

# JOIN OUR TEAM

CAREER OPPORTUNITIES

# FIREFIGHTER

SERVICE~INTEGRITY~EXCELLENCE







# WILLIAMSPORT BUREAU OF FIRE

## FIREFIGHTER

### About Us

The Williamsport Bureau of Fire provides Fire, Rescue, and EMS service to the City of Williamsport which also serves as the county seat for Lycoming County, PA.

The city is located in the north-central part of the state along the west branch of the Susquehanna River. The city encompasses over nine square miles and has a permanent population of approximately 30,000 residents as well as 10,000 college students.

The Williamsport Bureau of Fire was organized in 1874 as a career department with a staff of 37 sworn personnel and one Administrative Aide/Community Risk Reduction Coordinator.

### Mission, Vision, Values

The Williamsport Bureau of Fire is a high-performance emergency service provider. Our **MISSION** is to provide a rapid response and quality emergency services with dedicated and highly trained Firefighter/EMTs to reduce risk, and improve the safety and quality of life for those who live, work and visit the Greater Williamsport Area.

Our **VISION** is to work together with our community and regional partners towards growth and improvement of emergency services for our region. We dedicate ourselves to continuous improvement individually, and as a team. We hold ourselves and each other accountable to our organizational values.

Our core **VALUES** include Service, Integrity and Excellence. We serve others with quality and value; we are consistent in our actions and we strive to be better than the day before.



# WILLIAMSPORT BUREAU OF FIRE

## FIREFIGHTER

### Job Summary

As a Firefighter, you will be responsible for general firefighting work in the extinguishment, prevention and protection of life and property in the City of Williamsport. The work requires a knowledge and understanding of firefighting methods and techniques which are gained by training and experience. The position requires performance of tasks under emergency conditions including medical emergencies and includes the operation of fire truck, pumpers, rescues and related equipment. Additional duties include providing emergency medical care. In addition to emergency response, time is spent training, inspecting, maintaining equipment and quarters. All work is performed as a member of the team.



### Salary and Benefits

The 2024 Annual starting salary for a probationary Firefighter is \$46,519.

*\*Currently the Local 736 Union is in negotiations for a new contract\**

The benefits package includes the following:

- Health Insurance
- Vision Insurance
- Dental Insurance
- Paid Vacation
- Paid Sick
- Pension Benefits
- Life Insurance





# WILLIAMSPORT BUREAU OF FIRE

## FIREFIGHTER

### Hiring Process

The Fire Civil Service Board tests every two (2) years. The City of Williamsport, Bureau of Fire must keep a Certified Firefighter list for hire at all times. *If the list has been expunged then another round of testing shall commence. Testing years are: 2025, 2027, 2029 etc....*

The Williamsport Fire Department utilizes a multiphase Civil Service selection process as outlined below:

- **Written application**
- **Written Exam**– candidates who successfully pass this exam shall move onto the physical agility testing
- **Physical Agility Testing** – candidates who pass this testing shall move onto the oral interviews
- **Oral Interview** – After interviews have been completed, a Certified List for hire shall be established. This list shall be done by highest to lowest score.
- **Conditional job offer** – when needed, candidates will be called for an interview with the Chief of the department to sit for the opportunity to interview for an open position. The successful candidate(s) will then be offered conditional offer of employment.
- Extensive background check, including DMV, criminal history and social media
- A medical/clinical evaluation
- A psychological evaluation
- Hired as a Recruit Firefighter
- Begin HACC recruit academy







# WILLIAMSPORT BUREAU OF FIRE FIREFIGHTER

## How to Apply

Visit [www.cityofwilliamsport.org](http://www.cityofwilliamsport.org)

1. On the home page, click on the Departments tab
2. Select Bureau of Fire
3. On the left side, select Firefighter Application

### OR

Visit the Bureau of Fire at 440 Walnut Street, Williamsport PA between the hours of 10:00am to 2:00pm to obtain an application in person.

You can also contact Renee Smith at (570) 327-1602, press # 1 and we can email you the Firefighter Application.

**There is a \$25.00 fee, (Check or Money Order ONLY) non-refundable fee that must accompany the application.**

## Firefighter Position Requirements

- Must be 18 years of age by the date of the written exam
- High school graduate (or GED)
- Valid Driver's License\*
- Acceptable DMV, Physical, Mental Health, and extensive background check
- EMT-Basic, preferred, *but not required*

*\*Applicants must possess a valid Pennsylvania Driver's License by the time they begin the recruit academy.*





# WILLIAMSPORT BUREAU OF FIRE FIREFIGHTER

## Application Deadline

All applications will be accepted through **May 30, 2025**. Incomplete applications, including the \$25.00 fee (check or money order) will not be processed.



All applications may be delivered/mailed in a sealed envelope to:

**Williamsport Bureau of Fire  
Attn: Renee Smith  
440 Walnut Street  
Williamsport, PA 17701**

*The City of Williamsport, Bureau of Fire is an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity or expression, pregnancy, age, national origin, disability status, genetic information, protected veteran status, or any other characteristic protected by law.*





# WILLIAMSPORT BUREAU OF FIRE

## FIREFIGHTER

### Testing Dates & Information

The Williamsport Bureau of Fire will start the Civil Service Testing process to establish a new Certified List for eligibility for hire for the position of firefighter.

**August 1, 2025 - Written Exam** - 6:00pm at the Trade & Transit Centre 144 West Third Street, Williamsport, PA 17701 - Candidates who successfully pass this exam shall move onto the physical agility testing

**August 30, 2025 – PRACTICE Physical Agility Testing** – 10:00am to 12:00pm at the CAFCA Training Grounds – 1750 West Third Street, Williamsport PA 17701 – Candidates who passed the written exam will have the ability to perform practice runs at the “Combat Challenge” part of the physical. *This is voluntary.*

**September 20, 2025 - Physical Agility Testing** – 8:00am to 5:00pm – Candidates who passed the written exam will be tested on the following:

**Swim** - *The candidate must demonstrate their ability to swim one hundred (100) yards without stopping or standing still in the water, using the Front Crawl Stroke and/or Breast Stroke swimming method. The swimming portion of the physical agility exam shall be a pass/fail score.*

**Mile Run** - *The candidate must be able to run the distance of one (1) mile within the allotted ten minute (10 minute) set time. The mile run portion of the physical agility exam shall be a pass/fail score.*

**Aerial Climb** - *The candidate must be able to climb an aerial ladder which shall be extended to one hundred (100) feet and shall be at an angle of 70 degrees. You shall begin at the platform and ascend to the top, where you shall touch the tip of the ladder and then descend downward. This shall be done without any stops or hesitations. The aerial climb portion of the physical agility exam shall be a pass/fail score.*

**Combat Challenge** - *The candidate must successfully complete, within the prescribed time, the fire fighter combat challenge and shall be graded on a pass/fail score.*

Those candidates who successfully pass all area of the physical agility testing will be contacted for the oral interview process.

**October 11, 2025 - Oral Interviews** – Time and location TBD