

CITY OF WILLIAMSPORT, PA RESOLUTION

RESOLUTION # 9152

DATE 5-27-21

TITLE

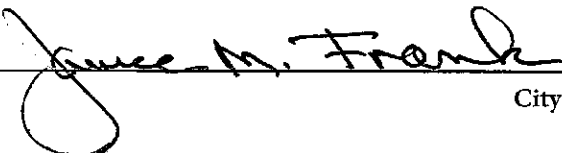
MEMORANDUM OF UNDERSTANDING

BETWEEN THE CITY OF WILLIAMSPORT, BUREAU OF
FIRE AND HOPE ENTERPRISES, INC

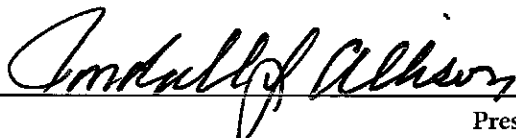
NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Williamsport authorizes the Williamsport Bureau of Fire to enter into this Memorandum of Understanding attached hereto.

HEREBY, the appropriate City Officials are hereby authorized to execute an agreement between the City of Williamsport, Bureau of Fire and Hope Enterprises, Inc and any documents necessary to accept the attached Memorandum of Understanding.

Approved



City Clerk



President



Memorandum of Understanding
Between
Hope Enterprises, Inc.
And
Williamsport Bureau of Fire
For Application To
Project Lifesaver

This Memorandum of Understanding (MOU) establishes a type of partnership between Hope Enterprises, Inc. and Williamsport Bureau of Fire.

I. MISSION

Hope Enterprises' mission is to enhance the lives of people with intellectual disabilities by providing them with caring support and responsive services.

Project Lifesaver is a community based, public safety, non-profit organization that provides law enforcement, fire/rescue, and caregivers with a program designed to protect, and when necessary, quickly locate individuals with cognitive disorders who are prone to the life threatening behavior of wandering.

The mission of Williamsport Bureau of Fire is to provide Fire, Rescue, and EMS service to the City of Williamsport which also serves as the county seat for Lycoming County, PA.

Together, the Parties enter into this Memorandum of Understanding to mutually promote the efforts of providing safety for the most "at risk" populations of our region. Accordingly, Hope Enterprises, Inc. and Williamsport Bureau of Fire, operating under this MOU agree as follows:

II. PURPOSE AND SCOPE

Hope Enterprises, Inc. and Williamsport Bureau of Fire – The intended result that we hope to achieve includes the safety of Individuals prone to wander through the use of radio technology and specially trained search and rescue teams. This benefits Hope as an organization that provides resources to Individuals and their caregivers. This benefits the Williamsport Bureau of Fire by connecting to this "at risk" population through preventative safety assistance.

The target population includes the autism community, the Alzheimer's community, and the intellectual disabilities community. Project Lifesaver will benefit these communities not only by enhancing the ability to search and rescue, but by establishing relationships with local law enforcement outside of immediate, often traumatic, emergency response. If an Individual who wanders is approached by recognizable agents, the probability of escalation will decrease. This extended benefit in addition to successful search and rescue is how these communities will benefit from our service.

Each organization of this MOU is responsible for its' own resources related to this MOU. Hope Enterprises, Inc. is the financial holding entity and oversees the administrative database, but both entities share responsibility to fundraise and utilize the Project Lifesaver database. As funds are raised, the Williamsport Bureau of Fire will identify the equipment needed and it will be purchased by Hope Enterprises, as the account holding entity.

III. RESPONSIBILITIES

Each party will appoint a person to serve as the official contact and coordinate the activities of each organization in carrying out this MOU. The initial appointees of each organization are:



Hope Enterprises, Inc.: Emily Camerer, Director of Community Outreach and Administrative Services. ecamerer@hopeability.org 570-326-3745

Williamsport Bureau of Fire: Mark Killian, Fire Chief. mkillian@cityofwilliamsport.org 570-327-1602

The organizations agree to the following tasks for this MOU:

Hope Enterprises, Inc. will:

- Act as liaison for Project Lifesaver database administrative needs
- Act as liaison for Project Lifesaver equipment ordering needs
- Act as liaison for special trainings from Project Lifesaver and other Hub resources
- Collect and hold monies raised for Project Lifesaver needs through the Hope Foundation.
- Order equipment according to the needs of the Williamsport Bureau of Fire
- Enroll new clients in Project Lifesaver database with a new profile, including:
 - obtain agreement with caregiver of the Lycoming County Project Lifesaver Contract;
 - obtain agreement with caregiver of the Project Lifesaver program contract agreement;
 - equip new client with frequency transmitter band
 - Notify the official contact at Williamsport Bureau of Fire of new client enrollment.

Williamsport Bureau of Fire will:

- Notify Hope Enterprises of equipment needs
- Notify Hope Enterprises of training needs
- Connect with client/caregiver on a monthly basis in order to:
 - Access any profile information changes needed
 - Confirm that transmitter condition is in good working condition
 - Change out battery on band
 - Obtain and validate a monthly inspection sheet with next visit scheduled and confirmed with caregiver and client
- Williamsport Bureau of Fire will notify Hope if contact has not been made with by the Responsible Party within 6 weeks of most recent Client Check Sheet.
- Carry out all search and rescue emergency needs

Hope Enterprises, Inc. and Williamsport Bureau of Fire will:

- Seek out fundraising entities for Project Lifesaver needs
- Attend presentations for fundraising to exhibit our
 - Partnership commitment,
 - Administrative expectations, and
 - Equipment demonstrations.
- Commit communicating any evolving strategies to carry out Project Lifesaver in more efficient and collaborative ways.



IV. TERMS OF UNDERSTANDING

The term of this MOU is for a period of one year from the effective date of this agreement and may be extended upon written mutual agreement. It shall be reviewed annually to ensure that it is fulfilling its purpose and to make any necessary revisions.

Either organization may terminate this MOU upon thirty (30) days written notice without penalties or liabilities.

Authorization

The signing of this MOU is not a formal undertaking. It implies that the signatories will strive to reach, to the best of their ability, the objectives stated in the MOU.

On behalf of the organization I represent, I wish to sign this MOU and contribute to its further development.

Hope Enterprises, Inc.:

Emily Camerer
Director of Community Outreach
Hope Enterprises, Inc.

Date

Williamsport Bureau of Fire:

Mark Killian
Fire Chief
Williamsport Bureau of Fire

Date

City of Williamsport:

Janice M. Frank
Janice Frank
City Clerk

Margaret J. Goodring
Peg Woodring
Controller
Derek Slaughter
Derek Slaughter
Mayor