CITY OF WILLIAMSPORT, PA
RESOLUTION

RESOLUTION # 9848 DATE 10-17-24

TITLE

A RESOLUTION AUTHORIZING A CONTRACT BETWEEN THE WILLIAMSPORT BUREAU OF POLICE AND REINER PRODUCTIONS

BE IT HEREBY RESOLVED, that the City Council of the City of Williamsport authorizes the Williamsport Bureau of Police to enter into a filming contract with Reiner Productions, Ignite Business Services Inc, 329 Pine Street Suite 300, Williamsport, PA 17701, to produce promotional and recruitment videos for the Williamsport Bureau of Police. The cost of this production will total $5,500.00 and will be made with awarded grant funding through PCCD.

BE IT FURTHER RESOLVED, that the appropriate City officials are authorized to execute any documents necessary to effectuate this purchase.

Approved

City Clerk

President

Reiner Productions

Video/Photo Contract

Monday, September 23, 2024

Name	Williamsport Bureau of Police
Email	jsnyder@cityofwilliamsport.org
Business Name	Williamsport Bureau of Police
Business Address	245 W 4th St Williamsport, Pa, 17701
Choose a Video Package	Custom Project

Share details about your project:

Bureau of Police Promotional Video:
This video will highlight who the Williamsport police are, their impact on the community, the importance of a dedicated police force and their mission for the city.

Bureau of Police Recruitment Video:
This video will be geared toward potential new officers. It will showcase the many benefits of the Williamsport police department, the variety of job specialties to highlight advancement potential, the unique technology of the department, the connection to the community, the culture of the police force, the police academy program and other benefits to show future possibilities with the Williamsport Bureau of Police.

SCOPE OF WORK

Description	Amount
Video Film Day Special Quantity: 5 $1,500.00 x 1	$1,500.00
Edit Days Special Quantity: 20 $4,000.00 x 1	$4,000.00
Total	**$5,500.00**

First draft requested	Friday, January 31, 2025
Final project requested	Monday, February 17, 2025

Filming Contract details

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Jotform

CANCELLATION/POSTPONEMENT

In the event the production is canceled, postponed, or shortened, the following terms will apply:

a. Cancellation

If Reiner Productions or the Client cancels, shortens or postpones the production, it must be more than 10 days prior to the scheduled film day. The Client and Reiner Productions recognize that both parties have an obligation to make best efforts to minimize potential loss in the event of a cancellation.

CREW REQUESTS

Reiner Productions shall have mutual approval of additional film crew during production. If the Client requests specific crewmembers, it is understood that those crew members work under the terms and conditions set by Reiner Productions. If applicable, these terms will be agreed upon between Reiner Productions and the Client at the time of the booking. If the requested crew fails to agree to the terms and conditions set by Ignite Business Services Inc. they may be replaced.

RE-SHOOT

In the event a re-shoot becomes necessary due to an error on the part of Reiner Productions it is understood that filming will be at Reiner Productions' expense. Re-Shoots, or additional filming requested by the Client will result in a renegotiation of the agreed upon project price.

RE-EDITS

Reiner Productions will provide two re-edits requests of the project free of charge. Additional edit requests will be provided at the daily edit-day rate ($200/day)

TRAVEL

Driving more than 20 miles to the film location will result in a minimum travel fee of $50 and an additional $50 fee every 100 additional miles. Air travel costs should be covered by the client.

BILLING

Reiner Productions will provide a summary of work, including prep days, film days, edits days, as provided above. Fifty percent of total fees should be paid 10 days prior to the date of filming. The remaining fees and payments are due and payable prior to receipt of the final project files.

FOOTAGE

Reiner Productions will provide the final project file to the Client upon receipt of full payment. The Client will have full rights to the final project file. Reiner Productions will retain rights to all raw(unedited) footage collected during filming. Any raw footage directly related to the Client's customer, business operations, or facilities will remain the property of Reiner Productions, but will not be used for any other purpose other than for that of a final product of the Client's, without the express written permission from the Client. The Client may purchase the full raw footage package at 150% of the project's full project price.

Please sign below to acknowledge receipt of this contract. Once both parties have agreed and accepted this agreement Reiner Productions will move forward with the project.

Name Justin Snyder

Name Anne Reiner

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Reiner Productions

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