CITY OF WILLIAMSPORT, PA
RESOLUTION

RESOLUTION # 10018 DATE 3-5-26

TITLE

RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE WILLIAMSPORT BUREAU OF FIRE AND ESO.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Williamsport authorizes the Williamsport Bureau of Fire to enter into an annual service agreement with ESO, 11500 Alterra Parkway, Austin, TX 78758 for a records management software agreement (Fire Data API), not to exceed $848.00 annually.

HEREBY, the appropriate City Officials are hereby authorized to execute an agreement between the Williamsport Bureau of Fire and ESO and any documents necessary to accept the attached agreement.

Approved

Joyce M. French
City Clerk

President

Renee Smith

From: Hailey Pacher <hailey.pacher@eso.com>
Sent: Wednesday, February 25, 2026 10:19 AM
To: Renee Smith
Subject: Fire API Quote – PA Fire Recovery Integration
Attachments: Williamsport Bureau of Fire (PA) - Fire API.pdf

You don't often get email from hailey.pacher@eso.com. Learn why this is important

Hi Renee,

It was great speaking with you this morning. As discussed, I'm sending over the drafted quote to add the Fire API integration so PA Fire Recovery can properly pull your fire reports for third-party billing.

This API will allow our team to connect ESO with PA Fire Recovery, so incidents (structure fires, MVAs, etc.) can be accessed for billing. Since this was not previously activated on your account, it will be added as a separate invoice for this current year. Beginning next renewal, it will be included in your annual subscription moving forward.

Please review the attached quote at your convenience. If you're able to take a look today, I'll plan to follow up tomorrow to answer any questions and confirm next steps.

I appreciate you working with me on this, and I look forward to getting this squared away for you.

Best,
Hailey

Hailey Pacher
Account Manager | ESO
www.eso.com | f 𝕏 in
C: 512.572.9736
To submit a ticket, use this SUPPORT FORM
Book 30 minutes with me!

Quote Date:	02/25/2026
Customer Name:	Williamsport Bureau of Fire (PA)
Quote #:	Q-245420
Quote Expiration Date:	03/27/2026
ESO Account Manager:	Halley Pacher

CUSTOMER CONTACT

Customer	Williamsport Bureau of Fire (PA)
Name	Renee Smith
Email	rsmith@cityofwilliamsport.org
Phone	570-327-5905

BILLING CONTACT

Payor	Williamsport Bureau of Fire (PA)
Name	Renee Smith
Email	rsmith@cityofwilliamsport.org
Phone	570-327-5905

Address	440 Walnut St Williamsport, PA, 17701
Billing Frequency	Annual
Initial Term End Date	05-13-2026

DRAFT

Fire

Product	Volume	Total	Fee Type
Fire Data API	3000 Fire Incidents*	$848.00	Recurring

Annual Recurring Fees	USD	848.00
One-Time Fees	USD	0.00
TOTAL FEES	USD	848.00

Quote Date:	02/25/2026
Customer Name:	Williamsport Bureau of Fire (PA)
Quote #:	Q-245420
Quote Expiration Date:	03/27/2026
ESO Account Manager:	Hailey Pacher

Fire

Product	Description
Fire Data API	Data API to access account data in the ESO Fire RMS suite.

The subscription term shall begin **15 calendar days** after the Effective Date (Subscription Start Date). All Fees are invoiced on or about the Effective Date. After the Initial Term, Recurring Fees are due on the anniversary of the Subscription Start Date.

DRAFT

CITY OF WILLIAMSPORT

Memorandum

To: Mayor Derek Slaughter and Members of City Council
From: Betsy Kramer, CEcD, EDP, Director: Community Revitalization: SEDA-COG
Date: February 27, 2026
Re: LPDM 2023 Levee Project – Engineering Services Selection

Overview

The City issued a Request for Qualifications (RFQ) for professional engineering services for the FEMA-funded LPDM 2023 Levee Project. The procurement was conducted as a Qualifications-Based Selection (QBS) process in accordance with federal requirements.

Three (3) Statements of Qualifications were received and evaluated.

Following review and scoring, the firms ranked as follows:

1. **AECOM** – 96
2. WSP – 90
3. Bassett Engineering – 72

Based on the evaluation criteria established in the RFQ, AECOM was ranked as the highest-qualified firm.

Recommended Action

It is recommended that Council authorize the initiation of contract negotiations with AECOM for professional engineering services for the LPDM 2023 Levee Project.

In accordance with federal QBS requirements, cost will be negotiated after selection of the highest-ranked firm.

Documents Provided for Council Review

The following documents are included with this agenda item:

- **Selection Memorandum for the Record** (documents the competitive procurement and scoring process)
- **Draft Resolution** authorizing negotiation

- **Negotiation Initiation Letter to AECOM**
- **Fee Proposal Submission Checklist** (to ensure detailed, federally compliant cost documentation)

Upon successful negotiation, a final agreement will be presented consistent with federal cost analysis requirements.

This procurement was conducted in compliance with FEMA and federal procurement regulations. SEDA-COG will maintain the official procurement record.

Please let me know if additional details are requested.

Respectfully submitted,

Betsy Kramer, CEcD, EDP
Director
Community Revitalization
SEDA-COG

Approved

Derek Slaughter — 3/5/26

Mayor, Derek Slaughter — Date

Janice M. Frank — 3-5-26

City Clerk, Janice Frank — Date

Kim M Rockwell — 3/5/26

Controller, ~~Peg Woodring~~ Deputy Controller — Date