# CITY OF WILLIAMSPORT

REDEVELOPMENT AUTHORITY

**MEETING MINUTES**

## REDEVELOPMENT/LAND BANK AUTHORITY OF THE CITY OF WILLIAMSPORT

**October 22nd, 2024, 11:30 A.M.**
**144 West Third Street, Trade & Transit Centre II, Third Floor-Michael Ross Room**

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**1.** Call to Order – Jennifer Matz called the meeting to order at 11:30AM

**2.** Roll Call: Jennifer Matz, Jade Walton, Don Lundy, Carol White Also, in attendance August Memmi Exec. Director, Blake Marks Solicitor, Valerie Fessler, Melanie Shutt, Bob Robinson

**3.** Approval of minutes from the September 24th, 2024, meeting

Carol White moved to approve the minutes, seconded by Jade Walton. The motion was approved and carried (4-0).

**4.** The board reviewed the August 2024 Financials as prepared by Padgett Business Services.

5. 415 High Street.

After considerable discussion, it was decided that a letter should be drafted and forwarded to the mayor, regarding the need for the codes issues surrounding the neighboring properties, not only for High Street but also other projects that the Redevelopment Authority is looking at. The chairperson will develop and forward to the mayor the requested letter.

At this time, no action will be taken on the 415 High Street property until all the properties in that line of homes is able to be acquired.

6. 327 Jerome Avenue

This property is on the sheriff sale list as there is a $70,000 bank lien filed against it. Therefore, no action is to be taken at this time.

7. 615 Market Street

A motion was made by Don Lundy seconded by Jade Walton to retain Carl Nolan to appraise 615 market St. Motion carried 4 to 0.

A motion was made for the solicitor to file the documents for the Eminent Domain taking of this property. The motion was made by Carol White seconded by Jennifer Matz. The motion carried 4 to 0.

8. 2169 Mosser Avenue.

Mr. Memmi reported that the plumbing is complete, the electric is complete, and the HVAC system is installed. We are waiting for codes to inspect the property, so that insulation and drywall can be installed. The project is behind schedule, but it is anticipated to be completed in the next couple of weeks.

9. 743 Park Ave.

The redevelopment of this property was discussed by the board, and the potential of using modular housing.

10. Proposed changes to Code Violation penalty costs.

The board reviewed and discussed the proposed changes.

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11. Other Business

    Mr. Memmi reported that the Williamsport RDA/LBA is now a member of the Housing Alliance of Pennsylvania. The alliance is conducting a webinar, on land banking, and members can register to attend.

12. Adjournment

    A motion was made by Jade Walton and seconded by Carol White. Unanimously approved. The meeting concluded at 12:25pm.

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