

CITY OF WILLIAMSPORT, PA

RESOLUTION

RESOLUTION # 9650

DATE 4-27-23

TITLE
RESOLUTION TO APPROVE THE FISCAL YEAR 2023 ANNUAL ACTION PLAN FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME INVESTMENT PARTNERSHIPS PROGRAMS

WHEREAS, under Title I of the Housing and Community Development Act of 1974, as Amended, the Secretary of the U.S. Department of Housing and Urban Development is authorized to extend financial assistance to communities in the elimination or prevention of slums or urban blight, or activities which will benefit low- and moderate-income persons, or other urgent community development needs; and

WHEREAS, under the HOME Investment Partnerships Program created by the National Affordable Housing Act of 1990 (NAHA) and amended by the Housing and Community Development Act of 1992, the Secretary of the U.S. Department of Housing and Urban Development is authorized to extend financial assistance to participating jurisdictions to expand the supply of decent, safe, sanitary, and affordable housing; and

WHEREAS the City of Williamsport Office of Economic and Community Development, along with SEDA-COG has prepared an annual Action Plan for FY 2023 funding year that furthers the goals and priorities identified in the 2020 - 2024 Consolidated Plan; and

WHEREAS the draft annual Action Plan for FY 2023 was on public display from March 22, 2023, to April 21, 2023, and the City of Williamsport held public hearings on said annual Action Plan and the comments of various agencies, groups and citizens were taken into consideration in the preparation of the final document.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WILLIAMSPORT:


SECTION 1. That the annual Action Plan for the FY 2023 CDBG Program and HOME Program is hereby in all respects approved and the City Clerk is hereby directed to file a copy of said annual Action Plan.

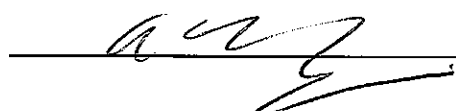
SECTION 2. That the Mayor and City Council are cognizant of the conditions that are imposed in the undertaking and carrying out of community development, affordable housing and emergency homeless activities with federal financial assistance, including those relating to (a) the relocation of site occupants, (b) the prohibition of discrimination because of race, color, age, religion, sex, disability, familial status, or national origin and other assurances as set forth under the certifications.

SECTION 3. That the Mayor on behalf of the City of Williamsport is authorized to file an application for financial assistance with the U.S. Department of Housing and Urban Development and is further authorized to act as an authorized representative of the City of Williamsport to sign any and all documents in regard to these programs.

SECTION 4. That the Mayor on behalf of the City of Williamsport is hereby authorized to provide assurances and/or certifications as required by the Housing and Community Development Act of 1974, as amended, and the National Affordable Housing Act of 1990, and any supplemental or revised data which the U.S. Department of Housing and Urban Development may request in connection with the review of this application.

Approved


City Clerk


President

FFY 2023 CDBG & HOME ANNUAL ACTION PLAN CERTIFICATION

CITY OF WILLIAMSPORT

At the regular meeting of the Williamsport City Council held on April 27, 2023, the Council elected to approve its FFY 2023 Annual Action Plan associated with its Community Development Block Grant and HOME programs and have approved the submission of the Annual Action Plan to the U.S. Department of Housing and Urban Development. The details of the Annual Action Plan are as follows:

Projects Selected for CDBG Funding: \$1,023,714

1. Street Reconstruction	\$397,614
2. Removal of Architectural Barriers – Curb Cuts	\$81,300
3. Brandon Park Bandshell Restoration	\$156,300
4. City Offices Removal of Architectural Barriers	\$90,700
5. Memorial Park Exercise Facility	\$156,300
6. Administration	\$141,500

Projects Selected for HOME funding: \$307,845

1. Owner-Occupied Single-Family Rehabilitation	\$172,061
2. Homebuyer Assistance	\$105,000
3. Administration	\$30,784

I, Derek Slaughter, Mayor, do hereby certify that the actions outlined above was approved by the Williamsport City Council at the regular meeting on the date aforementioned. The official motion reflecting this action will become part of the minutes of said meeting.

Derek Slaughter, Mayor



EQUAL HOUSING
OPPORTUNITY

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

In compliance with HUD's regulations, the City of Williamsport has prepared this Annual Action Plan which will be utilized for FFY 2023. This Annual Action Plan highlights challenges and opportunities in focus areas such as housing, community development, and economic development within the City of Williamsport. The Annual Action Plan also establishes goals for the City of Williamsport over the next year by outlining initiatives the City of Williamsport will undertake to address identified needs. This FFY 2023 Annual Action Plan is a collaborative effort between the City of Williamsport, SEDA-Council of Governments (SEDA-COG), social service agencies, housing providers, community and economic development agencies, and the community at large. The planning process was accomplished through a series of public meetings and stakeholder consultation.

2. Summarize the objectives and outcomes identified in the Plan

The "vision" of this Plan is to serve as a planning document, an application, and a strategic plan for the City of Williamsport. As part of the Plan, the community must develop goals and objectives. The following goals, objectives and outcomes have been identified for the City of Williamsport for FFY 2023 for the CDBG and HOME programs.

Housing Priority:

There is a need to improve the quality of the housing stock in the City of Williamsport and to increase the supply of affordable, decent, safe, and accessible housing for homeowners, renters, and homebuyers. The specific objectives that support this goal are as follows: increase homeownership; reduce housing blight and deterioration among owner-occupied households; improve rental housing opportunities; and provide safe and accessible housing. Specifically, in FFY 2023, CDBG and HOME funds will be utilized towards the following identified goal:

- **Affordable Housing (High Priority):** The City seeks to provide affordable rental and home ownership opportunities for residents who earn equal to or less than 80% of the AMI. The existing housing stock of older homes needs significant investment in rehabilitation for both owner-occupied and rental units. The city will continue its homeowner rehabilitation programs to correct codes violations, offer emergency repairs, and complete accessibility modifications to owner-occupied households.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The FFY 2021 Consolidated Annual Performance Evaluation Report (CAPER) has been submitted to HUD regarding how the City has expended its funds.

The FY 2022 Consolidated Annual Performance Evaluation Report (CAPER) will summarize the use of FY 2022 CDBG funds from January 1, 2022, to December 31, 2022, which will be submitted to HUD.

4. Summary of Citizen Participation Process and consultation process

In preparation for the FY 2023 Annual Action Plan, a notice was mailed out on February 1, 2023, to community service and development providers, businesses, developers, nonprofit organizations, philanthropic organizations, and community and faith-based organizations regarding the initiation of the CDBG application preparation schedule. This notice announced the upcoming application cycle and provided guidance on submitting project proposals in accordance with HUD Citizen Participation requirements and the city's Citizen Participation Plan.

As a component of the planning process, the City of Williamsport held its first public hearing on February 16, 2023. The hearing provided residents, agencies, and organizations with the opportunity to discuss the community's CDBG program and provide suggestions for future CDBG program priorities and activities. The process for distribution of the Annual Action Plan was also provided.

The comment period for the City of Williamsport began on March 24, 2023 a period of 30 days. A copy of the Draft FFY 2023 Annual Action Plan was displayed at the following locations:

1. City of Williamsport 100 West 3rd Street, Williamsport, PA 17701
2. City of Williamsport Website <https://cityofwilliamsport.org/news/document-center/>
3. SEDA-COG's Website <http://www.sedacog.org/Pages/communitydevelopment.aspx>

A final public hearing was held on April 13, 2023. This meeting gave the public a final opportunity to comment on the plan. The comment period for the FY 2023 Annual Action Plan ended on April 21, 2023. Please refer to the public comment summary, below, and the minutes of the public hearing for further comment documentation.

5. Summary of public comments

Notices were advertised in the *Sun Gazette*, the newspaper of general circulation, regarding the public hearings, and to invite public comment. Other forms of public comment were also invited and accepted for thirty (30) days regarding the Annual Action Plan.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

The following agencies and contacts are responsible for preparing the Consolidated Plan and the administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	Jamie Shrawder	SEDA-COG Community Development
CDBG Administrator	Tyler Dombroski	SEDA-COG Community Development
CDBG/HOME Administrator	August Memmi	City of Williamsport Community Development

Table 1 – Responsible Agencies

Narrative (optional)

The mission of the Community Development Program at SEDA-COG is to work with local governments and their citizens to improve communities and the lives of community residents through infrastructure and community facility projects. SEDA-COG’s Community Development Program offers services to the region’s counties, communities, municipal authorities, and locally based organizations.

Success is assisting a community through the planning, development, design, funding, and construction of much needed public infrastructure or community facility projects. In the last 30 years, SEDA-COG’s Community Development Program has assisted with nearly 1,000 public infrastructure and community facility projects, resulting in community investments of nearly half a billion dollars.

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

The City of Williamsport and its CDBG Administrator, SEDA-COG, held a series of consultation meetings during February and March 2023. Public hearings were scheduled in accordance with the City's adopted Citizen Participation Plan to provide the public an opportunity to comment on the development of this Plan. Continuum of Care participants and other organizations were notified of the FFY 2023 Annual Action Plan process through an outreach letter and/or e-mail.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The City of Williamsport consulted with the Lycoming County Housing Authority to obtain data on the public housing inventory, including the Section 8 Housing Choice Voucher Program, and to discuss the Housing Authority's plans for public housing development activities.

The city has also solicited input by way of stakeholder meetings with affordable housing providers, homeless providers, and social services that provide housing assistance and related services to low- and moderate-income persons. These efforts assisted in preparing the FFY 2023 Annual Action Plan.

The City of Williamsport works with the following agencies to enhance coordination:

- a. Lycoming County Housing Authority
- b. Economic Development Agencies
- c. Social Service Agencies
- d. Philanthropic Funding Institutions

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Williamsport falls within the 33-county Eastern Pennsylvania Continuum of Care. This organization is broken into five regional homeless advisory board. The City of Williamsport and Lycoming County are part of the Northern Tier Region Homeless Advisory Board (RHAB). While the City of Williamsport does not receive ESG funds directly, the City is regionally represented by two board members that provide input on standards, policies, and procedures. Each year the Continuum of Care conducts a gaps analysis, using data from the homeless service system, to identify needs and gaps within the Continuum of Care. This analysis includes a review of needs both at the Continuum of Care level, but also at the region and county level. The Continuum of Care Funding Committee uses this analysis to inform funding decisions about the needs of people experiencing homelessness, including chronically homeless, families with children, veterans, and youth.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities

1	Agency/Group/Organization	Lycoming Neighborhood Development Corporation
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The city consults with LNDC to plan for the construction and rehabilitation of affordable housing. LNDC is one of two within the City of Williamsport.
2	Agency/Group/Organization	Lycoming Housing Authority
	Agency/Group/Organization Type	Housing PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Public advertisement and outreach letter; coordination to understand public housing and Section 8 needs.
3	Agency/Group/Organization	STEP BY STEP, INC.
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Education Services-Employment Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Public advertisement and outreach letter.

	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Public advertisement and outreach letter.
8	Agency/Group/Organization	Firetree Place
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Public advertisement and outreach letter; discussion of projects, consultation regarding its request for FFY 2022 CDBG funding for its After School program.
9	Agency/Group/Organization	UPMC Susquehanna
	Agency/Group/Organization Type	Services-Health Major Employer
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Public advertisement and outreach letter.
10	Agency/Group/Organization	Roads To Freedom Center for Independent Living
	Agency/Group/Organization Type	Services-Persons with Disabilities Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Public advertisement and outreach letter. The Center for Independent Living is a member of the Coordinated task force, and the organization provides accessible housing assistance for income-eligible clients in partnership with the City.
11	Agency/Group/Organization	Veterans Affairs Williamsport Clinic
	Agency/Group/Organization Type	Services-Health Other government - Federal

	What section of the Plan was addressed by Consultation?	Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Public advertisement and outreach letter.
16	Agency/Group/Organization	James V. Brown Library
	Agency/Group/Organization Type	Services-Education
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Public advertisement and outreach letter.
17	Agency/Group/Organization	Central Pennsylvania Food Bank
	Agency/Group/Organization Type	Services-Health
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Public advertisement and outreach letter. Williamsport serves as one of two Healthy Food Hubs in the Central Pennsylvania Food 27-county jurisdiction.
18	Agency/Group/Organization	North Penn Legal Services
	Agency/Group/Organization Type	Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Public advertisement and outreach letter. North Penn Legal Services provides free legal representation in non-criminal matters including eviction from housing, discrimination, family law, and consumer protection issues.
19	Agency/Group/Organization	Eastern Continuum of Care
	Agency/Group/Organization Type	Publicly Funded Institution/System of Care Continuum of Care

23	Agency/Group/Organization	River Valley Health and Dental Center
	Agency/Group/Organization Type	Services-Health
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Public advertisement and outreach letter.
24	Agency/Group/Organization	AIDS Resource Alliance
	Agency/Group/Organization Type	Services-Persons with HIV/AIDS
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Public advertisement and outreach letter. This organization is a member of the Coordinated Task Force.
25	Agency/Group/Organization	UPMC - Community Health - LifeCenter
	Agency/Group/Organization Type	Services-Health Major Employer
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Public advertisement and outreach letter.
26	Agency/Group/Organization	KidsPeace
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Public advertisement and outreach letter.

31	Agency/Group/Organization	Williamsport Sanitary Authority
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Market Analysis Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Public advertisement and outreach letter.
32	Agency/Group/Organization	County of Lycoming Planning & Community Development
	Agency/Group/Organization Type	Agency - Managing Flood Prone Areas Agency - Management of Public Land or Water Resources Agency - Emergency Management Other government - County Planning organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Market Analysis Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Public advertisement and outreach letter. The County provides PHARE funds for the housing rehabilitation programs. It also administers a supportive housing program for persons who are homeless or at risk of homelessness. The City of Williamsport coordinates with the County Planning department for Hazard Mitigation Planning and flooding mitigation strategies.
33	Agency/Group/Organization	Lycoming-Clinton Mental Health
	Agency/Group/Organization Type	Services-Persons with Disabilities Publicly Funded Institution/System of Care
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Health Agency
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Public advertisement and outreach letter.

	consultation or areas for improved coordination?	
38	Agency/Group/Organization	Lycoming County Visitors Bureau
	Agency/Group/Organization Type	Regional organization Business Leaders
	What section of the Plan was addressed by Consultation?	Market Analysis Economic Development Non-Housing Community Development Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Public advertisement and outreach letter.
39	Agency/Group/Organization	Lycoming-Clinton Joinder Programs
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Health Child Welfare Agency Publicly Funded Institution/System of Care Regional organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Lycoming-Clinton Joinder Program is a social service agency responsible for providing State-mandated services and supports to residents in Lycoming County. The Joinder provides services including Children & Youth, Early Intervention, Health Choices (behavioral health), Mental Health & Intellectual Disabilities / Autism Services, Child & Adolescent Service System Program (CASSP), and Aging Services. They were provided a public advertisement and outreach letter. The organizations under the Joinder are members of the Coordinated Task Force.
40	Agency/Group/Organization	Susquehanna Greenway
	Agency/Group/Organization Type	Services-Health Business Leaders Civic Leaders Foundation
	What section of the Plan was addressed by Consultation?	Economic Development Non-Housing Community Development Strategy

44	Agency/Group/Organization	River Valley Transit
	Agency/Group/Organization Type	Public Transportation
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Non-housing Community Development Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Public advertisement and outreach letter.
45	Agency/Group/Organization	Williamsport Area School District
	Agency/Group/Organization Type	Services-Education Other government - Local
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Public advertisement and outreach letter. The School District is a member of the Coordinated Task Force.
46	Agency/Group/Organization	Central Pennsylvania Workforce Development
	Agency/Group/Organization Type	Services-Employment
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Public advertisement and outreach letter. CPWDC, also known as Advance Central PA, serves as a workforce development resource for jobseekers and employers in central Pennsylvania.
47	Agency/Group/Organization	West Branch Drug and Alcohol
	Agency/Group/Organization Type	Services-Persons with Disabilities Services-Health
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Public advertisement and outreach letter; this organization is a member of the Coordinated Task Force.

Table 2 – Agencies, groups, organizations who participated

Identify any Agency Types not consulted and provide rationale for not consulting

All agency types were consulted and contacted during the planning process.

Narrative (optional)

The City of Williamsport has consulted and coordinated with various agencies and organizations, municipal-wide, county-wide, and Commonwealth-wide. A culmination of these efforts resulted in the development of the FFY 2020-2024 Five Year Consolidated Plan and the subsequent FFY 2023 Annual Action Plan.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
3	Public Hearing	Minorities Non-English Speaking – Specify other language: assistance provided upon request Persons with disabilities Non-targeted/broad community Residents of Public Assisted Housing	Refer to attached sign-in sheets for attendance record.	Refer to attached minutes of public hearings for record of comments.	All comments were accepted.	N/A

Expected Resources

AP-15 Expected Resources – 91.220(c) (1,2)

Introduction

The City of Williamsport will receive \$1,023,714 of FFY 2023 CDBG funds and \$307,845 of FFY 2023 HOME funds. The program year is from January 1, 2023, through December 31, 2023.

The accomplishment of these projects/activities will be reported in the FFY 2023 Consolidated Annual Performance and Evaluation Report (CAPER).

individuals/families and local non-profit organizations to undertake the strategies identified in the Five-Year Consolidated Plan:

- American Rescue Plan – State Local Fiscal Recovery Funds
- Emergency Solutions Grant
- First Time Home Buyers Assistance Program
- Infrastructure Investment and Jobs Act
- Low-Income Housing Tax Credit Program (LIHTC)
- Pennsylvania Department of Transportation Multi-Modal transportation Fund
- Pennsylvania Department of Conservation and Natural Resources grant programs
- Pennsylvania Assistive Technology Foundation
- Weatherization Program
- Pennsylvania Housing Finance Agency
- Pennsylvania Municipal Liquid Fuels Program
- Public Housing Developments
- Section 8 Rental Assistance Program
- U.S. Department of Agriculture (USDA) Rural Development single Family Housing Programs

Other resources that may be available to the City of Williamsport in FFY 2023 to address needs identified in the FFY 2020-2024 Five Year

Consolidated Plan are listed below:

- FFY 2018-2021 CDBG Funds
- Local general funds
- Pennsylvania Municipal Liquid Fuels Program

No funding source has a match requirement.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Public Facilities and Infrastructure	2020	2024	Non-Housing Community Development	City-wide	Public Facilities	CDBG: \$882,214	Public facility or infrastructure; Activities other than low-moderate income housing benefit: 29,339 Persons Assisted; Other: 1
2	Housing Rehabilitation	2020	20204	Affordable Housing	City-Wide	Affordable Housing	HOME: \$172,061	Homeowner Housing Rehabilitation: Household Housing Unit 5; Other:1
3	Accessible Housing	2020	2024	Affordable Housing	City-Wide	Affordable Housing	CDBG: \$0	Homeowner Housing Rehabilitated: 3 Household Housing Unit Other: 1
4	Blight Elimination	2020	2024	Blight Elimination	City-Wide	Blight Elimination	CDBG: \$0	Buildings Demolished: 1 Other: 1
5	Home Ownership	2020	2024	Affordable Housing	City-Wide	Affordable Housing	HOME: \$105,000	Direct Financial Assistance to Homebuyers: 3 Household Assisted Construction of single-family homes: 6 households assisted
6	Administration	2020	2024	Administration	City-Wide	Affordable housing; blight elimination; homelessness prevention; public facilities	CDBG: \$141,500 HOME: \$30,784	Other: 1

Table 6 – Goals Summary

Annual Action Plan

GOAL DESCRIPTION	Blight elimination activities include codes related demolition, codes enforcement activities and blight elimination on a spot and area basis.
5 GOAL NAME	Home Ownership
GOAL DESCRIPTION	The homebuyer assistance program makes the purchase of homes more affordable for residents. The City offers a gap financing program to help eligible households purchase a single-family home in the City. The city offers up to 20% of the home purchase price as a deferred repayment, 0% interest loan. Applicants must meet federal household income limits. The city will also assist with home ownership activities working with one of its two CHDO's. The city will also work with a CHDO to construct six new single family homes with Habitat for Humanity.
6 GOAL NAME	Administration
GOAL DESCRIPTION	The goal is to administer the CDBG and HOME programs according to HUD regulations.

Projects

#	Project Name
1	Street Reconstruction
2	Removal of Architectural Barriers – Curb Cuts
3	Brandon Park Bandshell Restoration
4	City Offices Removal of Architectural Barriers
5	Memorial Park Exercise Facility
6	Homebuyer Assistance
7	Habitat for Humanity Housing Construction
8	Owner-Occupied Single-Family Rehabilitation
9	General Program Administration

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

According to the 2011-2015 LMISD, the city has a 55.4% low- to moderate-income population.

STREET RECONSTRUCTION: Street reconstruction includes curbing, sidewalks, landscaping, street rehabilitation, and drainage improvements. Streets throughout the City are deteriorated due to use and limited general funds to finance street reconstruction. This can include lack of proper crowning, deteriorated subbase, inadequate curbing, and improper drainage. Through ongoing street inspections conducted by the City

Lycoming County. This park primarily serves the entire city, and thus is located in a predominantly low- to moderate-income area and is eligible as recreation.

MEMORIAL PARK EXERCISE FACILITY

The National Fitness Campaign (NFC) program is partnering with the city to install an exercise pad that includes permanently affixed pieces to be used for outdoor physical fitness and recreation. The platform is designed for use by persons of all ages and abilities with the goal of improving quality of life for everyone in the community; to get people outdoors and build a wellness culture. The city has been awarded a \$30,000 grant through NFC for this project. This park primarily serves the entire city, and thus is located in a predominantly low- to moderate-income area and is eligible as recreation.

HOMEBUYER ASSISTANCE: The City offers a gap financing program to help eligible households purchase a single-family home in the City. The city offers up to 20% of the home purchase price as a deferred repayment, 0% interest loan. Applicants must meet federal household income limits.

HABITAT FOR HUMANITY NEW HOUSING CONSTRUCTION: The city will also assist with home ownership activities working with one of its two CHDO's. The city also intends to reprogram recaptured HOME funds as well as other program income into construction of new housing through Habitat for Humanity. Habitat for Humanity owns the property on which six new single-family homes will be constructed. Anticipated program income is included in this project but will actually be expended on first project invoice.

OWNER-OCCUPIED SINGLE-FAMILY REHABILITATION: Housing rehabilitation and preservation activities will improve accessibility and affordability of housing to Williamsport residents. This is especially for low- to moderate-income households who have difficulties maintaining their homes due to housing costs and the City's aging housing stock. According to the 2011-2015 ACS data, the median year of structures built in Williamsport is older than 1939. Homeowners who meet the income qualification criteria are eligible for various code-related improvements to their homes. HOME funding only in FFY 2023. Previous year's CDBG funds were to be used for an emergency repair program.

1	Project Name	Street Reconstruction
	Target Area	City-wide
	Goals Supported	Public facilities and infrastructure
	Needs Addressed	Public facilities
	Funding	CDBG: \$397,614
	Description	Street Reconstruction and Streetscape work
	Target Date	12/31/2024
	Estimate the number and type of families that will benefit from the proposed activities	26,415 – the street reconstruction projects have a City-wide benefit; the city has 55.48% LMI. In addition, the street reconstruction projects occur in census tracts that have greater than 51% LMI.
	Location Description	<p>Streets targeted for reconstruction include:</p> <ul style="list-style-type: none"> - Moore Ave (4th street to Glynn Ave) - King St (Good Alley to Church 465' west) - Funston Ave (Federal to 4th) - Glynn Ave (Arch to Funston) - Diamond (Federal to Baker) - Poplar (Federal to 4th) - Prospect Ave (Federal to 4th) - Linn St (Wayne to Clark) - Oliver St (4th to Memorial) - Stevens St (4th to memorial) - Berger St (4th to Light St)
	Planned Activities	Work will include curbing, sidewalks, landscaping and drainage improvements. The National Objective is Low/Mode Area Benefit (LMA). The matrix code is 03K, Street Improvements.

Description	The Brandon Park Bandshell Restoration project includes structural improvements to the dome, outside brick and flooring and handicapped accessibility improvements.
Target Date	12/31/2024
Estimate the number and type of families that will benefit from the proposed activities	26,415 – Brandon Park is centrally located and may be utilized by all city residents; therefore, there is City-wide benefit; the city has 55.48% LMI.
Location Description	Brandon Park
Planned Activities	Upgrades to amenities and facilities at Brandon Park. The National Objective is Low/Mod Area Benefit (LMA). The Matrix Code is 03F, Parks, Recreation Facilities.
Project Name	City Offices Removal of Architectural Barriers
Target Area	City-wide
Goals Supported	Public facilities and infrastructure
Needs Addressed	Public facilities
Funding	CDBG: \$90,700
Description	This activity is for the removal of architectural barriers for handicap accessibility to city facilities at the Trade and Transit Centre I.
Target Date	12/31/2024
Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 4,359 severely disabled adults will benefit from the removal of architectural barriers city facilities.
Location Description	City offices at Trade and Transit Centre I

Funding	HOME: \$75,000
Description	Homebuyer assistance program to help eligible households purchase a single-family home.
Target Date	12/31/2024
Estimate the number and type of families that will benefit from the proposed activities	It is anticipated that 3 families will benefit from this project.
Location Description	City-wide; locations to be determined by need and income eligibility
Planned Activities	The program offers a maximum of 20% of the home purchase price as a deferred repayment, 0% interest loan
7. Project Name	Habitat for Humanity Housing Construction
Target Area	City-wide
Goals Supported	Home Ownership
Needs Addressed	Affordable Housing
Funding	HOME: \$30,000
Description	Construction of new housing through Habitat for Humanity
Target Date	12/31/2028
Estimate the number and type of families that will benefit from the proposed activities	Six families will benefit from construction of six homes
Location Description	Scott Street, Williamsport
Planned Activities	Construction of six single family homes

Funding	CDBG: \$141,500 HOME: \$30,784
Description	Program Administration
Target Date	12/31/2030
Estimate the number and type of families that will benefit from the proposed activities	Not applicable
Location Description	City-wide
Planned Activities	This activity is for the administration of the CDBG and HOME programs. The project matrix code is 21A - General Program Administration.

3	7	72.48%
4	1	80.37%
4	3	76.99%
4	4	79.19%
4	5	87.50%
5	2	59.60%
5	3	86.96%
6	1	52.44%
6	2	59.41%
6	3	71.43%
8	1	95.74%
8	2	91.14%
9	2	63.97%
10	3	58.77%

The geographic locations for the FFY 2023 activities are as follows:

Project Name	Primary Benefit Area	LMI
Street Reconstruction (LMA)		
Moore Avenue	City -wide	55.48%
King Street	Census Tract 9, Block Group 2	63.97%
Funston Avenue	Census Tract 9, Block Group 2	63.97%
Glynn Avenue	Census Tract 9, Block Group 2	63.97%
Diamond Street	Census Tract 9, Block Group 2	63.97%
Poplar Street	City-wide	55.48%
Prospect Avenue	Census Tract 9, Block Group 2	63.97%
Linn Street	Census Tract 9, Block Group 2	63.97%
Oliver Street	Census Tract 3, Block Group 4	73.54%
Stevens Street	Census Tract 3, Block Group 4	73.54%
Berger Street	Census Tract 3, Block Group 4	73.54%
Removal of Architectural Barriers	City-wide (LMC)	100%
Brandon Park Bandshell Restoration	City-wide (LMA)	55.48%
City Offices Removal of Architectural Barriers	City-wide (LMC)	100%
Memorial Park Exercise Facility	City-wide (LMA)	55.48%
Owner-Occupied Single-Family Rehabilitation	City-wide (LMH)	100%
Homebuyer Assistance	City-wide (LMH)	100%
Administration	City-wide	

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	6
Rehab of Existing Units	5
Acquisition of Existing Units	3
Total	14

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The city is working with a CHDO to construct six new single-family homes with Habitat for Humanity.

The city is expecting to assist five (5) families with its owner-occupied single-family rehabilitation activities using CDBG and HOME funds. The City program offers grants and low-interest loans for repairs to owner-occupied single-family homes to income eligible homeowners. CDBG funds will be used for emergency cases that are not permitted under the HOME program.

The city is expecting to provide homebuyer assistance to three (3) household in 2023. The City's Homebuyer program offers gap financing to assist eligible households purchase single-family homes. The program offers a maximum of 20% of the home purchase price as a deferred repayment, 0% interest loan.

Rental units in need of rehabilitation will utilize PHARE funds.

well as any programmatic changes, development plans or disposition plans. A Section 8 participant also has a reserved position on LCHA's Board of Directors. LCHA posts all changes to the administrative plans and policies at all development sites and welcomes resident comments and feedback.

LCHA has an active Resident Council that consists of five Board members. The role of the LCHA Resident Council is to improve the quality of life and resident satisfaction and participate in self-help initiatives to enable residents to create a positive living environment for families in public housing.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The PHA is not designated as troubled. LCHA received a High Performer designation for both Public Housing and Section 8.

Discussion

The City is not anticipated to use CDBG or HOME funds for public housing activities in FFY 2023. LCHA is a county authority.

While there was no loss of landlords in the last year, there appears to be a reduction in the number of available rental units in Lycoming County. This may be due to renters not relocating or moving during COVID, as well as the moratorium on evictions, and rental assistance programs that have been available as a result of the pandemic. LCHA is currently recruiting new landlords.

conducted in January 2022, found 2 unsheltered persons in Lycoming County.

Addressing the emergency shelter and transitional housing needs of homeless persons

Emergency shelter and transitional housing services are provided by a number of organizations in Williamsport.

The Point-In-Time survey conducted for Lycoming County over a period of one night in January 2022 found that there were 88 persons in emergency shelter and 39 persons in transitional shelter.

In 2023, the city will continue to support emergency shelter and transitional housing services through local nonprofit organizations and social service agencies by working closely with the Coordinated Task Force.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

In 2023, the city will continue to support services to assist homeless persons and families make the transition to permanent housing and independent living. The city will continue assisting Lycoming County with any funding applications to PHFA for additional PHARE funding for the Master Leasing Program.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Homeless prevention services are administered by a combination of public and private agencies.

In 2023, the city will continue to participate in the Coordinated Task Force and the Lycoming County Housing Coalition to support the efforts of Lycoming County and social service providers in helping low-income individuals and families avoid becoming homeless.

Discussion

With the continued pandemic, a high demand for emergency shelter and rapid re-housing was identified. Emergency shelters have been at capacity and struggle to comply with changing CDC

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

There are a variety of barriers to affordable housing. There are developmental barriers that include land acquisition costs, construction costs and permit fees. Often developers face timing obstacles that can delay projects due to public funding and financing requirements, municipal ordinance delays, delays in sewer and water approvals and NIMBY-ism. Land use barriers such as minimum lot sizes and other dimensional requirements effect density and can create a situation that makes affordable housing development uneconomical. The City of Williamsport requires Zoning Hearing Board approval for variances, conditional uses, and special exceptions, which can result in timing delays and additional engineering and design costs.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of Williamsport updated its Analysis of Impediments to Fair Housing Choice (AI) in 2020. The AI is a review of a jurisdiction’s laws, regulations, and administrative policies, procedures and practices affecting the location, availability, and accessibility of housing, as well as an assessment of conditions, both public and private, affecting fair housing choice. The chart in the discussion includes recommended actions to affirmatively further fair housing choice planned through 2024, many of which are ongoing and will be taken into consideration for 2023. Additionally, as mentioned in the 2020-2024 Consolidated Plan, the city will continue to explore inclusionary options such as adjustment of minimum parting requirements for new units and incentives for or partnerships with developers to provide a variety of affordable housing options for low- to moderate-income households. A total of \$172,061 in HOME funds have been allocated toward housing rehabilitation activities. This will expand the availability of affordable housing to low-income renter households and improve the quality of life for these households.

government agencies, and housing and lending professionals.			
10. Publicize and promote an annual fair housing hearing to provide residents with the opportunity to ask questions and/or share concerns related to fair housing.			
1. Inform the Local Center for independent Living (MyCIL) about new projects.			
2. Explore feasibility of creating a program that provides resources to help older adults age in place			
3. Have materials about utility assistance programs available at City Hall.			
4. Create a link to SEDA-COG's weatherization program on the Fair Housing Hub.	Ongoing	Continue funding existing housing programs	Racially/Ethnicity Concentrated Areas of Poverty (R/ECAPs)
5. Continue to address blight by allocating CDBG funding			2
6. When opportunities arise, support public and private efforts to create new units of affordable housing.			
7. Consider affordable housing needs when allocating CDBG funding			
1. Explore feasibility of creating a program that provides resources to help older adults age in place	Ongoing	Continue funding public services targeted at vulnerable populations, such as low-and moderate-income households. Examples include after school	Access to opportunity
2. Support MyCIL outreach efforts by sharing information.			3

					<p>3. Create a link to SEDA-COG's weatherization program on the Fair Housing Hub.</p> <p>4. Establish a relationship between code enforcement staff and social service agencies that encounter housing quality issues so that the City can address landlords that are reluctant to make needed repairs.</p> <p>5. Ensure that new multi-unit developments include accessible housing as required by the ADA.</p> <p>6. Ensure that rentals owned by out-of-town landlords that have housing quality issues are addressed by code enforcement staff.</p>
6	Community Health	Continue Funding health-related public services such as foodbanks, healthcare providers.	Number of individuals/households assisted	Ongoing	<p>1. Support MyCIL outreach efforts by sharing information.</p> <p>2. Establish a partnership between social service agencies and local banks to help them connect with, prepare, and assist first-time homebuyers.</p> <p>3. Explore feasibility of creating a program that provides resources to help older adults age in place</p>
7	Public Transit	Maintain key partnerships with STEP and RVT to ensure transit service is provided to lower opportunity areas to link LMI persons with employment and other amenities.	Ridership	Ongoing	<p>1. Contribute to Seda-Cog's Transportation feasibility study and advocate for Williamsport's inclusion in the pilot route.</p> <p>2. Assess the accessibility of sidewalks and other public spaces and identify other public spaces and identify other priority projects.</p>

9	Access to opportunity	Conduct four-factor analysis to ensure meaningful access to Limited English Proficiency persons.	Frequency with which LEP persons come into contact with public services	FFY2022	1. Organize outreach with materials in Spanish to connect with local Hispanic or Latino(a) mortgage applicants.
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AP-85 Other Actions – 91.220(k)

Introduction:

The city will continue to seek additional funding sources to address underserved needs. The city will support activities that create a positive business climate, which encourages retention, expansion and growth. The city pursues economic development opportunities through revitalization efforts. The City of Williamsport receives Act 13 funds and uses these funds for improvements to existing infrastructure.

Actions planned to address obstacles to meeting underserved needs

The City and the Lycoming County Housing Authority recently updated its Fair Housing Plan in 2020 to affirmatively further fair housing for vulnerable individuals and households such as seniors, the disabled, and at-risk youth.

Actions planned to foster and maintain affordable housing

CDBG and HOME funds are used to support the City's comprehensive housing programs including rehabilitation of owner-occupied single-family housing, and accessibility rehabilitation.

Actions planned to reduce lead-based paint hazards

The guidelines for the City's Housing Rehabilitation program comply with the lead-based paint hazards as outlined in 24 CFR 35. Due to extensive lead abatement costs and the total number of highly probable lead contamination homes, the city is more likely to pursue lead hazard reduction procedures until the total number of lead contaminated homes has been significantly reduced.

Actions planned to reduce the number of poverty-level families

The resources and opportunities that the city has for minimizing the number of families with incomes below the poverty line are limited. As poverty is a function of income, its effect on housing opportunity and choice is apparent. Conversely, without adequate, stable housing, alleviating poverty is more difficult. The means of addressing both issues are fragmented. Several structural barriers to poverty addressed through different local policies. For example, the City complies with Section 3 which requires the employment of Section 3 households in construction contracts when possible; however, contractors often already have the workforce necessary to complete a construction project. The 2018 Community Needs Assessment for Lycoming County identified barriers to employment, lack of employment training and financial literacy as impediments to community and economic development.

In addition to CDBG and HOME activities included in the FFY 2023 Annual Action Plan, the city is also continuing to promote and participate in local coordination with service providers and regional organizations to encourage public/private partnerships, develop new opportunities, and ensure that the goals and objectives of the Consolidated Plan are addressed in a holistic manner. This strategy provides

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I) (1,2,4)

Introduction:

The City of Williamsport receives an annual allocation of CDBG funds. Since the city receives this Federal allocation, the questions below have been completed, as applicable. The City of Williamsport will use 100% of its FFY 2023 CDBG program funds for the benefit of low- and moderate-income persons.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CCDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out:

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$0
2. The amount of the proceeds from Section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	\$0
3. The amount of surplus funds from urban renewal settlements	\$0
4. The amount of any grant funds returned to other line of credit for which the planned use has not been included in a prior statement or plan	\$0
5. The amount of income from float-funded activities	\$0
Total Program Income	\$0

Other CDBG Requirements

1. The amount of urgent need activities	\$0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low- and moderate-income. Overall Benefit – a consecutive period of one, two, or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low- and moderate-income. Specify that years covered that include this Annual Action Plan	100%

Discussion:

The City of Williamsport is allocating 100% of the FFY 2023 annual allocation minus administration to LMI benefit activities. The City of Williamsport wishes to be evaluated over a three-year period

changes are updated as they occur. Applicants may submit their name for entry on the applicable wait list through the city web page, visiting our office or by telephone.

Does the City plan to limit the beneficiaries or give preferences to a particular segment of the low-income population? If so, please provide a description of that limitation or preference.

Only households at or below the 80% AMI are eligible. The Accessibility Program is directed to income eligible households containing a person that is disabled that is in need of home modifications to allow safe and continued occupancy.