CITY OF WILLIAMSPORT, PA
FILE OF CITY COUNCIL

BILL No. 1890-26

SESSION OF 2026

Approved on first reading
This day 22ND of Jan 20 26

Members of City Council:
BEITER, PULIZZI, YODER, MIELE
MILLIKEN, MACKEY, KATZ

Approved on final reading
This day 5th of Feb 20 25

AN ORDINANCE

6522

AN ORDINANCE REPEALING AND REENACTING SECTION 111.02(n) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLIAMSPORT, LYCOMING COUNTY, PENNSYLVANIA

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WILLIAMSPORT that Part One (Administrative Code), Title Three (Legislative), Article 111 (Council), Subsection 111.02(n), of the Codified Ordinances of the City of Williamsport is hereby repealed and reenacted, to establish a Committee of the Whole, as follows:

§ 111.02 PROCEDURAL RULES AND REGULATIONS.

. . .

(n) Rule 11. Committees of City Council.

(1) City Council shall have seven standing committees, and a Committee of the Whole, with the representation as listed. They shall report directly to the City Council after considering the questions referred to them. A committee shall be able to meet electronically through video conferencing at the Chair's discretion.

(A) Capital Budget and Finance Committee.

1. Three members of City Council;
2. Mayor;
3. Treasurer;
4. Controller; and
5. Director of Administration.

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(D) Informing the Solicitor's office that a meeting has been scheduled; and

(E) Seeing that all members of the committee are supplied with all of the items on the agenda no less than two days in advance to give them the opportunity to read them and develop questions and/or comments.

(6) Although most ordinances and resolutions are prepared by the Administration, they may also be crafted by a committee at a public session, followed by a vote, and then a recommendation to City Council.

(7) All meetings should be audiotaped so that the discussion and votes are recorded and the City Clerk can prepare the minutes. Instead of audiotaping, the minutes may be taken at the time of the meeting.

(8) The President of City Council may from time to time appoint an ad hoc committee of City Council composed of three members of City Council and other representatives to study an issue and report to City Council. Such a committee shall follow the same guidelines as a standing committee. After its work is completed, the committee may be dissolved.

This ordinance shall take effect twenty (20) days after final enactment.

This Ordinance is approved this 5th day of February, 2026.

ATTEST:

Janice Frank,
City Clerk

Eric Beiter
City Council, President

Derek Slaughter
Mayor

(B) Committee on Historic Preservation.

1. Three members of City Council;
2. Historic Preservation Officer;
3. Director of Administration;
4. Director of Community and Economic Development;
5. Member of the Historic Architectural Review Board;
6. Member of the Historical Museum Society;
7. Member from Preservation Williamsport; and
8. Member-at-large (appointed by the Committee).

(C) Economic Revitalization Committee.

1. Three members of City Council;
2. Mayor;
3. Director of Community and Economic Development; and
4. Representative from the Codes Department.

(D) Housing Needs Committee.

1. Three members of City Council;
2. Mayor; and
3. Director of Community and Economic Development.

(E) Committee on Public Safety.

1. Three members of City Council;
2. Mayor;
3. Director of Administration;
4. Police Chief;
5. Fire Chief; and
6. Director of Public Safety.

(F) Committee on Public Works.

1. Three members of City Council;
2. Mayor;

3. Director of Administration; and

4. City Engineer.

(G) Committee on Transportation Oversight

1. Three members of City Council;

2. Mayor

3. City Controller

4. Director of Finance and Administration

5. Director of Williamsport Bureau of Transportation / River Valley Transit

6. Chief Financial Officer, Williamsport Bureau of Transportation/ River Valley Transit

7. Controller, Williamsport Bureau of Transportation/ River Valley Transit

8. Compliance Officer, Williamsport Bureau of Transportation/ River Valley Transit

9. Member of the WATTS Committee designated by that Committee

(2) The three members of City Council and the Chair of each committee shall be appointed annually by the President of City Council and shall be the voting members with the presence of at least two members being required for a vote. The one exception is the Committee on Historic Preservation. In this instance, each member shall have a vote.

(3) In addition to the standing committees established under this Section, a Committee of the Whole shall be a permanent committee of Council. The President of Council shall be the presiding officer of the Committee of the Whole and all members of Council shall be voting members of the Committee of the Whole. The presence of at least two voting members is required for a vote to be taken by the Committee of the Whole.

(4) A committee shall meet at the request of the President of City Council or one of its members, the Chair of a committee or the Administration. The issues to be discussed should be pertinent to the interests of the committee.

(5) Although the City Clerk may assist, the Chair shall be responsible for:

(A) Scheduling all meetings;

(B) Verifying with each member their availability;

(C) Notifying the City Clerk of the date, time, place and agenda items in time for the meeting to be properly advertised. Meetings that have been prescheduled at the beginning of the year and already advertised are the exceptions to this;

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