CITY OF WILLIAMSPORT

REDEVELOPMENT AUTHORITY

MEETING MINUTES
REDEVELOPMENT/LAND BANK AUTHORITY OF THE CITY OF WILLIAMSPORT

March 27th, 11:30 A.M.
144 West Third Street, Trade & Transit Centre II, Third Floor-Michael Ross Room

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1. Call to Order – Jennifer Matz called the meeting to order at 11:34AM

2. Roll Call – Jennifer Matz, Tom McDermott, Jade Walton, Don Lundy

3. Approval of minutes from the February 21, 2024 meeting

Tom McDermott made the motion to approve the minutes from the February 21,

2024 meeting, seconded by Don Lundy-motion approved and carried.

4. Blighted Property

Executive Session – Don Lundy made a motion, seconded by Tom McDermott to move into executive session to discuss real estate issues. Executive session began at 12:20PM and ended at 12:42PM.

a. 2169 Mosser Ave
   1. Review of engineering agreement with ZForce Engineering

      Jade Walton made the motion, seconded by Don Lundy to accept the original contract agreement with the addendum by ZForce Engineering-motion approved and carried.

   2. Approval of purchase agreement

      Jade Walton made the motion, seconded by Don Lundy to approve purchase agreement of $8,500.00 for 2169 Mosser Ave., by April 1, 2024 and to secure the deed by April 15, 2024-motion approved and carried.

b. 1406 Park Ave

Don Lundy made the motion, seconded by Tom McDermott to send a letter to the owner with an offer of $10,000 for the property-motion approved and carried. Letter

will be sent within the next two weeks.

5. Discussion on Insurance for O&E and liability

Don Lundy made the motion to accept the insurance as proposed, seconded by Tom McDermott-motion approved and carried.

6. Execution of Hamaker Deed

Jennifer Matz made the motion to accept the Hamaker Deed, seconded by Don Lundy-motion approved and carried.

7. Any Other Business

a. Statement of Financial Interest forms were handed out for board members to complete and return by mid-April.

b. Additional properties will be added to the RDA's blighted property list (615 Market St and 430 High St).

8. Adjournment

Jade Walton made the motion to end the meeting, seconded by Don Lundy-motion approved and carried. Meeting adjourned at 12:47PM

If you have any questions, please contact the Office of Community & Economic Development at 570-327-7511 or cward@cityofwilliamsport.org