Thursday, April 10, 2025
7:00 PM
Williamsport, PA

Council President Adam Yoder brought the Williamsport City Council meeting to order on Thursday, April 10, 2025 at 7:00 PM.at Trade & Transit Center II, 144 W. Third St, Williamsport, PA. This meeting was duly advertised in the Williamsport Sun-Gazette.

Council members present:
Adam Yoder, President
Eric Beiter, Vice President
Liz Miele, Councilwoman
Randy Allison, Councilman,
Vincent Pulizzi, Councilman
Jon Mackey, Councilman,
Bonnie Katz, Councilwoman
Absent:

Also, Present:
Derek Slaughter, Mayor, absent
Valerie Fessler
Sam Aungst, Fire Chief, absent
Justin Snyder, Police Chief
Solicitor Austin White
Janice Frank, City Clerk
Jamie Livermore
Scott Livermore, S&P absent
Kris Black
Bill Scott absent
Members of the public

Approval of the Williamsport City Council minutes of 03/27 /25 were approved upon a motion **by Mr. Mackey and** second from Mr. **Pulizzi. All were in favor. The vote was 6 to 0. .**

Limited Courtesy of the Floor
There was no courtesy of the floor

. **Mr. Yoder changed the order of the agenda.**

Resolution # 9906
Resolution to Approve the Repayment Plan for the Outstanding Debt Owed to Federal Transit Administration
The City Clerk read the resolution.
Mr. Yoder asked for a motion and second.
Mr. Pulizzi made the motion and it was seconded by Mr. Mackey.
Mr. Yoder: This is a to reauthorize a repayment plan for outstanding debt for the federal transit administration. There's one minor tweak we need to make before we vote on this. But I think we got a group comment to make before we do any actions I'll turn it over to vice president Beiter for that comment.
Mr. Beiter stated thank you, In a few moments, those of us present will be voting to approve the repayment of $1.4 million to the Federal Transit Authority. After many hours of discussion amongst ourselves, with legal counsel, and internal reflection we have come to a united conclusion. We ask that our constituents understand that this is not an admission of guilt by the city. We have been placed in the unfortunate position, dealing with a federal agency that has maintained an obstinate determination to pursue what it feels is justice. Since the beginning of this process nearly 5 years ago, City Council and The City of Williamsport has been completely cooperative in every request it has received from the FTA. We have created a public transit authority, we have begun the process of relinquishing properties, we have opened our finances to countless audits and provided every document requested in support of the broader investigation.
Not one of us agrees with the way FTA is demanding of repayment when they, along with other agencies and independent firms outside the city, were fully aware, through their own audits and legal advice, of what was taking place. Voting "Yes" tonight enables us to continue pursuit of lowering the debt value due to FTA and is a hopeful means to an end of the federal portion of the investigation. As we continue to engage with our elected representatives from the federal and state level, and our legal council, we will continue to seek a long term resolution more amicable for the City and that addresses the systemic issues unearthed by this investigation..
Mr. Yoder: Thanks, vice president Beiter. **I'm going to make a motion to make an amendment to the resolution to change on page 2, item to read the first installment of $35,000 shall be paid from legislative Contingency and each payment shall be made on the 15th day each month there.**
Mr. Allison seconded it..
The amendment to the resolution was approved with six yes votes. The vote was 6 to 0.
Mr. Allison voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Beiter voted yes and Mr. Yoder voted yes. Ms. Miele had not yet arrived.
Mr. Yoder asked for a motion and second on the resolution.
Mr. Mackey made the motion and it was seconded by Mr. Pulizzi.
The resolution was carried with six yes votes. The vote was 6 to 0.
Mr. Allison voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Beiter voted yes and Mr. Yoder voted yes. Ms. Miele had not yet arrived.

Resolution # 9908
Resolution of the City Council of Williamsport to Approve Substantial Amendments to the Fiscal Year 2019, 2021 & 2023 Annual Action Plans for the Community Development Block Grant & Home Investment Partnerships
The City Clerk read the resolution .
Mr. Yoder asked for a motion and second.

Mr. Mackey made the motion and it was seconded by Mrs. Katz.

Ms. Fessler , Jamie Shrawder should be on Zoom. Can we confirm she's there? She'll take this resolution on behalf of the city.

Jamie Shrawder . This is a resolution approving amendments to your 2019, 2021 and 2023 annual action plans in our continuing effort to clean up some of the older funding in the city we have some CV funding that needs to be reallocated from the economic sustainability and recovery project to the Newberry park improvements and then we have in 2021, elm park there was a draw made for Newberry park so we are moving that amount, 9,875 from Elm into Newberry to correct that on the books and memorial park in 2023 that project is finished so we have 9,000 we are able to put into Elm Park.

Mr. Yoder: Thank you. Finance Committee. Mr. Beiter, do you mind covering for Miss Miele?

Mr. Beiter Not at all. This is another one of as stated a clean up projects that city cog has been doing for us with these funds. One of the questions asked was in relation to Elm Park what kind of funding we've been seeing go there. We were looking for a grand total because the project has been on going and then I also ask the question about if we were using the funds for Elm Park that were -- excuse me. The funds are all allocated for Elm Park, were they counted on from this amendment as well? And that is true, they were counted on from this. This is put us just about at budget with the project at Elm Park.

Mr. Yoder: Awesome. Any comments, questions from members on item 15? Okay. Hearing and seeing none, Mrs. Frank on item 15, please.

The resolution was carried with six yes votes. The vote was 6 to 0.

Mr. Allison voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Beiter voted yes and Mr. Yoder voted yes. Ms. Miele had not yet arrived.

Resolution #9907

Resolution to Approve the Fiscal Year 2025 Annual Action Plan for the CDBG & HOME Investment

The City Clerk read the resolution .

Mr. Yoder asked for a motion and second.

Mr. Pulizzi made the motion and it was seconded by Mrs. Katz.

Jamie Shawer. This is your 25-29, five year consolidated plan. Every five years we have to do a larger effort in your annual action plan. We are continuing with the priorities of community facilities, infrastructure, possible employment creation project, administration, and specifically for 2025, project selected are street reconstruction, the city parks bike path phase 1. Scott street pocket park for your CDBG funding and for the home it's a single own owner occupied rehab and the assistance and the Habitat for Humanity housing construction. Basically tonight, if you would take action to approve the plan, which has been has been out for the proper comment period and is ready to go, we can get Council approval that will allow us to start on the background items like environmental reviews and those things, design. So once we actually have your allocations and we submit this to HUD for their approval, this comes through. We are ready to move with project rather than waiting around to get allocations and then put it out for Council approval.

So once this is approved and we get allocations what we would do is raise or lower the street reconstruction number based on whatever number difference between last year's allocation and the new one and the same thing for administration. If less or more will we'll adjust that so it doesn't exceed 20%.

For home we would raise our lower the owner occupied rehab and same for administration and admin to make sure we don't exceed the 10%.

Mr. Beiter Not much to add. Just a simple comment to make. Valerie and Jamie thank you very much for what you've been doing bringing this department back up to speed. And making it a very useful piece of city government once again. One comment that was made about economic development. I do agree with Mr. Mackey we brought up some great points in the Finance Committee meeting. But I also have to agree with Jamie and Valerie, we need to get our feet underneath us first before we start to looking at other programs and dive into them because of the amount of work they require and making sure all of our T's are crossed and i's dotted before we get into more.

The resolution was carried with six yes votes. The vote was 6 to 0.

Mr. Allison voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Beiter voted yes and Mr. Yoder voted yes. Ms. Miele had not yet arrived.

Ms. Fessler: Thank you, Councilwoman Miele asked me if our new staff member could introduce themselves quickly during this part of the evening. So we have Scott Williams with us tonight the new assistant director and slash city planner in the committee of economic plans and we comes with an extensive background in planning and the Lycoming County planning and on the Williamsport School Board. And I'll let him introduce himself.

Mr. Scott WilliamsI think that was a pretty good introduction already. Hi, Scott Williams. I think a lot of you already know me with the 13 years of the with the county planning department. But I'm very excited to be working with the city now. I'm a city resident. So getting to work for the city is very cool for me. So glad to be here. Only on day 4. I don't really have a lot to report right now. You'll be hearing from me, for sure, I know we have a lot of exciting things, even in the first week that we've been kicking around, big ideas that we got moving forward.

Great to be here. Thank you.

Subdivision – Williamsport Bureau of Transportation

Mr. Yoder asked for a motion and second.

Mr. Mackey made a motion and it was seconded by Mr. Beiter.

Mr. Knarr what we present to you tonight is the Williamsport Bureau transportation is requesting a two-lot consolidation. What this is actually a continuation of the finalization separation between RVT and the City of Williamsport. This parcel was developed back in 2009 time frame. As a land development plan. It went through Council, got approval. However, under the requirements they were required to get it recorded in 90 days. That failed to happen. So as part of the separation when we went through the deed process to separate and exchange RVT with the City of Williamsport deeds we came across this. So therefore this is just merely cleaning up the separation and finalizing that. Again, what it was is two separate parcels. They combined it for one. Did a land development plan over

The subdivision was carried with six yes votes. The vote was 6 to 0.

Mr. Allison voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Beiter voted yes

and Mr. Yoder voted yes. Ms. Miele had not yet arrived.

Subdivision – Reach Road 2250 LLC

Mr. Yoder asked for a motion and second.

Mr. Mackey made the motion and it was seconded by Mr. Pulizzi.

Mr. Knarr: This is a subdivision ask. If you remember back in January 23, 2025, they did a obviously a subdivision to separate the two parcels. There's two separate buildings. It went through got approval. It got recorded. However the new tenant that's moving into the facility, which would be to the Western property requested another additional half acre so they can finalize what they want to do so therefore we had to bring it back for a new subdivision and that half acre will be added to the West property based on the plans that you have.

It was reviewed by county. Reviewed by planning. It's here for your final approval.

The subdivision was carried with six yes votes. The vote was 6 to 0.

Mr. Allison voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Beiter voted yes and Mr. Yoder voted yes. Ms. Miele had not yet arrived.

Demolition – 1422 Elmira St

Mr. Yoder asked for a motion and second.

Mr. Pulizzi made the motion and it was seconded by Mr. Mackey.

Mr. Knarr: This is a demo request. It is a say vacant single-family home. It is currently owned by first church of Williamsport, which is out on Market street they are requesting to demo this house for additional off street parking or possibly a playground area for the church.

. **The demolition was carried with six yes votes. The vote was 6 to 0.**

Mr. Allison voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Beiter voted yes and Mr. Yoder voted yes. Ms. Miele had not yet arrived.

Certificate of Appropriateness 220 W. Fourth St

Mr. Yoder asked for a motion and second.

Mr. Pulizzi made the motion and it was seconded by Mr. Mackey.

Mr. Knarr: This property is 220 west Fourth Street within a central business district, which requires is certificate of appropriateness. They are requesting to obviously you have images of the existing marquee, they are looking to update it and make it digital. It does meet zoning requirements but as far as a certificate of appropriateness is required to go through this process. We are merely updating the marquee at 220 west Fourth Street which is the community arts center.

Mr. Mackey You said digital? The whole thing is going to be digital?

Mr. Knarr There's still some that won't be digital. If you look at the drawings you have, it's in different segments that will be digital. The rest will be a marquee.

Mr. Beiter : Looks like on B1, B2 is where it will be a permanent piece where they have a basically a sponsor.

: They won't be selling more advertising on that sign?

Mr. Knarr Just for basic functions.

Mr. Knarr Within the city's zoning Ordinance, off premise advertising is restricted in certain areas. It's only for those sponsored events.

Mr. Beiter: Thank you.

. **The certificate of appropriateness was carried with six yes votes. The vote was 6 to 0.**

Mr. Allison voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Beiter voted yes and Mr. Yoder voted yes. Ms. Miele had not yet arrived

Certificate of Appropriateness 213 W. Fourth St

Mr. Yoder asked for a motion and second.

Mr. Pulizzi made the motion and it was seconded by Mrs. Katz.

Mr. Knarr: 213 west Fourth Street again is within the central business district it's a woodland bank they are making it a green color on the side of the building which requires a certificate of appropriateness it does mean zoning requirement for size. And they applied for their building permits.

The certificate of appropriateness was carried with six yes votes. The vote was 6 to 0.

Mr. Allison voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Beiter voted yes and Mr. Yoder voted yes. Ms. Miele had not yet arrived

An Ordinance Amending Article 117 General Fee Schedule (final reading) TABLED

The City Clerk read the ordinance stating this was tabled.

Mr. Yoder asked for a motion and second to remove from table.

Mr. Pulizzi made the motion and it was seconded by Mrs. Katz.

The motion to remove from the table was carried with six yes votes. The vote was 6 to 0.

Mr. Allison voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Beiter voted yes and Mr. Yoder voted yes. Ms. Miele had not yet arrived

Mr. Knarr Austin wanted us to clean up of the general fee schedule the concern was obviously it was the barricades. We added the language in there for the non-water barricade. And the main sticking point, I believe, was the brush pile based off acreage, and Scott Livermore and I same up with a plan and anything less than 5 ache terse fee will be $250 and every 5 acreage increments it will go up to hit that 1,000 over 20 acres. In addition, Austin pointed out make sure we have certain verbiage in there so we have certain definition for the brush as well. And it was reviewed by Austin White the solicitor, sorry.

Mr. Yoder: Any comments, questions on the changes since we talked about this two weeks ago? I know there was a lot of discussion about the brush piece. Strikes me as an improvement.

I remember a little bit of dialogue on the water barriers as well. Comments, thoughts? Feel better about it? I do. Myself.

Mr. Austin White The table -- there's some language that needs to be corrected in this table. If you look at the table it's supposed to say -- The brush. The brush recycling collection area. The next to last page, yellow highlighted.

So each of the items that say commercial property owner, it should just say commercial property owner. And then underneath each one, which is correct, there's the, you know, less than 5. 5 to 10. So as far as approving this tonight, I just request that you make a motion that we can correct -- a motion to amend to reflect that each of these items should just say commercial property owner. Commercial property owner. You can see it says commercial properties. Commercial property owners. Commercial property. It should say commercial property owner for each one. That's what I was talking about last time it was referring down to definition below under 5. And if you look at 5 and says commercial property owner shall be defined as a individual entity and the deed of the acreage set forth by the table above. We want to make sure it's all clear for when we codify this. I don't want errors in codification.

Mr. Yoder : I'll **make an motion to amend table i all commercial properties reflect verbiage of commercial property owner in line with item 5, below the table. Is there a second?**

Mrs. Katz seconded it..

The motion to amend the ordinance was carried with six yes votes. The vote was 6 to 0.

Mr. Allison voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Beiter voted yes and Mr. Yoder voted yes. Ms. Miele had not yet arrived

No more questions.

The ordinance was carried in final reading with six yes votes. The vote was 6 to 0.

Mr. Allison voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Mr. Beiter voted yes and Mr. Yoder voted yes. Ms. Miele had not yet arrived

An Ordinance Amending Part I of the Codified Ordinances of the City of Williamsport(first reading)

The City Clerk read the ordinance.

Mr. Yoder asked for a motion and second.

Mr. Pulizzi made a motion and it was seconded by Mrs. Katz.

Mr. Mack: Thank you President Yoder. This is just borne from two weeks ago we had a resident come and express valid concerns. I'm not the let's just keep doing things the way we do them because that's the way we've always done them. So I feel like by amending the order of public comment at the end of meetings, it will give residents of Williamsport a better opportunity to get answers to questions they might have that night.

I mean, it occurred to me two weeks ago when the gentleman was standing in front of us a lot of the issues he was raising, people who could answer those questions were sitting right here in the room. And it bothered me that we didn't answer or rectified any of these problems. So I think by having the public go first, then City Council, and then have the administration go, and then the news media, this will allow City Council, it will allow the administration, members of the administration who are here the ability to take notes and possibly come up with answers and solutions to these issues while we are all sitting here in the same room. As opposed to just sitting here and not doing anything.

So that's kind of the impetus of this. And we'll talk more about that at the end of the meeting tonight. But any way. That's the entire thought process behind this. So --

Mr. Yoder: Jon, appreciate it very much. The thing I would add, you know, people might think, well woppdi-doo, you are just changing the ordering but that's a little thing. But I think the thing the resident said two week ago, what struck me and aligns with this. It's the little itty-bitty things that you don't think of that we can do that will really compound and build up and make a big difference. So for us I think legislatively this is a itty-bitty thing that looks small but I think it will make a difference. So I appreciate the push behind it, Jon.

Mr. Mackey : And I think at the end of the day right or wrong, City Council meetings are really the only place a resident can come to and express their concerns. And I think that when they do that, and when it's a valid concern, I think that we should do the best along with the administration to answer those questions while they are here. They are taking their time to come down here. They are sitting here throughout the entire meeting to be able to get to say what they want to say in 3 minutes, we should at least give them the respect and try and get them the answers they need while they are here. I think that's, you know, another thing we tried to do when we changed how limited courtesy of the floor works. Saying you don't need to get a hold of yan Janice by Wednesday 12:00 or you can't talk about something on the agenda the next day. You should be able to come in here and talk to Janice and say there's something on the agenda I want to talk about. And you should be able to talk about it. People are busy and not everybody can get to Janice by 12:00. And I think this is something we can do as a newer City Council to change the way things have always worked.

The ordinance was carried in first reading with seven yes votes. The vote was 7 to 0.

Mr. Allison voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Ms. Miele voted yes, Mr. Beiter voted yes and Mr. Yoder voted yes.

An Ordinance Transfer Ordinance #1 (first reading)

The City Clerk read the ordinance.

Mr. Yoder asked for a motion and second.

Mr. Pulizzi made the motion and it was seconded by Mr. Mackey.

Ms. Livemore, the Ordinance you have before you tonight is to revise the flood levy line item in the 2025 act 13 budget. We need to increase the line item by $72,041, I see there's an error on my sheet here. But it should be increased by $72,041 for payment to WSP for SQRA services. There was two resolutions approved, one in 2023 and one in 2024 for SQRA services for the levy. In total of 169,000. We do need to increase 2025 because we removed all budget from the levy line item not realizing there was still a portion of this that need to be paid in 2025. So this will allow us to be able to pay the rest of the service to WSP for the SQRA for the levy.

Ms. Miele : The gist of our discuss was pretty simple. This is not new funding, new money or in any way a change order to WSP for work that was awarded to them. It's merely that the work is not yet concluded so we haven't gone through the money we set aside for this. So it does however effect our year-end totals. I think you all remember we had a total in our budget books last year how much was left in act 13. And this was not included in that total.

[Laughter]. So we have $72,000 less in act 13 funding at this point, surplus, than we would have expected to have at this point. The only other note that I would make is of course this is money intended for levy work, which is why we set aside the emergency and reserve fund in part. : I don't know it makes sense to take this money of out of the emergency and reserve fund instead of act 136789 but I bring that up in case somebody had an idea other than mine. I don't think we are more restrict with the e emergency and reserve than act 13 in particular. I don't know if it makes a difference. But I wanted to put it out there that was the purpose of this funding. So if we, you know, if we presume at some point

we will need to dip into it for levy work, that this could be a point where we should consider it. The rest of the discussion was mainly I think perhaps other people somewhat catching up on what is happening with the levy. But I think between Randy and Jamie we have an access to $11 million in funding and we are expected to actually break ground on something related to the levy sometime soon. [Laughter]. And that was part of me getting up on a bit of a high horse on the fact we put a lot of money into that levy while not actually fixing anything that's wrong with it yet. But seems as though we will be doing that in the near term. So that was exciting news. And that's everything that I recalled to report. I'll defer to other members of the committee.

Mr. Yoder The only thing I would add, Liz, on the emergency reserve piece. I know we are at least planning to use some of that for match. Right? And so I do think it would be good sooner than later before we dip into that for smaller project type work to actually understand what is left in there. Outside of match. So we can probably be more educated in when we want to dip into that. But you're right that was part of the reason for establishing that was for some of that. So it was there if we need it.

Ms. Miele: I'm not suggesting we willy-nilly spend it because this is a levy related item. but I'm suggesting there was multiple things on our finances and there's things we could use the act 13 funding for that we can't use for --

The ordinance was carried in first reading with seven yes votes. The vote was 7 to 0.

Mr. Allison voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Ms. Miele voted yes, Mr. Beiter voted yes and Mr. Yoder voted yes.

Resolution # 9909

Resolution Authorizing Payment to Fish Commercial Group for Brokerage Services Related to Former City Hall Property

The City Clerk read the resolution.

Mr. Yoder asked for a motion and second.

Mr. Pulizzi made the motion and it was seconded by Mr. Mackey

Ms. Livermore> Hello again. So this resolution is to pay an invoice we received from Fish real estate. The resolution does state it will be coming from legislative con sing contingency. However I want to let everyone know the bids came from 2023 and there was budget in 2023 we'll move to the 2023 budget contingency line item so everything is audit belie correct but there was something in the contract about the $20,000. And Austin reviewed the contract and all of the requests and the invoice. And this is a payment we need to make to fish.

Mr. Yoder: Any comments or questions? Okay. Hearing and seeing none, Mrs. Frank on item 8.

The resolution was carried with seven yes votes. The vote was 7 to 0.

Mr. Allison voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes, Mrs. Katz voted yes, Ms. Miele voted yes, Mr. Beiter voted yes and Mr. Yoder voted yes

Resolution #9910

Resolution Real Estate Reduction - John Ryan, West Pharm

The City Clerk read the resolution .

Mr. Yoder asked for a motion and second.

Mr. Mackey made the motion and it was seconded by Mr. Beiter.

Mr. Kevin Mackey , I had to walk from the other side of the room. Jon Ryan is under the [inaudible] program. This has been here for a while now. And this is one of two we have currently on the books. My office continues to notify businesses of the programs we have available for them. And this program is one of them.

Mr. Yoder: Any comments or questions related to item 10? Okay. Hearing and seeing none, Mrs. Frank on item 10.

The resolution was carried with six yes votes. The vote was 6 to 0.

Mr. Allison voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes,, Ms. Miele voted yes, Mr. Beiter voted yes and Mr. Yoder voted yes. Mrs. Katz left the meeting.

Resolution # 9911

Resolution Real Estate Exoneration 2620 W. Fourth St.

The City Clerk read the resolution .

Mr. Yoder asked for a motion and second.

Mr. Beiter made the motion and it was second

Mr. Kevin Mackey This is a veteran exception for 2420 west Fourth Street the taxpayer did go through the proper channels and went through with assessment to get this done. So we were just acknowledging the assessment did this. And also adjusting our rates to match what should be done for the veteran exception.

Mr. Yoder: You said this is a veteran exemption? : Do you know anything about where and when they served?

Mr. Mackey don't. Normally [off microphone] handles a lot of this. We tell them assessment is who you want for exceptions.

Mr. Yoder: Whoever they are, thank you for your service. It's very much appreciated. Any comments or questions from members? Yes, Mr. Mackey. .

Mr. Mackey As long as we got it up, if there are veterans in the city they should they should reach out to the assessment office to see if they qualify for this.

Mr. Yoder: They deserve it, 10 times over at least.

Ms. Miele: What is required?

Mr. Mackey I think there's disability involved with it. I can get nor information on it and release a statement on it. I was already planning on doing that with the business stuff so I'll make this part of the plan towards the end of this month.

Mr. Yoder: Kevin, it might be helpful to have stuff in your office that would be handy. I don't know if the assessment office has something you can gap.

The resolution was carried with six yes votes. The vote was 6 to 0.

Mr. Allison voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes,, Ms. Miele voted yes, Mr. Beiter voted yes and Mr. Yoder voted yes. Mrs. Katz left the meeting.

Resolution #9912

Resolution Real Estate Interim Exoneration 708 Poplar St

The City Clerk read the resolution .

Mr. Yoder asked for a motion and second.
Mr. Pulizzi made the motion and it was seconded by Mr. Beiter.
Mr. Mackey So as improvements are done in the city and the assessment office trying to ensure that things are done to the most accurate timeline they don't want to assess things that are not appropriate at times when the improvement is not completed. So this is recognizing that the improvements were not concluded at this property and the taxes are not due at this period of time. There is also the residential LERTA you discussed last year for that's available for this year. So if there's people making improvements on your property that is changing the tax value you should reach out to ECDC with Valerie and she can get you going in the right direction.
The resolution was carried with six yes votes. The vote was 6 to 0.
Mr. Allison voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes,, Ms. Miele voted yes, Mr. Beiter voted yes and Mr. Yoder voted yes. Mrs. Katz left the meeting.

Resolution # 9913
Resolution Authorizing Lease Agreement with York Adams Tax Bureau

The City Clerk read the resolution .
Mr. Yoder asked for a motion and second.
Mr. Pulizzi made a motion and it was seconded by Mr. Beiter.
Mr. Kevin Mackey I have an amendment to make. In my rush in tax season I forget to take out big the previous business improvement group and they previously sold tough to the York Adams tax Bureau and so York Adams will be hang managing a lot of our tax system and software going forward. I'm not sure if we can do that as an amendment or do it at a later point.
Mr. Yoder: Is this simply updating verbiage to change the name?
Mr. Mackey No, we had a agreement with BIG last year. And it has to be annual thing for how they operate. And York Adams bought them out in the past year and they took over ownership of the software and we are doing lease with York Adams but I forgot the change business information group or BIG in the paragraph portion of that.
Mr. Yoder: So we are renewing -- : Yeah. We are renewing the lease?
: Which we would have done anyway. And in addition to renewing we have to change the name?
Mr. Yoder: **I make a amendment to change the first name on the be it resolved section to change business information group to York Adams Tax Bureau.**
Mr. Pulizzi seconded the motion..
The amendment to the resolution was carried with six yes votes. The vote was 6 to 0.
Mr. Allison voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes,, Ms. Miele voted yes, Mr. Beiter voted yes and Mr. Yoder voted yes. Mrs. Katz left the meeting.
Mr. Yoder And back to the main motion. Are there comments, questions for Kevin on the lease renewal? Okay. Hearing and seeing none, Mrs. Frank on item 13.
. **The resolution was carried with six yes votes. The vote was 6 to 0.**
Mr. Allison voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes,, Ms. Miele voted yes, Mr. Beiter voted yes and Mr. Yoder voted yes. Mrs. Katz left the meeting.

Resolution # 9914
Resolution Awarding the Aggregate Bids for the City of Williamsport

The City Clerk read the resolution .
Mr. Yoder asked for a motion and second.
Mr. Pulizzi made the motion and it was seconded by Mr. Mackey
Mr. Livermore council, this is our yearly contract for the bids to get our aggregates for jobs for the upcoming year.
Mr. Yoder: Um, any comments or questions? How much of a price increase --
How much of a price decrease did we see year over year?
Mr. Livermore, Not much, we can change it just a little bit. Like if one is a little bit higher but it's closer, we can go to closer to get it, it might be more expensive but if we go get it ourself it's cheap chap chapper than having it delivered like new enterprise, if we go get -- it's not on here right now. It was last year. But it was on stone. It was $5 more a ton. But it saved us money because we went to Terryville instead of a 3-hour ride and it cost us like $200 to deliver it. It's roughly the same every year uh but we have to choose and we have to document who gets it cheaper and why.
There was no bid on coal pass this year and no one put in a bid this year and we talked to the company and we are getting it cheaper this year from last year by a coupling bucks.
Ms. Miele: How does it work when no one bids?
Ms. Livermore We can call ll who we like. And they are the ones who normally butt in a bid anyways so they said there there was no sense to put in a bid and so we called them.
Ms. Miele: And they'll give it to us cheaper?
Mr. Livermore Yeah, they gave it to us cheaper this year than last year.
Ms. Miele : Well they didn't have to bid it so it's less work. Right? [Laughter].
Mr. Allison The coal patch, are we going to use that to do alleys again?
Mr. Livermore No, what we use the cool patch is temporary patches for pothole until we start to season for hot patching. If you see a hole we put it in there. Just a temporary to get us through until we can start hot patching. It's just a temporary fix.
And do we have a list yet of what we are going to do?
We have a hotline out right now for the potholes and I also have work orders for what we are going to be paving. Where a lot of them are.
The resolution was carried with six yes votes. The vote was 6 to 0.
Mr. Allison voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes,, Ms. Miele voted yes, Mr. Beiter voted yes and Mr. Yoder voted yes. Mrs. Katz left the meeting.

Certificates of Appropriateness - HARB

Mr. Yoder There was a pile of items on here so I'll read the addresses for the record here.
Mr. Pulizzi made the motion and it was seconded Mr. Mackey.
Mrs. Frank can keep track. But we got two items on 1056 west Fourth Street.

We got five at 1046 west Fourth Street. Two items at 811 west third street. One at 900 west third street and three at 761 west Fourth Street. Is there a motion and a second? A motion and a second. Any comments? Questions on any of the certificates? From HARB? Hearing and seeing none, Mrs. Frank on item 22.

Certificate of Appropriateness - HARB

Item 2. Charles Niedermyer II (Sweet TNT Estate LLC)
1056 West 4th Street
A. Install new GAF Timberline Natural Shadow, Algae Resistant Architectural Roof Shingles (Charcoal) over all pitched roof areas.
B. Reinstall a salvaged, original porch post and arched trim Paint same as existing.

Item 3. Anderson Prop Co LLC
1046 West Fourth Street
A. Demolish existing front porch deck and framing. Support porch roof. Retain concrete steps, porch roof, sound posts, and existing spouting. Rebuild porch deck frame/support using PT lumber.
B. Install fir Tongue & Groove flooring. Back prime of the underside and board tongues before installation is recommended.
C. Remove existing railings as needed. Repair. Construct new railings where necessary. Match the original design..
D. Repair or rebuild the tight weave, square, framed lattice to match the existing.
E. Paint in previously approved Benjamin Moore: Shaker Gray– Mink- Custom Tan base house color

Item 4. Herdicville Properties LLC
811 West Third Street
A. Remove loose or damaged stucco. Prepare and patch per accepted masonry standards, with proper mixes of Portland, sand, lime and colored bonding agent. Finish coat to blend and match original.
B. Paint: Trim color to match existing. Body color - Bamboo JN441R

Item 5. Transitional Living Center (TLC)
900 West Third Street
A. Prepare exterior wood and trims for painting. Make minor repairs with wood, same as existing. Paint same colors as existing

Item 6. Millionaires Row LLC Emergency Review
761 West 4th Street
A. Proceed with stabilization and repair of falling east side brick wall.
B. Because of the location, repair of the wall with brick may be impossible. Alternative materials such as framing and cement board or other suitable material to stabilize and rebuild the wall as appropriate.
C. Owners are requested to inform HARB of the progress, and details of the materials and finishes to be used in this repair.

The certificates was carried with six yes votes. The vote was 6 to 0.
Mr. Allison voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes,, Ms. Miele voted yes, Mr. Beiter voted yes and Mr. Yoder voted yes. Mrs. Katz left the meeting.

Accept for filing
WMWA & WMSA Authority minutes of 1/22 & 2/26/25
Brandon Park & Shade Tree Commission Minutes Feb., March, October 2024

Mr. Yoder asked for a motion and second.
Mr. Beiter made the motion and it was seconded by Mr. Pulizzi.
The minutes were accepted for filing with six yes votes. The vote was 6 to 0.
Mr. Allison voted yes, Mr. Mackey voted yes, Mr. Pulizzi voted yes,, Ms. Miele voted yes, Mr. Beiter voted yes and Mr. Yoder voted yes. Mrs. Katz left the meeting

Announcements

The next regularly scheduled City Council meeting will be held on Thursday April 24, 2025 at **7:00** PM, **Trade & Transit II at 144 West Third St, 3rd t floor,** Williamsport, PA.

Upcoming Meetings:

Tuesday, April 15	6:30 PM	HARB
Wednesday, April 16	10:00 AM	Blighted Property
Thursday, April `17	10:00 AM	Zoning Commission
Friday, April18	GOOD FRIDAY, CITY HALL CLOSED	
Tuesday, April 22	11:30 AM	Public Safety Committee
	11:30 AM	Redevelopment Authority
	1:00 PM	Finance Committee
	2:30 PM	Public Works
Wednesday April 23	9:00 AM	ERC
Thursday April 24	7:00 PM	City Council Meeting

Comments from Council

Mr. Jon Mackey : Thank you, if we could just circle back somewhat related to item 6 on the agenda. Again, we had a gentleman here two weeks ago, he expressed several concerns. On their face they all seem separate. Individual concerns. But the more I thought about them the more I realized they were all connected. Is to just as a refresher some concerns for the overnight parking of a trailer at the levy adjacent lot. Generally, parking enforcement in particularly Newberry section of town, cars parked on the wrong side of the street. Inability to get in touch with the watch commander. Abandoned vehicle near Park pizza on the street. And then some abandoned vehicles and trash left in a park and ride area, again over in the Newberry section. So I mean for the public's information. I sent out an email to the administration. To codes. To the police. To the mayor. To streets and park to ask about some of these issues. I got some responses. Gary, I know you said you sent a notice to the owner of that trailer to move it. I don't know if -- can you -- if you could come up and just explain why that type of activity is not allowed and then maybe we can discuss any further options that we might have to stop anybody really from parking over night in that lot.

The bicycle center trail tart levy system is property is owned by the county. However, the city has a zoning Ordinance, which says no off premising advertising is permitted. So therefore, he is is violation even though the county may allow him to park it there, the city zoning Ordinance says you cannot do off-premise advertising. And it is in violation. I did

send him a notice. He had 48 hours once he gets the notice to remove that. If not, the fines can be at least $500 a day at that point. And he was sent a notice. >> The notice was sent --

On Monday?

This past -- like March 31st Monday?

Mr. Knarr Correct, we had to compile the information. And I notified county we sent him a notice even though the county approved him to set it there it's in violation of the city zoning Ordinance. So whether it's on commercial or private property it's in violation of the city Ordinance with off premise advertising.

Mr. Mackey Is getting with the county something we want to do in terms of put putting up signage that specifically states no overnight parking. There is signage that says closed dusk to dawn.

Mr. Knarr We reached out and the county is working on that. As a point of note. The trailer is still there as of tonight.

But it's 10 business days since they received that notice.

Mr. Knarr Technically what happens under the zoning law, I gave them 48 hours to remove it because he can have the ability to remove it. However, however, under the zoning statute he has the right to appeal that decision within 30 days. So I can't legally cite him -- at 30 day ifs he hasn't removed it and didn't file a appeal he's found guilty in the court and it's $500 a day for having that there.

Mr. Mackey If you want to stay that there. When we talk about this abandon vehicle next to Park pizza it's on the street. You informed me that's nothing that codes can specifically do anything about that? Is the police's --

Mr. Knarr On the street we cannot. The only one we can enforce is on private property and it becomes under the international property maintenance code. Anything on the street we cannot enforce it from the codes perspective.

Mr. Mackey And forgive me for not knowing every single code in the city. But is it oi legal or illegal to do any type of work on a vehicle when it's parked on a public street? It does appear that vehicle has been extensively maybe taken apart.

Mr. Knarr What I did do from a codes perspective from a storm water perspective is an elicit discharge and he was sent a notice this week. I took pictures and sent him a notice he was in violation of the storm water for an elicit discharge.

Mr. Mackey So if a legally parked vehicle is the responsibility of the police to actually physically move, Chief, what's the best way for a resident to inform our police department. We don't want them to call 911 for something like that. And my guess it would be the watch commander? The non-emergency number?

Chief Snyder We have a number for abandoned vehicles.

Mr. Mackey What is that?

Chief I knew you were going to ask me. I don't know off the top of my head. If he can get that -- he'll get that for you. we have an abandoned vehicle hotline and we have an officer that takes care of that. You got to understand that the abandon vehicle process takes time. Just like he was talking with the zoning and stuff. That particular one is being addressed but it's not necessarily a quick fix.

Mr. Yoder : Would you be so kind to maybe articulate a little bit what that process likes like? I ask that because you told me a little bit about others and it's very enlightening. And I didn't know some of the -- I don't want to say bureaucracy but it's a very some other processes I know you have to go through I know are very long and tedious. And I don't -- I'm confident that the general public don't know about that either.

Chief I have a simplistic approach to it and get you the policy for it. But what happened is you have to give a good amount of time to give that person the opportunity to make a right, to do it right and make it right. So that's one of the things we deal with. So there's communications that happen between the abandoned vehicle officer and that person to determine whether that vehicle is actually abandoned. If it's determine l it is abandoned we can take action on it. But it's a little bit of ast process. We only have one person that does that. And we do get multiple calls for that. And not everyone is determined to be abandoned. So but you still have to go through an investigatory state to figure that out and whatnot. It does take a little bit of time. Okay, if you call our number and there's a phone tree that you can go there with the option for abandoned vehicles.

Mr. Mackey Which number is that?

Chief > It's the 570-327- -- repeat that, 750-327-7560.

Mr. Mackey That would be considered the non-emergency number that people could call?

Chief That's the number to police department. >> That's the watch commanders number.

>> That will go to the phone tree tree to get to options and the watch commander will be one.

Mr. Yoder: Sorry, is there is an option for abandon vehicle? Say option 11 watch commandeer and option 2 is whatever and option 3 is abandoned vehicle.

Chief You get the prompt and leave a message and the abandoned vehicle officer will go through them all and start that process.

Mr. Yoder Can you just -- while we are on the topic of the watch commander is something that one of the resident mentioned can you walk us through and for the public sake too the watch commanders duties are they expected to answer the phone? If they are not expected to answer the phone, are they expected to call people back when messages are left?

Chief Yes, and this happens. You got to imagine how many people call and the you got to understand the watch commander's position. We talked about this in the past we are very understand our police department. A lot of time what happens is the watch commoner who is in charge of the shift has to go out on the street servicing calls and then they are not there answering the phone. When they are out there it's they made their best effort to get back to everybody. But sometimes what you get too is people aren't happy with they get from the watch commander and they go around and make some issues. We try to do the best we can to answer the public's questions that they have. We do deal a lot a times where the public doesn't like the answer they get. But the watch commander is not obligated to sit there the entire shift. Sheer going out and supervising and leading their officers on the street with you but they come and try to make calls and get back. If a call could comes in for an officer on their shift to make sure that message gets to that officer.

Mr. Mackey I think that's great information. This is what I'm talking about. That what we just talked about right here, I wish we would have talked about that two weeks ago when that gentleman is standing there. This is a thing we need to do a better job at. And I'm not asking any of these questions and this is why I sent you this email a week ago. No one is

implying the Williamsport Bureau of police is not doing the best job they can. I'm a former police officer. I know it's been a long time since I've been a police officer. I had the utmost respect for everything they do.
I just want to make sure that we are not missing the little things. Much like he said because several months ago, we had a business in town who I just spoke to the owner a couple times over the past couple days. We had a business come here. And have to spend -- again this is not -- I'm not casting blame on anyone. I'm just saying here's an example of where something might have fallen through the cracks. You have this business that comes and they have to spend their own money to enforce our parking code. And in hind sight, I almost wish I wouldn't have voted to that. I wish I would have voted no. The answer to me is no, we don't want this business to spend their own money to put up parking balances to stop people from illegally parking. The answer should be to get targeted parking enforcement there over a for a week. And as soon as people get the idea they will park there and get a ticket, people will stop parking there. And maybe I'm wrong, I don't think I am. And again this is not me saying that people aren't doing their job.
I'm just saying that it doesn't take much to drive around town and to see people partialed the wrong way, parked on the sidewalk. And I understand that our officers -- I understand we are understaffed. I understand our officers are busy. I worked in the 19th district one of the busiest districts in the city of Philadelphia and I was expected and had time to write parking tickets and again this is not saying our police aren't out there doing the best they can.
But, you know, I tend to agree with the gentleman who was here two weeks ago. If you start missing the little things. If you start letting people park -- and again this is nothing against codes -- if you start letting people park their trailers wherever they want and that's when things start to go haywire a little bit.

Chief I absolutely understand and I absolutely hear what you are saying. There's a bunch of variables in place a as well. One being it's a $10 ticket so there's not much enforcement beyond the fact we can put a ticket on your window and you pay $10 and you continue to park backwards and we come back and give you another ticket.
It's not an end all to the issues. And with the issues, we only hear about the ones that aren't handled and not the ones that are handled. And we are understaffed and parking is not necessarily a priority. I wish it could be a priority as much as everything else but we are trying to keep up with the big things. When stuff comes up with parking issues we try to handle it the best we can but we can't haul because right now we are looking at numbers here be with the start of this year, already, over 150 our corresponded dealt with over 150 mental emergency issues that we have and we are trying to sustain that. And we are trying to sustain that unfortunately the CSAM and the child stuff going on. And we are trying to take that and stay on top with that and we are barely keeping our heads afloat. So we try to prioritize the issues. And people and crimes come first. And the people crimes come first and then property crimes come next. We are trying to prioritize. And it's hard to get them all. And parking issues for some is a big deal. I'll be transparent it's not on the top of the priority things for me. We try to handle it as we can. There's so many other things we are trying to handle and keep our heads afloat. Again the issue we talk about with officers. And trying to take officers away. We are understaffed and overworked. They are resilient and they do a great job. But it's hard to maintain and keep everything as they are doing. And they are doing a great job. Let's not mistake the resiliency for being okay. So we are trying to take care of those little things and those little issues and not let them fall through the cracks the best we can. But with the big things that we are dealing with. Look at policing is is not the same as it was 20 years ago and when you did policing it's much different. And those little things that you want to concentrate on more are much more difficult in policing today because of the scope of things that we are dealing with, at the top, especially with the people. I hear what the gentleman is saying. And we try to do our best to handle that stuff. But we can't always make it happy. And sometimes if you get a call that comes in for a parking complaint, duly noted we'll try to get to it during this shift if we can get an officer that way.

Mr. Mackey I appreciate everything you just said. And there's got to be some sort of a happy medium too, right?

Chief I'm sure we can come up with something and come up with something and focus on it more. But again, it costs money. If you do some enforcement, you are taking away from one thing here to do that. I would love to put together a traffic enforcement unit. We don't have the resources and means.

Outside of a traffic enforcement unit from in between calls while patrolling.

Chief Again, I just want people to understand. And I'm just going to let everybody know this. When somebody goes to a call it's not just the call at hand you are dealing with. Now you are dealing with all the reports that follow it. If an arrest happens the criteria of that follows that arrest and that the officers are trying to do when the officers are going to.
The majority of it is trying to handle that and try to go back into the police department to try to get the reports done and catch up on the reports because a hard thing too is keeping up on the reports that need to be done and there you got to prioritize as well. So to sit there and ask officers to go out when they are we are running and they are dog tired and running the calls and trying to keep up with the arrests and all the follow-up and supplemental paperwork that follows that, then you sit there and go out and put tickets out there. We have done that but you don't hear about it when it's done. But the thing is sometimes we just can't do it. But we are trying to make sure that we get out there and do it. That's the best I can give you.

Mr. Jon Mackey I appreciate you taking the time to talk about this. And just generally speaking, I think if these are the kind of conversations we can have the night that people raise -- and again I'm talking about valid concerns, we are not going to touch on everything. We can't. We don't have that kind of time. I suppose we could stay here for four hours, every other Thursday, that would be fine with me. But, yeah, I appreciate Gary, I appreciate you explaining some of those things too. I just think it's important that, you know, if we can put people's mind at ease in the moment, I think it would be maybe a better practice to get into. So but thank you. So -- I taken up enough time tonight. So I will yield the floor to anybody else.

Mr. Yoder: Time well spent, thank you very much. Any other comments from members of Council? Mr. Allison.

Mr. Allsion: Liz, do you remember didn't we at one point use the parking authority?

Ms. Miele: We discussed it. I don't know that we ever have. I was thinking maybe we need a force of people that can do low-level enforcement in the city. It's expensive.

Mr. Allison I thought it was actually going to be put into practice, up around Lycoming college because of the parking along the street there. I'm not sure it got implemented. But there was an effort to use the parking authority to the low level stuff like we are talking about here.

Ms. Miele: The broken window stuff.

Mr. Allison I'm curious. And assistant Chief Snider, maybe you know the answer to this. How many enforcement

officers does the parking authority employ right now? One. And they generally work from 8:00 to -- so that is what? Okay. I mean, while we are on the issue of parking and again it could be something to look into so the parking authority has one parking enforcement officer that works during the day.

There were two, right?

There were a significant amount of signs in a lot of our lots in Williamsport that say parking enforced from 9:00 a.m. to 9:00 p.m. Which what's the best way to put this? Doesn't seem --

Mr. Yoder: Doesn't line up [overlapping speakers]

With the hours of the parking enforcement officer. So in essence, we are really asking people to pay for parking when they don't need to. After hours. After work hours. When we want -- we want -- we want people to come downtown, right? We got a ton of great restaurants and shops that stay open later. So the idea that the parking authority is posting signs and having people put money into those meters when they know full well that nobody is going to come along to put a ticket on those cars. Doesn't seem right. And I don't know how we address that. I don't know who we need to start a conversation with. But I think it's a conversation that needs to be had.

Because it doesn't feel right for lack of a better term.

Comments from the administration
Comments from the general Public
Comments from the News Media

Mr. Yoder asked for a motion to adjourn.

Meeting adjourned upon motion by **Mr. Beiter** and a second by **Mr. Pulizzi** Meeting adjourned at **8:13 PM** with unanimous ayes.

Submitted by:

Janice M. Frank
City Clerk