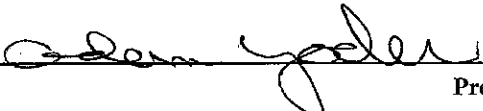
**WHEREAS**, Paytime, Inc. offers an online platform for managing employee data and streamlining employee time keeping, payroll, tax filings, and ACA reporting at a cost of \$3,500 for implementation fees and \$28,248 for annual fees.

**WHEREAS**, the City has applied for funding through the PA Department of Community and Economic Development's Strategic Management Planning Program (StMP) to cover 70% of the implementation fees and first year's annual fees. Subsequent annual fees would thereafter be built into the City's budget.

**NOW THEREFORE, BE IT HEREBY RESOLVED**, the Williamsport City Council of the City of Williamsport accepts the agreement with Paytime, Inc., and the appropriate City officials are hereby authorized to execute the attached agreements.

Approved

  
City Clerk

  
President